

NATIONAL INSTITUTE OF URBAN AFFAIRS

Request for Proposal

for

'Study on Population, Economy and Employment for Delhi: MPD-2041'

Chapter 1: Context

1.1 Background

- i. The National Institute of Urban Affairs (NIUA) is presently collaborating with the Delhi Development Authority (DDA) for preparing the Master Plan for Delhi 2041 (MPD 2041) as an Enabling Strategic Plan. MPD 2041 seeks to be proactive and forward-looking in nature that accounts for current, emerging and anticipated drivers of urban development. In order to develop a detailed understanding of the present status, opportunities and issues, NIUA is carrying out an exhaustive analysis of the baseline status of various planning sectors such as economy, shelter, environment, etc. As part of this exercise, NIUA intends to commission detailed studies in specific subject areas of interest to develop a comprehensive understanding of respective sectors.
- ii. Delhi has experienced rapid demographic and economic growth in the last couple of decades and emerged as a major regional and global economic centre and an important employment centre for the surrounding region and the country as a whole. As part of the strategic planning exercise being undertaken for MPD-2041, it will be critical to understand the overall trends in demography, economy and employment and estimate the likely future characteristics, volume and directions of growth. The three aspects are intrinsically linked to each other and will have to be studied in conjunction, through a mix of secondary data analysis, projections and estimations, secondary research of existing literature/papers on these aspects for Delhi, as well as short industry surveys and discussions with key stakeholders. Through this RfP, NIUA wishes to appoint a reputed and experienced academic and/or research institution with expertise in population studies, economics and statistics (“Selected Institution”) to undertake such a detailed study for Delhi. The detailed scope of work shall be as per Chapter 2: Terms of Reference.

1.2. Schedule for submission of the Proposal

Release of this RFP (through NIUA website)	18-07-2019 - 13.00 hrs
Deadline for submission of queries online at sahmed@niua.org mentioning your name, address, phone no., subject and query in clarity	22-07-2019 - 17.00 hrs
Pre-bid meeting at National Institute of Urban Affairs, Conference Room, 2 nd Floor, Core 4B, India Habitat Centre, Lodhi road, New Delhi – 110003.	25-07-2019 - 11.00 hrs
Deadline for Proposal submission in hard copy format at National Institute of Urban Affairs, 2 nd Floor, Core 4B, India Habitat Centre, Lodhi road, New Delhi – 110003.	13-08-2019 – 17.00 hrs
Opening of Technical Bid at National Institute of Urban Affairs, Conference Room, 2 nd Floor, Core 4B, India Habitat Centre, Lodhi road, New Delhi – 110003.	16-08-2019 – 11.00 hrs
Opening of Financial Bid at National Institute of Urban Affairs, Conference Room, 2 nd Floor, Core 4B, India Habitat Centre, Lodhi road, New Delhi – 110003.	Will be intimated later to shortlisted applicants

Chapter 2: Terms of Reference

2.1 Area of Study:

- i. The study will broadly cover aspects of demography, economy and employment in NCT Delhi and in the CNCR, with specific focus on major urban centres. While NCT Delhi is expected to be covered in detail, relevant aspects (as indicated in the following sections) shall be covered for all major urban centres of the CNCR.
- ii. The Selected Institution shall undertake a mix of the following types of activities to ensure high quality outputs as part of the study:
 - a. Collation and analysis of all relevant secondary data related to demography, economy and employment, e.g. Census data, Economic Census data, NSSO data, etc.
 - b. Review of relevant articles/papers on Delhi and reports such as Economic Survey, Annual Survey of Industries, Sample Registration System (SRS), National Family Health Survey (NFHS), Reports of Industry Groups, etc.
 - c. Consultations and focus-group discussions with relevant stakeholders such as industry groups, labour organisations, hawkers organisations, market research organisations, relevant government line departments and agencies etc.

