

RFP No. 856/EM/BDA

Date: 09/08/2018

REQUEST FOR PROPOSAL

Selection of Agency

**For Fabrication, Supply, Installation and
Maintenance of furniture & signage at different
parks and road sides in Bhubaneswar
Development Planning Area**

July 2018



Bhubaneswar Development Authority

BHUBANESWAR DEVELOPMENT AUTHORITY

Sachivalaya Marg, Bhubaneswar

Odisha

DISCLAIMER

This request for proposal (RFP) contains brief information about the Project, Qualification Requirements and the Selection process for the successful applicant. The purpose of this RFP documents is to provide applicants with information to assist the formulation of their bid application (the 'application').

The information contained in this RFP document or subsequently provided to interested parties (the "applicant(s)), in writing by or on behalf of Bhubaneswar Development Authority (BDA) is provided to Applicant(s) on the terms and conditions set out in this RFP documents and any other terms and conditions subject to which such information is provided. This RFP document does not purport to contain all their information each Applicant may require. This RFP document may not be appropriate for all persons, and it is not possible for BDA, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP document. Certain Applicants may have a better knowledge of the proposed Project than others. Each Applicant should conduct its own investigations and analysis and should check the Accuracy, reliability and completeness of the information in this RFP document and obtain independent advice from appropriate sources. BDA, their employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy; reliability or completeness of the RFP document and information provided hereunder is only to the best of the knowledge of BDA.

Intimation of discrepancies in the RFP, if any, should be given to the office of the BDA immediately by the Applicants. If BDA receives no written communication, it shall be deemed that the Applicants are satisfied that the RFP document is complete in all respects.

This RFP document is not an agreement and is not an offer or invitation by BDA to any other party. The terms on which the Project is to be developed and the right of the successful applicant shall be as set out in separate agreements contained herein. BDA reserves the right to accept or reject any or all applications without giving any reasons thereof. BDA will not entertain any claim for expenses in relation to the preparation of RFP submissions.

PROJECT BACKGROUND

Bhubaneswar Development Authority (BDA) hereby invites eligible bidders, as per the terms and conditions described elsewhere in this tender document, with requisite financial, managerial and technical expertise and experience to fabricate, Supply, Install and Maintain furniture & signage at different parks and road sides in Bhubaneswar Development Planning Area.

The RFP document can be downloaded from the official website of the BDA (i.e. <http://bdabbsr.in/>).

The Bidding schedule is as given below:

Sl. No.	Activity	Date & Time (IST)
i.	Availability of the RFP Document in the BDA website (http://bdabbsr.in/)	13/08/2018
ii.	Pre-bid Meeting	18/08/2018
iii.	Last date of submission of Bid	5:00 PM on 27/08/2018
iv.	Date of submission of original EMD/RFP	28/08/2018 till 30/08/2018
v.	Opening of technical bid	11:00 AM on 31/08/2018
vi.	Date of presentation	04/09/18
vii.		

BDA reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.

1. INTRODUCTION:

Bhubaneswar Development Authority (BDA) requests Technical and Financial Proposals to **Selection of Agency For Fabrication, Supply, Installation and Maintenance of furniture & signage at different parks and road sides in Bhubaneswar Development Planning Area.**(See schedule - B).

This document outlines the overall scope of Contractor Services, sets out the basic requirements for the proposal document and provides the evaluation criteria to be used as the basis for awarding the assignment. The objectives of the RFP are to evaluate the Proponent's experience, technical expertise, project methodology, schedule and fees to provide the services for this assignment.

2. SCOPE OF WORK, TIMELINES AND PAYMENT MECHANISM

2.1. SCOPE OF WORK

The Scope of Work is intended to define the work activities as accurately as possible. The Proponent is encouraged to use innovation when developing its proposal and propose revisions or alternatives that are considered beneficial to the project. BDA is seeking proposals to **select agency for fabrication, supply, installation and maintenance of park furniture and road signage** at various parks & streets in Bhubaneswar.

The selected private entity shall supply and install the park furniture i.e. Benches, dustbins, e-toilets (with bio digester) and signage. Before procurement of the items / furniture, the bidder shall provide samples of all items for approval by the authority. All equipment so delivered should have satisfied relevant codes / tests. Mandatory copy of the standard tests as prescribed by code must be supplied by the agency to BDA for verification before installation.

BDA shall provide location for installation of aforementioned park furniture in the parks as mentioned in Schedule B.

- a) The selected private entity will provide and install the following park furniture; but not limited to:-
- Bench:
 - 10 seater stainless steel bench (Schedule C)
 - 4 seater stainless steel bench (Schedule C)
 - Dustbin
 - Twin hanging stainless steel dustbin (Schedule C)
 - E-Toilet
 - Automatic E-Toilet (Schedule C)
 - Semi-automatic E-Toilet (Schedule C)
 - Signage (Types: Entrance signage, Parking signage, Toilet signage, Map signage, Caution signage, Pathway signage, Area infographic – Gym/Play area/Point of interest / Direction / Special feature / Water ATM), Street signage
 - Type IV retro-reflective sheeting sign board (Schedule C)

2.1.1. BRIEF TECHNICAL SPECIFICATIONS FOR THE CONSIGNMENT / PACKAGE (FOR FABRICATION, SUPPLY, INSTALLATION AND MAINTENANCE)

All dimensions / Specifications for below items are subject to tolerance of +10%. Each bidder should submit a sample of the equipment and mounting other than concrete embedment materials along with his/her/their proposal for verification, reference and record without which the bid shall be rejected.