2.2 Scope of Work

The study shall have four major components:

- Component 1: Analysis of existing situation (refer Clause 2.2.1)
- Component 2: Projections (refer Clause 2.2.2)
- Component 3: Assessment of Policies/Schemes (refer Clause 2.2.3)
- Component 4: Key findings and suggestions (refer Clause 2.2.4)

2.2.1 COMPONENT 1: ANALYSIS OF EXISTING SITUATION

1. Temporal Demographic Profiling of NCT Delhi and adjacent cities in CNCR:

- Assessment of trends and growth rates since 1961 (based on Census information and secondary literature) with focus on population, density, number of households, literacy level, age group, sex/gender, fertility level, migration, workforce participation rate and dependency rate; assessment of growth rate for population disaggregated on the basis of age groups (including trends for children, youth, and elderly as separate groups).
- Assessment of population statistics available as per Census 2011. This shall include a detailed assessment of all information available for Delhi (as per the Census household data collection format). Such information needs to be assessed and presented for NCT Delhi, at the ward, district, village/ town and city level. As regards the adjacent cities, the assessment is to be carried out at the city level.
- Assessment of trends in floating population and work related inter-dependency between NCT Delhi and adjoining cities.

2. Temporal Profiling of various sectors of economy of NCT Delhi and adjacent cities:

- Analysis of the gross and state domestic product/ district domestic product and trends for the past 2-3 decades. Comparative analysis with trends of other similar sized cities in India

- Classification/ categorization of various sectors of economy based on the Economic Census for Delhi (past 3 Census) including nature and scale of work, numbers and sizes of establishments, employment types across the various sectors of economy and determinants of growth.
- Assessment of large, medium and small-scale industries and determinants of growth in the CNCR;
- Assessment of the volume, types of activities and economic value of informal/ unorganized sector enterprises.
- Assessment of the investment climate in the city and the region - analysis of FDI and private investment.
- Specific assessment of trends in sectors of real estate and construction, service industry, banking, culture and tourism, tertiary health and higher education.
- Identification of any green economy initiatives (solar parks, urban agriculture, agro forestry, agro-tourism, horticulture, etc.) in the city
- Identification of any proposed projects/schemes/policies that are likely to have an impact on economic and demographic growth.
- Identification and analysis of key projects or developments (in the city and the region) that have impacted (positively/negatively) the economy of the city.
- Identification of the key economic sectors based on volume and past trends of growth. This should also highlight the emerging specific economic role of Delhi in the Region.
- Inter-state linkages of economy including export-import, tax collections (GST) etc.

3. Temporal Profiling of the Work force/ Employment in various sectors of economy of NCT Delhi and adjacent cities:

- Assessment of the workforce/ employment with respect to their nature of employment (main/ marginal), level of education/ skills, gender, per capita income/ wages, capital – output ratios, per capita work space available, social security provisions including insurance, PPF, etc. available (other relevant indicators may be added as per data availability)
- Assessment of the employment scenario in the informal/ unorganized sector – with a focus on types of activities, gender distribution, spatial locations (wherever applicable for certain kinds of activities), etc.
- Assessment of the existing interdependencies of NCT Delhi and the major regional urban centres of the CNCR vis-à-vis the employment opportunities/ jobs and the residential locations.
- Assessment of the advancements in sectors of e-commerce, transport and communication and its impact on the overall economy and employment scenario of NCT Delhi and the major regional urban centres of the CNCR and the existing inter-dependency.
- Assessment of emerging work cultures – e-commerce, shared workspaces, etc.
- Identification of the major employment generators – trends over the past couple of decades.

4. Spatial distribution of main employment generators in NCT Delhi and adjacent cities:

- Location of major existing economic centres based on type of activity, job density/ employment generated. This should include marking of Industrial Areas, Flatted Factories Complex, Clusters of MSMEs, District Centres, Logistics hubs, e-commerce warehousing and other logistics, Commercial hubs – both wholesale and retail and others.

- Location of hubs of household industry and other unorganised sector industry

2.2.2 COMPONENT 2: PROJECTIONS

1. Demographic Projections:

- Estimation of the population of NCT Delhi, at the city and district level for the plan period of 2021-2041, at an interval of five years from the base year. Such estimates/ projections will be based on the:
 - Population increase due to natural growth
 - Population increase due to net migration
- The estimations will include:
 - Population Projections for NCT Delhi (Annual and Decadal for the period 2021-2041) at the ULB and district level
 - Sex and age composition of the projected population
 - Projections for specific age groups such as young children (0-6), adolescents, youth, and elderly.
 - Projections for the rural-urban composition of population as well as workforce
 - Total number of households and household sizes
- Estimation of floating population and work related inter-dependency between NCT Delhi and adjoining cities.
- All projections/ estimates will be made for different growth scenarios assuming low, medium and high growth rates; for the NCT Delhi and adjoining cities; using different methods of projection.
- Detailed methodology and assumptions made for the projections of population need to be provided.
- Such an assessment of the current demographic profile of NCT Delhi needs to be compared/ reviewed vis-à-vis the population projections made by the other departments/ agencies, like Delhi Development Authority, National Capital Region Planning Board, Delhi Jal Board, and any other concerned agency/ department as indicated by DDA/NIUA.