(1) Bench:

- (a) **10 seater stainless steel bench:** Fabrication, Supply and installation of 10-Seater Stainless steel Bench with Backrest and with Seat Partition consisting of adequate Nos. of legs $\varnothing 75-80 \times 3-5$ mm thick pipe & 6mm for thick flat, support for seat & back rest. Seater Bench with back rest, shall be manufactured using Stainless Steel 304 grade matt finished as per design. All fabrication work shall be done on roller machine by CNC Laser cutting and Argon welding as per IS:9604. All the joints shall be finished and polished using automatic polishing machine to match with parent material.

Bench Detail:

Length: 2500-2600 mm

Width: 750-850 mm

Clear Height: 800-850 mm

Base Plate to be fixed on ground: 400mm x 120mm x 8mm Connecting leg: 320mm x 40mm (For connecting base plate to seat)

Panel use for seat and back rest to be made of 1.5mm thick sheet with perforation size of 15x5mm @ 25 to 40mm center to center

Weight: Approx 85 kg / Unit

Back rest detail:

Length: 2500-2600 mm

Width: 300mm

Seat and back rest connecting pipe shall be of 50/40mm dia and 2mm thickness. Each support should be placed with foundation in cement concrete (1:2:4) below and above the ambient ground/surface level using hard black granite chips of 12mm to 20mm size and coarse and cleaned river sand. Cement concrete coping above surface level with cement plastering (1:4) including punning over the concrete are required to be done around each pole to prevent corrosion of the pipe/pole at bottom.

- (b) **4 seater stainless steel Bench:** Fabrication, Supply and installation of 4-Stainless steel seater Bench provided with Backrest, Conforming to SS304 (IS 6911:92) Grade in Satin finish, with Seat Partition, consisting of adequate Nos. of legs $\varnothing 75-80 \times 3-5$ mm thick pipe & 6mm for thick flat, support for seat & back rest. Seater Bench with back rest, shall be manufactured using Stainless Steel 304 grade matt finished as per design. All fabrication work shall be done on roller machine by CNC Laser cutting and Argon welding as per IS:9604. All the joints shall be finished and polished using automatic polishing machine to match with parent material.

Bench Detail:

Length: 1700-1750 mm

Width: 750-875 mm

Clear Height: 800-850 mm (+/- 10 mm)

Base Plate to be fixed on ground: 400mm x 120mm x 8mm Connecting leg:

320mm x 40mm (For connecting base plate to seat)

Weight: Approx 48 kg / unit

Back rest detail:

Length: 1700mm

Width: 300mm

Seat and back rest connecting pipe shall be of 50/40mm dia and 2mm thickness

Each support should be placed with foundation in cement concrete (1:2:4) below and above the ambient ground/surface level using hard black granite chips of 12mm to 20mm size and coarse and cleaned river sand. Cement concrete coping above surface level with cement plastering (1:4) including punning over the concrete are required to be done around each pole to prevent corrosion of the pipe/pole at bottom.

(2) Dustbin:**Twin hanging stainless steel dustbin:**

Fabrication and supply of SS 304, Grade Litter bin , with 45 liter Each bin capacity , Consisting of 50x50x2mm , thick vertical pipe with 1mm, thick ss dustbin sheet profile , fixed on pivot for movement of 120 degree . Vertical post fixed on floor with 6mm, ss thick base plate, &ss anchor fastener, complete, polished as per approved design by in charge.

Installation of the poles to mount and hold the twin hanging waste bins on either side of the poles should be done with adequate balancing using necessary ss clamp, ss bracket, ss nuts and ss bolts, fasteners so as to withstand the probable weight of the wastes, own weight of the bins with installation mechanism and eventual shock and impact during operation and handling of the bins. Each pole should be manufactured of ss tubular/hollow square pipe section of diameter/side not less than 50mm with minimum wall thickness 1.50mm. Each pole should be placed with foundation in cement concrete M-25 below and above the ambient ground/surface level using hard black granite chips of 12mm to 20mm size and coarse and cleaned river sand. The length of the pole should be such that the top of waste bins should not be at a height of more than 1.05 m above the surface level and embedment below surface level should be adequate (not less than 0.3m) to ensure stability and balance of the mounting. Cement concrete coping above surface level with cement plastering (1:4) over the concrete are required to be done around each pole to prevent corrosion of the pipe/pole at bottom. All dustbins to be provided with appropriate signage, for dry and wet garbage of self-adhesive type I advanced engineering grade reflective sheeting digitally printed with MCS warranty, as per the designs and colour approved by the BDA, of size 900mm x 300mm. Weight: Approx 15 kg / Unit

(3) E-toilet:**(a) Automatic E-Toilet:**

Prefabricated structure should be suitable for mounting on readymade concrete floor. The components shall be fabricated at factory for ease of assembly. The supplier should have manufacturing set up should be certified with EN-15085 and ISO 9001:2015 from a recognized third party agency. SS 304 should be from brands having manufacturing set up in India- (supporting

Make in India) with ISI certification.