2. Economic and Employment Projections:

- Estimation of the future growth potential of the various economic sectors in NCT Delhi (including ULBs) and adjacent towns, based on the past trends and the prospective future investments for the plan period 2021-2041 (at current and constant prices).
- Estimation and projections of employment in different sectors (employment potential/ job generation), emerging sectors for new employment, diversification of activities, etc. This will include projections for both formal and informal sectors of employment.
- Projections for the work force population in NCT Delhi and adjoining cities, for the perspective year of 2041. [This will be based on estimated population growth, interdependence for jobs between NCT Delhi and adjoining cities, employment across various economic sectors, employability (level of education, skills, etc.), gender, sector (formal/informal) and nature (main/marginal) of employment, wages/ per capita income and per capita work space].
- All projections/ estimates will be made for different growth scenarios assuming low, medium and high growth rates; for the NCT Delhi and adjoining cities; using different methods of projection.

- Detailed methodology and assumptions made for the projections of population and employment need to be provided. The projections shall make adequate reference to various reports and white papers by Industry Groups, academia, government reports, etc.

2.2.3 COMPONENT 3: ASSESSMENT OF POLICIES/ SCHEMES:

- Evaluation of the relevant Policies/ Plans/ Schemes/ Programmes of the Government and concerned State Governments, e.g. Industrial Policies, SEZ policies, policies w.r.t commercial establishments/ enterprises.
- Assessment of provisions of the MPD-2021 and Regional Plan for NCR-2021 – with a focus on identifying opportunities/hurdles for economic development. In case there are specific inputs for different economic sectors then the same should be detailed. Specific focus shall be on the following Chapters of the MPD 2021:
 - Chapter 1: Regional and Sub-Regional Frame
 - Chapter 2: Population & Employment
 - Chapter 5: Trade & Commerce
 - Chapter 6: Wholesale Trade
 - Chapter 7: Industry

2.2.4 COMPONENT 4: RECOMMENDATIONS

Based on the detailed assessment of each component pertaining to demography, economy and employment, and the respective projections the Selected Institution shall provide the following observations/recommendations:

- Recommendations for development/ growth of niche areas of economic growth suitable for the NCT Delhi, based on assessment of the overall emerging scenario of economy, employment and work cultures in Delhi.
- Identification of the specific hurdles/impediments, if any, in growth of certain economic sectors – retail trade, real estate and construction, service industry, banking, tertiary health and higher education.
- Identification of hurdles (if any) for new economic activities such as e-commerce, green economy, etc. in the city

2.3 Timelines and deliverables

The Consultant will complete all responsibilities as per the schedule given below:

Sl. no.	Deliverables	Timeline
1	Inception Report covering team mobilisation, methodology, list of secondary data sources to be referred for the study, analytical methods, list of the stakeholders	ED* + 3 weeks
2	Submission of all raw data, report and literature proposed to be used for the study	ED + 8 weeks
2	Interim Report covering Component 1&2	ED + 18 weeks
3	Draft Report covering all Components	ED + 24 weeks
4	Final Report (after incorporating changes suggested by NIUA)	ED + 26 weeks

* ED – Effective Date i.e. the date of signing of contract by both parties

2.4 Project Team

- i. The Selected Institution shall deploy sufficient staff of skilled professionals and support staff for undertaking the project.
- ii. The team shall be led by a Team Leader with adequate experience of carrying out population-economic studies (both assessment and projections related), with adequate experience of leading and managing such studies for similar-sized cities. The Team Leader will be supported by a Lead Economist and a Lead Demographer. The CVs of these **three positions** shall be evaluated as part of the Technical Evaluation Criteria for selection of Consultant as per details provided in Chapter 3.
- iii. Adequate trained staff consisting of statisticians, economists, urban planners and professionals from other relevant disciplines (as required) shall be mobilised for conducting the required data and spatial analysis in a time bound manner and ensuring the quality of data collated. Details of such staff shall be provided as part of the Technical Proposal in the format provided at **Annexure 1**.