Exterior dimensions of the toilet: Minimum 2800 x 2100 x 2000mm (Without water tank stand & legs)

Contents: 1 nos EWC cabin (min. Internal Size 1500x1500mm), 1nos of urinal cabin (min. Internal Size 1000x900mm) & one janitor room (min. Internal Size 1110x950mm). EWC cabin consists of complete flushing system, one numbers of wash basin, one tissue holder, one health faucet, one Incinerator with capacity of 80-90 pads burning. One Inbuilt dustbin made up of SS304 & grab bar also. Toilet should be provided with SCEPT technology auto flushing, sensor based seat changer. Urinal Cabin consists of one numbers of one waterless urinal, one wash basin, one number tissue holder. Display of In/not-in use sign. One Mirror aesthetically fitted. All internal accessories of WC, washbasin, grab bar, etc. to be made of SS 304 material. Add panel provision should be provided on roof on three sides having max. 500mm height.

Toilet structure made from SS304 with 40x40x2mm & 50x30x2mm thk box Section, 1.5mm, 2mm thick sheets. The Inner wall having thickness 1mmxSS304/Linen finish and outer wall having thickness 0.8mmxSS304/SB finish with PU base paint at outside. Wall panel should be insulated with PUF having thickness 20mm to 50mm as per fitting.

Internal wall panel made up from 1mm thick SS304 with Linen pattern. Wall panel should be insulated with PUF having thickness 40mm to 50mm as per fitting.

Tolerance for thickness should As per ASTM standard).

Outer side of Roof to be painted with PU paint & should be insulated with 20mm Thk Puff/Eva Foam. Unit should be provided with exhaust fan and lighting.

DRDE approved FRP based digesters of different sizes varying from 0.7 cum to 17 cum depending upon number of users. Supplied with inoculum bacteria.

The concrete floor is to be prepared to sustain the load of the toilet and of the requisite height above ground level (Preferably around 150mm). The substructure / foundation will be made with R.C.C - M-25 grade of concrete with all installation facilities including excavation, filling, sub-surface drainage, all fittings etc. complete as per directions of Engineer-in-charge.

The item includes provision of necessary freshwater storage tank (overhead / underground or as per design of E.I.C) and tap out from the existing water mains as per site requirement or instructions of E.I.C.

(b) **Semi Automatic E-Toilet:**

Prefabricated structure should be suitable for mounting on readymade concrete floor.

The components shall be fabricated at factory for ease of assembly. The supplier should have manufacturing set up should be certified with EN-15085 and ISO

9001:2015 from a recognized third party agency.

SS 304 should be from brands having manufacturing set up in India- (supporting Make in India) with ISI certification.

Exterior dimensions of the toilet: Minimum 1625 x 2100 x 2135 mm (Without water tank stand & legs).

Contents: Each toilet block should be consist of 1 nos EWC cabin (min. Internal Size 1500 x 1500 x 2000mm). EWC cabin consists of complete flushing system, one numbers of wash basin, one tissue holder, one health faucet, one Incinerator with capacity of 80-90 pads burning. One Inbuilt dustbin made up of SS304 & grab bar also. Toilet should be provided with SCEPT technology auto flushing, sensor based seat changer. One Mirror aesthetically fitted. All internal accessories of WC, washbasin, grab bar, etc. to be made of SS 304 material.

Toilet structure made from SS304 with 40x40x2mm & 50x30x2mm thk box Section, 1.5mm, 2mm thick sheets. The Inner wall having thickness 1mmxSS304/Linen finish

and outer wall having thickness 0.8mmxSS304/SB finish with PU base paint at outside. Wall panel should be insulated with PUF having thickness 20mm to 50mm as per fitting.

Internal wall panel made up from 1mm thick SS304 with Linen pattern. Wall panel should be insulated with PUF having thickness 20mm to 50mm as per fitting. Tolerance for thickness should As per ASTM standard).

Outer side of Roof to be painted with PU paint & should be insulated with 20mm Thk Puff/Eva Foam. Unit should be provided with exhaust fan and lighting.

DRDE approved FRP based digesters of different sizes varying from 0.7 cum to 17 cum depending upon number of users. Supplied with inoculum bacteria.

The concrete floor is to be prepared to sustain the load of the toilet and of the requisite height above ground level (Preferably around 150mm). The substructure / foundation will be made with R.C.C - M-25 grade of concrete with all installation facilities including excavation, filling, sub-surface drainage, all fittings etc. complete as per directions of Engineer-in-charge.

The item includes provision of necessary freshwater storage tank (overhead / underground or as per design of E.I.C) and tap out from the existing water mains as per site requirement or instructions of E.I.C.

(3) Signage:

(a) Park Signage

Manufacturing , supplying and installation of providing, fitting, fixing up informatory sign board using upper high efficiency full cube retroreflective (ARAI certified) (having International / National test report of type IV sheeting and test report which qualifies the IRC 67 :2012) sheeting of white colour bonded on to 4mm aluminium composite panel (0.25 +3.50+0.25-pdvf coated) digitally printed using traffic colours which covers MCS warranty approved by OEM in (Eng.,Odia) laminated using over laminated film as per colour and design. The board shall be provided with back support stainless pipes frame of 25mm & shall be mounted on vertical posts made out of 75 mm will be installed including necessary excavation for foundation, concreting / leveling etc.

Signage are of the following types

- (b) Entrance signage – 1.8m x 0.8m x 0.125m Weight: Approx 94 kg
- (c) Parking signage – 2m x 0.6m x 0.125m Weight: Approx 80 kg
- (d) Toilet signage – 0.3m x 0.15m Weight: Approx 6kg
- (e) Map signage – 1.2m x 0.8m x 0.125m Weight: Approx 80 kg
- (f) Caution signage - 1.2m x 0.8m x 0.125m Weight: Approx 80 kg
- (g) Pathway signage - 1.2m x 0.8m x 0.125m Weight: Approx 58kg
- (h) Area infographic (Gym / Play area / Point of interest / Direction / Special feature / Water ATM)- 1.2m x 0.8m x 0.125m Weight: Approx 58 kg

Sign specifications:

- a) Colour: Multicolour with reflective (retrographic) effect for visibility at night.
- b) Language: The display unit will be supplied with multilingual fonts in English, Hindi and Odia for easy reading.
- c) Character height: 60mm minimum.
- d) Lighting: Ultrabright AllnGap LEDs at 20mA, with 300° viewing angle.
- e) Viewing distance: Greater than 50m.
- f) Reliability and maintenance
- g) Must have ISI certification.

Signage cost shall also include foundation work (Excavation, Foundation: One no RCC of M.20 grade will be provided. Size of foundation base will be 600mm x 450mm x 450mm – 2 nos for fixing of the board and conveyance of all materials, equipment, machinery and labour with all leads and lifts, loading and unloading charges necessary for successful completion of the work).

(b) **Street signage**

Fabrication & supply of Stainless Steel Sign Board (Conforming to SS-304 Grade, Satin finish), consisting of Dia.-76.2x1.6mm & Dia.- 50x2mm thick pipe for sheet support . 20x20x2mm thick box section frame work for back support, 1.5mm thick SS Sheet for providing, fitting, fixing up informatory sign board using super high efficiency full cube retro reflective sheeting – type XI of white colour bonderd over which alphabets and numerical & Logo digitally printed with 3M Mcs warranty inks by L365 with overlaminated using 3m-8519 sheeting .The board shall be provided with frame made out of stainless pipes shall be mounted on vertical posts made out of 80mm NB stainless pipe as have been installed including necessary excavation for foundation, concreting/reveling etc. Necessary for fixing of the board including cost, conveyance,taxes materials, all lab our, all T&P etc required for the work complete in all respect as per the direction of the Engineer In charge.

Signage Detail:

Length: 1475-1500 mm

Height: 3000-3150 mm

Signboard dimensions: 1820 x 1220 mm

Weight: Approx 50 kg / unit.

Signage cost shall also include foundation work (Excavation, Foundation: One no RCC of M.20 grade will be provided. Size of foundation base will be 600mm x 450mm x 450mm – 2 nos for fixing of the board and conveyance of all materials, equipment, machinery and labour with all leads and lifts, loading and unloading charges necessary for successful completion of the work).

2.1.2. Maintenance of Park Furniture:

- (i). The Agency shall provide maintenance for period of 4 years from the date of issue of Completion certificate.
- (ii). Operation and Maintenance shall preferably be done in consultation with concerned officials of BDA/BMC. The agency need to keep the record of the daily Operation and Maintenance activities. This is to be signed/verified by the authority once in a month. For this, the agency has to submit an Operation and Maintenance Plan to the Authority within 15 days of signing of contract.

2.2. FINANCIAL QUOTE, TIMELINES AND PAYMENT SCHEDULE OF THE PROJECT

- (i). The Total Time Period for installation of Park furniture work shall be 3 months from the date of signing of the Contract between Agency and BDA.
- (ii). Post the Completion of work within 3 months, the Agency shall correct any Defect as raised by BDA as per the terms and conditions of Contract during the 1st year of Operation & Maintenance period.
- (iii). The Bidder quoting the lowest Total Cost shall be the Preferred Bidder, provided it meets the Qualification Criteria and the eligibility criteria.
- (iv). Total Cost of Installing Furnituresfor each Park shall be paid as per the following milestones:

Sl. No.	Milestones	TimeLine	Payment
1.	Submission of Draft Installation Plan, Specification & preliminary schedules.	15 days from Signing of Contract	5% of Total Cost *
2.	Duration of contract (installation & commissioning)	3 months from Signing of Contract	75% of Total Cost
3.	After completion of Defect liability period (12 months)		5 % of Total Cost
4.	After completion of 2 nd year of o&m		5 % of Total Cost
5.	After completion of 3 rd year of o&m		5 % of Total Cost
6.	After completion of 4 th year of o&m		5 % of Total Cost
	Total Payment		100% of Total Cost

** In case of any default in execution/installation as per above schedule, the Authority will at liberty to deduct the whole amount from the Performance Security given by the Agency*

- (v). The bidder should be able to complete installation of at least **½ of the value of the job** within **45 days** on receipt of job order. The bidder should complete **¾ value** of the job with-in **70 days** from the date of receiving of job order from BDA, balance **¼** of the job must be completed in additional **30 days**. Normally, the agency must complete the whole work by 3 months from the date of signing of contract with BDA.
- (vi). Extension of time: Normally, no extension is permitted for this time bound project. Any extension of time schedule will be at the discretion of BDA, if such contingency situation arises and citing proper justification. Failure to comply the time schedule described in the agreement will invite the penalty of 10% of total project payment or forfeiture of performance security, whichever is higher.
- (vii). The financial quote shall be exclusive of Goods and Services Tax. Goods and Services Tax shall be applicable as per the actuals and shall be paid on submission of Bills.