2.5 Project Financials and Payment Milestones

- i. The Selected Institution shall indicate a lump sum cost for undertaking the project and quote the same in the format provided at **Annexure 2**.
- ii. Release of payments shall be as per milestones given below:

Sl. no.	Deliverables	Timeline	Payment milestones*
1	Inception Report covering team mobilisation, methodology, list of secondary data sources to be referred for the study, analytical methods, list of the stakeholders	ED* + 3 weeks	10%
2	Submission of all raw data, report and literature proposed to be used for the study	ED + 8 weeks	10%
3	Interim Report covering Components 1&2	ED + 18 weeks	20%
4	Draft Report covering all Components	ED + 24 weeks	40%
5	Final Report (after incorporating changes suggested by NIUA)	ED + 26 weeks	20%

* If required, NIUA may call for presentation of the Stage Report. All payments will be made upon approval of the respective Stage Report

- iii. The Selected Institution shall submit invoices after completion of each milestone and NIUA will release the payment within 30 days of receipt of invoice, provided all the milestones have been completed satisfactorily.

Chapter 3: Eligibility and Evaluation Criteria

3.1 Eligibility Criteria

- i. The applicant should be a premier academic or research institution involved in research and developmental activities in the fields of economy, demography and social development with focus on population, employment and economic studies.
- ii. The applicant should be operational in India for at least last 15 financial years as of 31st March 2019.
- iii. Consortiums are not eligible to apply. Only single entity fulfilling all the requirements of the RfP may apply.
- iv. The applicant shall submit supporting documentation for pre-qualification as per **Annexure 3**.
- v. The applicant should not be blacklisted/debarred by Central/State Government Dept./PSU/Government Agency.

3.2 Technical Proposal and Evaluation Criteria

- i. The technical bid has to comply with all the eligibility criteria given in Clause 3.1 of this RfP. Any bid not meeting the above criteria will be summarily rejected.
- ii. Technical evaluation of bids will be based on the criteria given in Clause 3.2.iv below. The bid proposal should strictly be in line with the formats provided in **Annexure 1**. Each page of the technical proposal shall be signed by an authorised representative of the bidder.
- iii. Criteria for technical evaluation (total 100 marks)

No	Criteria	Basis for evaluation	Max marks
1	Experience of undertaking specific research and evaluation studies on demography, economy or employment involving analysis and projections for Local Body/ Ministry/ Government Department/ Planning Authority/ PSU <ul style="list-style-type: none">○ The studies should not be of a value of less than INR 20 lakh○ Projects should have been completed in the last 10 years○ Documentary proof in the form of work orders/ contracts and certificate from client to be submitted.○ To be submitted as per Annexure 1	○ 10 marks for each eligible project	30
2	Experience of undertaking studies that focus on demography/ economy and employment for a similar sized urban centre for Local Body/ Ministry/ Government Department/ Planning Authority/ PSU <ul style="list-style-type: none">○ The studies should not be of a value of less than INR 20 lakh○ Projects should have been completed in the last 10 years	○ 10 marks for each eligible project	10

No	Criteria	Basis for evaluation	Max marks
	<ul style="list-style-type: none"> ○ Documentary proof in the form of work orders/ contracts and certificate from client to be submitted. ○ To be submitted as per Annexure 1 		
3	Experience of key personnel <ul style="list-style-type: none"> ○ Refer Clause 3.2.v for qualification requirements ○ To be submitted as per Annexure 1 	<ul style="list-style-type: none"> ○ Team Leader – 10 marks ○ Lead Economist – 10 marks ○ Lead Demographer- 10 marks 	30
4	Approach and Methodology <ul style="list-style-type: none"> ○ The approach and methodology should reflect the framework proposed by the applicant. ○ To be submitted as per Annexure 2 ○ If required for a comprehensive understanding of the approach, methodology and work plan, the client may at its discretion ask for a presentation from applicants. 	<ul style="list-style-type: none"> ○ Understanding of study objectives, constraints and proposed mechanism for overcoming the same - 5 marks ○ Methodology including proposed data sources, analytical methods, projection methods, work plan – 15 marks ○ Organisation and staffing - 10 marks 	30