3. ELIGIBILITY AND EVALUATION CRITERIA:

All bidders shall provide filled up Technical Formats as provided in Annexures, a preliminary description of the proposed work method and schedule, including drawings and charts, as necessary. The proposed methodology should include programme of installation backed with equipment planning and deployment duly supported with broad calculations and quality – assurance procedures proposed to be adopted justifying their capability of execution and completion of work as per technical specifications, within stipulated period of completion.

The execution of the project should be as per Bhubaneswar Development Authority norms, other applicable guideline and norms.

The bidders shall submit the following documents for qualification and evaluation purpose:

Sl.No	Parameters with proof of documents	Yes/No	Page No.
1	The firm should have license for manufacturer/supplier/authorised distributor under Ministry of MSME / Govt. of Odisha / Govt. of India of SS Benches, SS twin hanging dustbins, E-toilets (With Bio digesters) both automatic and semi-automatic and Type IV retro-reflective Signage		
2	Valid pollution control certificate from relevant authorized government body.		
3	Average annual Turnover of INR 7.00 crores (Seven Crores) for the preceding 3 years, as per audited annual report and balance sheet statements and certified by the Statutory Auditor / Chartered Accountant (with Seal & Registration No.)		
4	Solvency certificate from a nationalised bank for INR 1.00 crores valid through contract period.		
	Cost of RfP INR 10,000 /- + 12% towards GST. This document shall have to be deposited by way of Demand Draft / Cheque drawn on any Nationalised/ Scheduled Bank in favor of		
5	Bid Security of INR 3,20,000/-		
6	Power of Attorney for Authorized signatory		
7	Annexure 1: Letter of Application and Interest		
8	Annexure 2 : Checklist		
9	Annexure 3: General Information of the Bidder		
10	EPF and ESI certificate.		
11	Annexure 4: Summary of Technical Capability		
12	Annexure 5: Summary of Financial Capability		
13	Annexure 6: Approach and Methodology		
14	Annexure 7: Format for financial proposal		
15	Annexure 8: Format for power of attorney for signing of application		
16	Annexure 9: Schedule of works		
17	Schedule – A :certificate of no relationship		
18	Schedule – B : Locations		
19	Schedule – C : Description of Furnitures		
20	Schedule – D ₁ : list of similar nature of		

	projects executed		
21	Schedule – D ₂ :list of similar nature of projects in progress		
22	Schedule – E:information regarding current litigation, debarring expelling of tenderer or abandonment of work by the tenderer		
23	Schedule – F: Affidavit		

* The bidder also need to provide Labour License, if applicable. If, not available at the time of bidding, the concerned agency is required to apply with concerned authority for labour license for requisite personnel

3.1. ELIGIBILITY CRITERIA: Only those bidders meeting both the following capability criteria will be “**Technically Qualified**” for the project.

3.1.1. Technical Capability

- (i). The firm should have license for manufacturing of SS Benches, SS twin hanging dustbins, E-toilets (With Bio digesters) both automatic and semi-automatic and Type IV retro-reflective Signage.
- (ii). Bidders must have valid pollution control certificate from relevant authorized government body.
- (iii). The firm must have completed works of similar nature for a minimum of **80%** of the total value quoted in the BOQ combining respective items, during last 3 (three) years from the date of submission of bids.

3.1.2. Financial Capability

- (i). **Turnover:**The bidder must have average annual Turnover of **INR 7.00 crores** (Seven Crores only) for the preceding 3 years, as per audited annual report and balance sheet statements and certified by the Statutory Auditor
- (ii). **Solvency:**The bidder must have adequate financial stability to take up the projects. The firm must provide a minimum solvency certificate from a banker (nationalised bank) worth INR 1.00 crores (One Crore and Twenty Lakhs only)
- (iii). The Firm should be making profit during each of the last three financial years, ending on March 31, 2018.
- (iv). The bidder must submit proof of having his office at Bhubaneswar.

3.1.3 Subletting of work: No part of the work shall be sublet to any other agencies. In case of any deviation to above noticed at a later stage in course of work, contract shall be terminated and all the financial dues pending with the authority shall be forfeited.

3.2. EVALUATION CRITERIA:

3.2.1. The Evaluation of the Proposal shall be in two stages:

- (i). Stage I: Evaluation of Technical Proposal
- (ii). Stage II: Evaluation of Financial Proposal

3.2.2. Stage I:

- (i). The Bidders shall be evaluated first with respect to their fulfilment of eligibility criteria. The Technical Proposal of only those bidders who fulfil the eligibility criteria as mentioned in the clause 3.1 shall be further evaluated.
- (ii). The Technical Proposals of eligible bidders shall be evaluated and marked based on the following criteria:

Sl. No	Attributes	Marks	Evaluation
(a)	<p>Financial strength</p> <p>Average annual Turnover</p>	(20 marks)	<p>I. 60% marks for minimum eligibility criteria.</p> <p>II. 100% marks for twice the minimum eligibility criteria or more</p> <p>III. in between (i) & (ii) – on pro-rata basis.</p>
(b)	<p>Experience in similar project works</p>	(30 marks)	<p>I. 60% marks for minimum eligibility criteria.</p> <p>II. 100% marks for twice the minimum eligibility criteria or more</p> <p>III. in between (i) & (ii) – on pro-rata basis.</p>
(c)	Technical Presentation	Marks (50 Marks)	
	<p>1. Approach & Methodology</p> <p>2. Work Plan</p> <p>3. Designs and Engineering</p> <p style="padding-left: 20px;">a. Concept</p> <p style="padding-left: 20px;">b. User friendly</p> <p style="padding-left: 20px;">c. Design Functionality and Maintainability</p> <p style="padding-left: 20px;">d. Durability, aesthetics and Vandalism proof Design</p> <p style="padding-left: 20px;">e. Innovativeness in Design</p> <p>4. Plans for operation and Maintenance</p>		<p style="text-align: right;">10 Marks</p> <p style="text-align: right;">10 Marks</p> <p style="text-align: right;">20 Marks</p> <p style="text-align: right;">10 Marks</p>

- (iii). Only those Bidders who have secured Technical Score of 60 marks or above in technical bid (as mentioned above in the table) shall be considered qualified in the Technical Bid. The bidders will be qualified for opening of their financial bids.

3.2.3. **Stage-II:** Awards will be made based on the least cost basis. The quality of the service to be supplied, the suitability to requirements, guarantee clauses, and references shall be taken into consideration.

4. GENERAL TERMS AND CONDITIONS

4.1. GENERAL INSTRUCTIONS

- 4.1.1. The bidder must provide all the information requested in the RFP Document. BDA reserves the right to reject any offer that does not contain all the information requested thereof.
- 4.1.2. BDA shall not entertain any post submission date communication from the applicant with respect to the bids. However, after the submission of the proposal by the applicant, BDA reserves the right to call for additional information/ clarifications from successful bidders. The bidders should furnish such requirements within such time as may be permitted by BDA.
- 4.1.3. The bidder as a token of acceptance of all conditions, shall be required to sign with stamp on every page of the RFP Document including addendum/query (if any), other enclosures provided herewith as an annexure and any other submissions by the bidder.
- 4.1.4. The bidder will submit the supply and planting / installation plan for approval by authority before execution.
- 4.1.5. The contractor shall submit mock samples and product literature of all items for approval by authority before supply.
- 4.1.6. Any defects, shrinkages or faults which may appear in the defect liability period (DLP / Replacement warranty period) arising from any defective, improper / poor quality of materials or workmanship, or due to any other reasons, whatsoever, will be amended and made good by the bidder at their own cost within 72 hours of notice, failing which, a penalty of 1.5% of value of defective work per day will be levied on the bidder till defects are rectified.
- 4.1.7. For delay in completion, penalty will be calculated 1.5% per day of value of work remaining incomplete, limited to the penalty maximum to 10% of total cost, and thereby, the contract will be rescinded.
- 4.1.8. There shall be no compensation event or price escalation apart from what is provided in this RFP.
- 4.1.9. The bidder shall indemnify, hold harmless the BDA (the "Indemnified Party") from and against all claims, liabilities, losses, expenses (including reasonable attorneys' fees), fines, penalties, taxes or damages (Collectively "Loss") on account of bodily injury, death or damage to tangible personal property arising in favour of any person, corporation or other entity (including the Indemnified Party) attributable to the Indemnifying Party's negligence or wilful default in performance or non-performance under this Agreement.
 - (i). Defect liability period:
DLP (Defect liability period) shall cover for a period of 12 months from the date of satisfactory completion of installation and functioning. Any defect noticed during the period shall attract the agency to replace it fully at their own cost.

- (ii). All the products shall have ISI / equivalent certification with respect to their material, quality, durability, longevity, surface finish, etc.
- (iii). The products must deliver satisfactory performance for a minimum period of 10 (ten) years from date of installation, in case of any major structural defects noticed during this period the agency will take appropriate measures for rectification. This should be in form of an affidavit/undertaking at the time of signing of contract.

(iv). Operation and Maintenance:

The firm shall provide operations and maintenance of the furniture for a period of 3 years after completion of DLP (Defect liability period of 1 year) and shall cover following (Not exhaustive):

- a. Painting / Colouring
- b. Cleaning
- c. Small maintenance works like fixing screws / nuts
- d. Replacement of defective parts
- e. Checking structural soundness of footings
- f. O & M charges include all expenditures and expenses required to be incurred on labor, repair and / or replacement of material, equipment, consumable items detergents, disinfections, filling water in the tanks/ power and all other matters and things of what so ever nature essential and desirable to run the system satisfactorily with inclusive of water/ power charges which shall be paid by the contractor. The Toilets shall be manually cleaned both inside and outside at least twice a day or when deemed necessary as per the situation. The bidder shall ensure that the toilets are clean all times and do not cause any inconvenience to the customer. (Not exhaustive)

4.1.10. The rate quoted by the bidder will be exclusive of GST. GST will be reimbursed on production of required documents as per actual.

4.1.11. Additional quantity of work over the quantity mentioned in this tender, will be expected upto a maximum validation of +10%. Any increase in quantity beyond 10% will be negotiated mutually.

4.1.12. SS 304 grade items shall contain a maximum nickel percentage of 8% to 10%.

4.2 TERMS AND CONDITIONS OF THE OFFER

4.2.1. BDA reserves the right to reject any or all of the applicants including the lowest bidder, if it considers necessary to do so, and or to withdraw from the bidding process any part of the bidding process or to vary any of the terms at any time without giving any reason. Nothing contained herein shall confer right upon a bidder or any obligation upon BDA.