iv. Qualification requirements of the key professionals

No	Key professional staff	Qualification requirement
1	Team Leader	Doctorate in Economics (with preferably post-graduation in economics/ statistics/ population studies or related fields) with at least 20 years of experience in undertaking research/ studies pertaining to population, employment and economic assessments of cities/ towns/ areas. Experience in at least 3 similar assignments is desirable.
2	Lead Economist	Post-Graduate in Economics/ Development Studies , with at least 15 years' experience in undertaking research/ studies pertaining to urban economics, population studies, employment and economic assessments of cities/ towns/ areas. Experience in at least 3 similar assignments is desirable.
3	Lead Demographer	Post-Graduate in Population Studies/ Demography/ Statistics , with at least 15 years' experience in undertaking research/ studies pertaining to population, employment and economic assessments of cities/ towns/ areas. Experience in at least 3 similar assignments is desirable.

3.3 Financial Proposal

Applicants shall submit their financial quotes as per the format provided in **Annexure 2**.

3.4 Selection of Preferred Bidder

The selection and appointment of preferred bidder would be through a Quality and Cost Based Selection (QCBS) method.

Proposals received will be finally ranked in accordance with their combined technical (St) and financial (Sf) scores:

$$S = St \times Tw + Sf \times Fw$$

where S is the combined score and Tw and Fw are the weights assigned to technical proposal and financial proposal that shall be 0.80 and 0.20, respectively. The bidder with the highest combined Score 'S' will be selected.

Chapter 4: Other Bidding Conditions

4.1 General Terms and Conditions

- i. The offers should be made strictly as per the formats enclosed.
- ii. The applicant should bear all the costs associated with the preparation and submission of its proposal and NIUA will in no case be responsible or liable for these costs, regardless of the conduct or outcome of bidding process.
- iii. The applicant is expected to examine all instructions, forms, terms and conditions and technical specifications in the bidding documents.
- iv. Submissions with insufficient information and which do not strictly comply with the stipulations given above, are liable for rejection.
- v. At any time, prior to the deadline of submission of proposals, NIUA may modify the document/issue addenda. These addenda shall be posted on the website of NIUA and shall be treated as a part of the documents.
- vi. NIUA may, at its discretion, extend the deadline for submission of proposals.
- vii. NIUA may, at its discretion, abandon the process of selection associated with this document anytime.

4.2 Preparation and Submission of Proposal

- i. The information on the outer sealed envelope should clearly mention; “Proposal for Study on Population, Economy and Employment for Delhi – MPD 2041”
- ii. Two inner sealed envelopes should clearly mention
 - Technical Proposal
 - Financial Proposal

4.3 Corrupt or Fraudulent Practices

- i. NIUA requires that bidders under this contract observe the highest standard of ethics. In pursuance of this policy, NIUA defines, for the purpose of these provisions, the terms set forth below as follows:
 - “Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public servant; and
 - “Fraudulent practice” means a misrepresentation of facts in order to influence the decision to award the consultancy contract to the detriment of NIUA and targeted stake holders and includes collusive practice among bidders (prior to or after the proposal submission) designed to establish bid prices at artificial non-competitive level and to deprive NIUA and targeted stake holders of the benefits of free and open competition.
 - NIUA will reject a proposal for award of consultancy work if it is determined that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question or in concealment of material or fact.
 - NIUA will declare a bidder ineligible, either indefinitely or for a stated period of time, to be awarded a contract/contracts, if it at any time determines that the bidder has engaged in corrupt or fraudulent practices in competing for, or in executing the consultancy contract.
 - The bidder should not have been declared ‘bankrupt’ by any court of law.

- The bidder should not be blacklisted by Central/ State Government Department/ PSU/Government Company. Bidder also should not be under any legal action for indulging in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice with any Indian Central/ State Government Department/ PSU/Government Company.
- The seat of arbitration/disputes resolution/settlement shall be at New Delhi. Arbitration clause will be part of the agreement to be signed between NIUA and the Selected Institution.

4.4 Termination of Contract:

- i. If the client (NIUA) for any reason whatsoever decides to terminate the contract, a written notice of termination to the Selected Institution shall be given with a notice period of 1 month. Fees for the work done and approved till the time of termination shall be made as mutually decided between NIUA and the Selected Institution. If the contract is terminated due to non-submission of deliverables within prescribed time schedule, inferior quality of reports, non-compliance to instructions, fraudulent practices, corrupt practices and misrepresentation, then fee for that work will not be paid.

ANNEXURE 1:

Format for Technical Proposal

A. Project Datasheet for recording Bidder's Experience

[Using the format below, provide information on each assignment for which your firm, and each Affiliate for this assignment, was legally contracted either individually as a corporate entity or as one of the major companies within a JV for carrying out consulting services similar to the ones requested under this assignment.]

Assignment Name and Project cost	Approx. value of the contract (in INR in Lakh/Crore):
Country: Location within country:	Duration of assignment (months):
Name of Client	Total No. of staff-months of the assignment:
Address	Approx. value of the services provided by your firm under the contract (in INR in Crore):
Start Date (Month/Year) Completion Date (Month/Year)	No. of professional staff-months provided by associated consultants
Name of Lead Partner	Name of senior professional staff of your institution involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):
Name of Associated Consultants, if any:	
Narrative description of the Project: (highlight project capital cost in the narration)	
Description of actual services provided by your staff within the assignment:	

Name of Bidder:

Signature of Authorized Representative

Note: Project Datasheet will be considered for evaluation only if relevant work order/ contract agreement and client certificate is submitted for the same.

B. CV Format for Key Technical Personnel

(Please use separate forms for multiple CVs as required in Para 3.2 iv)

Name of the Resource	<<insert details>>
Proposed Position	<<insert details>>
Date of Birth	<<insert details>>
Qualification Details	<<insert details – year of passing, percentage details, graduated in, college name, place>>
Language known	<<insert details>>
No. of years of Experience (post required qualification)	<<insert details>>
Project details	For each project <<insert details – Project name, client name, year, roles & responsibilities of the resource>>

Name of the bidder:

Signature of Authorized Representative

C. Description of Approach, Methodology and Work Plan for Performing the Assignment/Job*

a) Approach:

In this chapter you should explain your understanding of the objectives of the assignment/job, approach to the assignment/job, understanding of the expected outputs. You should highlight the constraints and put forward proposed mechanism to overcome the same.

b) Methodology:

In this chapter you should explain your methodology in detail for conducting the various activities listed in the Scope of Work along with proposed data sources, analytical methods, projection methods and the proposed Work Plan.

c) Organization and staffing:

The bidders should detail the overall staffing proposed as part of the survey, including both technical and non-technical staff.

***Applicants may be required to make a presentation of their technical proposal as required by NIUA.**

Name of the bidder:

Signature of Authorized Representative

ANNEXURE 2:

Format for Financial Proposal

(To be submitted on applicant firm/ institution's letterhead)

Our lump sum professional fee for providing procurement services to NIUA under this assignment shall INR _____ (in figures) _____ (in words). The quote shall be inclusive of all applicable taxes.

Our offer shall be valid up to 6 months from date of submission of the proposal.

The broad break-up of costs is as follows:

No.	Head	Amount (INR)
1	Professional Fees	
a	Team Leader	
b	Lead Economist	
c	Lead Demographer	
d	Support staff – as indicated in the Technical Proposal	
2	Other expenses (please mention in detail)	
TOTAL BID AMOUNT		

We understand that our fee will be paid in accordance the following milestones:

Sl. no.	Deliverables	Timeline	Payment milestones*
1	Inception Report covering team mobilisation, methodology, list of secondary data sources to be referred for the study, analytical methods, list of the stakeholders	ED* + 3 weeks	10%
2	Submission of all raw data, report and literature proposed to be used for the study	ED + 8 weeks	10%
3	Interim Report covering Components 1&2	ED + 18 weeks	20%
4	Draft Report covering all Components	ED + 24 weeks	40%
5	Final Report (after incorporating changes suggested by NIUA)	ED + 26 weeks	20%

Name of Bidder:

Signature of Authorized Representative

ANNEXURE 3:

General Information for meeting Pre-Qualification Criteria

General Information of the bidder

(To be submitted on applicant's letterhead)

General Information Form

1. Name of the Bidder:
2. Legal status of the Bidder:
3. Date of Establishment (dd/mm/yyyy format):
4. Registered address, telephone, tele-fax in Delhi
.....
.....
5. Contact person, Designation and Address including email ID
.....
.....

We, [Name of the Bidder], confirm that all information submitted as part of this bid is correct and true.

Signature of the Authorized representative

Note: The following supporting documents are required to be submitted with this form:

- Certificate of Incorporation/Registration
- Undertaking confirming that the bidder has not been black-listed