4.2.2. Nothing in this RFP Document or in any communication issued by BDA or any of their advisers or officers or employees shall be taken as constituting an agreement, offer, acceptance, warranty, covenant, confirmation or representation to the recipient of this document or any other party.

4.2.3. The quoted price shall be inclusive of GST and other taxes, freight and installation as per direction of contract, etc.

5. TENDERING PROCEDURE AND SCHEDULE

5.1 CLARIFICATIONS AND PREBID MEETING

5.1.1. Queries and their Response

- (i). Queries in writing may be sent to BDA and the same should reach **Chief Engineer-cum-Engineer Member**, BDA before 1 (One) day from the date of Pre-bid Meeting. However, response to queries will be uploaded on BDA website. All the bidders are requested to be in touch with BDA website.
- (ii). Clarifications may be circulated to all the intending bidders and shall form part of RFP Document. BDA may, if it prefers, issue a fresh RFP and relevant enclosures incorporating the amendments.

5.1.2. A Pre-bid meeting shall be held as per the Schedule given. The venue for the Pre-bid meeting shall be VC's Conference Room, Bhubaneswar Development Authority, Sachivalaya Marg, Bhubaneswar.

5.1.3. Information Requirements

- (i). If any information about the subject site is required by the prospective bidder prior to 3 (three) days from the last date of bid submission, the same can be obtained from:
**Chief Engineer-cum-Engineer Member,
Bhubaneswar Development Authority,
Sachivalaya Marg,
Bhubaneswar, Odisha, Pin: 751001**
- (ii). BDA reserves the right not to offer clarifications on any issue or if it perceives that the clarifications can only be made at a later stage, it can do so at a later date.
- (iii). No extension of any deadline will be granted on the basis or grounds that BDA have not responded to any question or not provided any clarification.

5.2 AMENDMENT OF RFP

5.2.1 At any time prior to the Proposal Due Date, BDA may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the RFP through the issuance of Addenda. These will be uploaded in the BDA website. All the bidders are requested to be in touch with BDA website.

5.2.2 All prospective bidders may note that all future communication w.r.t this RFP including addendum/corrigendum etc, if any, will be placed on our website <http://bdabbsr.in/> only.

5.2.3 In order to give the Bidders reasonable time, in which to take an Addendum into account, or for any other reason, BDA may, at its discretion, extend the Proposal Due Date. Bidders are advised to keep in touch with BDA website for latest updates regarding the tender.

6 PREPARATION AND SUBMISSION OF PROPOSAL

6.1 DOCUMENTS COMPRISING THE PROPOSAL:

6.1.1 The proposals to be submitted by the bidders shall be in two separate parts, Technical Proposal & Financial Proposal. The Proposal shall be submitted in 3 separate covers as under:

Cover-I: "Technical Proposal" and shall comprise (to be submitted in online) of:

- (i). Annexure 1: Letter of Application and Interest
- (ii). Annexure 2: Checklist
- (iii). Annexure 3: General Information of the Bidder
- (iv). Annexure 4: Summary of Technical Capability
 - Schedule – D1: list of similar nature of projects executed
 - Schedule – D2: list of similar nature of projects in progress
- (v). Annexure 5: Summary of Financial Capability
- (vi). Annexure 8: Power of attorney for signing of Application
- (vii). Annexure 9: Schedule of works
- (viii). Schedule A: Certificate of No Relationship
- (ix). Schedule B: Locations
- (x). Schedule C: Description of Furniture
- (xi). ScheduleE: Information regarding Current Litigation, Debarring Expelling of Tenderer or Abandonment of Work by the Tenderer
- (xii). ScheduleF: Affidavit

6.1.2 Cover –II: "Financial Proposal" and shall comprise (to be submitted in online in excel format) inclusive of all statutory taxes):

- (i). Annexure 7: Format for financial proposal

6.1.3 Cover III: To be submitted in sealed cover and shall comprise of

Annexure 6 :

- (i). Approach & Methodology
- (ii). Work Plan
- (iii). Designs and Engineering
- (iv). Plan for Operation and Maintenance

6.1.4 The sealed cover III shall be received in the office of the Chief Engineer-cum-Engineering Member, Bhubaneswar Development Authority, Akash Shova Building, Sachivalaya Marg, Bhubaneswar-751001, only during the office hours during the scheduled dates from the last date of submission of the bid (cover-I, cover-II) in online form.

6.1.5 The sealed cover (cover III) and the original of Financial Instruments delivered in person or submitted by post or by Courier should reach and delivered in the office within the stipulated date and time positively. The department will not be held responsible for any delay or loss or damage of the Bid documents during transit and in such events the proposals stands rejected

summarily. If cover III is not received in due and time, the bid shall be declared non-responsive.

6.1.6 If the envelope is not sealed and marked as instructed above, BDA assumes no responsibility for the misplacement or premature opening of the Proposal submitted. In this case, the prematurely opened proposals will be rejected and duly returned.

6.1.7 The Cover III shall be opened along with Cover – I (Technical Proposal) for evaluation.

6.2 **RFP DOCUMENT COST:** The technical proposal shall contain the non-refundable cost of RFP Document of **INR. 10,000/-(Ten Thousand only + 12% GST)** by way of a Demand Draft/Pay Order drawn in favour of Executive Engineer III, Bhubaneswar Development Authority payable at Bhubaneswar in two separate covers for Document Cost and GST Component with distinct marks

6.3 BID SECURITY

6.3.1 Proposals shall be accompanied by a refundable Bid Security of **INR 3,20,000/-** (Rupees ThreelakhsTwenty thousand only) only in the form of TDR / NSC / KVP / POTD from a schedule Nationalised Bank / Post Office duly pledged in favour of Bhubaneswar Development Authority payable at Bhubaneswar.

6.3.2 Any bid not accompanied with Bid security shall be rejected.

6.3.3 The Bid security shall be forfeited under the following conditions:

- a. If the Bidder withdraws the Proposal during the period of Proposal validity.
- b. In the case of a successful Bidder, if the bidder fails to furnish the required Performance Security within the specified period.

6.3.4 Additional Performance Security shall be obtained from the bidder when the bid amount is less than estimated cost put to tender. In such an event, only the successful bidder who has quoted less bid price/rates than the estimated cost put to tender shall have to furnish the exact amount of differential cost i.e. estimated cost put to tender minus the quoted amount as Additional Performance Security (APS) in shape of Demand Draft/Term Deposit Receipt pledged in favour of the Divisional Officer within seven days of opening of financial bids, otherwise the bid shall be cancelled and the security deposit shall be forfeited. Further, proceedings for blacklisting shall be initiated against bidders.

6.4 BID PRICE

6.4.1 The bidder shall quote the Total Cost of Installation of Park Furniture as per the format given in Annexure 6.

6.5 LANGUAGE AND CURRENCY

6.5.1 The Proposal and all related correspondence and documents shall be written in English language.

6.5.2 If any supporting documents attached to the bid is in any other language, the same will be supported by an English translation and in case of any ambiguity the translation shall prevail.

6.5.3 The currency for the purpose of the proposal shall be the Indian National Rupee.

6.6 GENERAL INSTRUCTION FOR PREPARATION AND SUBMISSION OF PROPOSAL

- 6.6.1 Completed proposals shall be sent to Chief Engineer-cum-Engineer Member, Bhubaneswar Development Authority, Sachivalaya Marg, Bhubaneswar, Odisha: 751001.
- 6.6.2 Sealed Cover containing the **Technical Bids** shall be submitted by Speed Post so as to reach the office of the Chief Engineer-cum-Engineer Member, BDA by Scheduled date and time. No hand delivery will be permitted.
- 6.6.3 BDA, at its sole discretion, retains the right, but is not obligated to extend the RFP Submission Date, by issuing an Addendum to those parties who have purchased the document from the office of BDA and also by placing the same in the official website of BDA.
- 6.6.4 Bidders shall furnish the information strictly as per the formats given in Annexure of this document, without any ambiguity. BDA shall not be held responsible if the failure of any bidder to provide the information in the prescribed formats results in lack of clarity in interpretation and consequent disqualification.
- 6.6.5 All proposals/bids/offers shall be numbered, signed & stamped on Each Page by the duly Authorized Signatory of the Bidder.
- 6.6.6 The Proposal shall be initialled on each page by the Authorized Signatory. All the alterations, omissions, additions, or any other amendments made to the Proposal shall also be initialled by him.
- 6.6.7 Bidders are required to submit only one set of the Proposal.
- 6.6.8 Any firm, which submits more than one Proposal for the said project shall be disqualified.

6.7 MODIFICATION AND WITHDRAWAL OF PROPOSALS.: No Proposal shall be modified or withdrawn by the Bidder after the Proposal Due Date.

6.8 BID VALIDITY:

- 6.8.1 Proposals shall remain valid for a period not less than (90) Ninety days after the deadline date for bid submission. A proposal valid for a shorter period shall be rejected by the Client as non-responsive. In case of discrepancy in bid validity period between that given in the undertaking and the Form of Bid submitted by the bidder, the latter shall be deemed to stand corrected in accordance with the former and the bidder has to provide for any additional security that is required.
- 6.8.2 In exceptional circumstances, prior to expiry of the original time limit, the Client may request that the bidder may extend the period of validity for a specified additional period. The request and the bidders' responses shall be made in writing or by cable / e-mail. A bidder may refuse the request without forfeiting his bid security. A bidder agreeing to the request will not be required or permitted to modify his bid but will be required to extend the validity of his bid security for a period of the extension, and in compliance with Clause 16 in all respects.

7 PROCEDURE TO PARTICIPATE IN ONLINE BIDDING- E-PROCUREMENT

7.1 PARTICIPATING IN THE BID IN THE E-PROCUREMENT PORTAL:The Contractor/Bidder intending to participate in the bid is required to register in the Portal with some information about the firm/Contractor. This is a onetime activity for registering in Portal. During registration, the

contractor has to attach a Digital Signature Certificate (DSC) to his / her unique user ID. The DSC used must be of appropriate class (Class II or Class III) issued from a registered Certifying Authority such as n-Code solutions CA (GNFC), Safe script, TCS, MTNL, IDRBT, E-Mudhra etc. and:

(a) To log on to the portal the Contractor/Bidder is required to type his/her username and password. The system will again ask to select the DSC and confirm it with the password of DSC. For each login, a user's DSC will be validated against its date of validity and also against the Certificate Revocation List (CRL) of respective CAs stored in system database. The system checks the unique ID, password and DSC combination and authenticates the login process for use of portal.

(b) The tender documents uploaded by the Tender Inviting Officer in the website 'e'-procurement portal <https://tendersodisha.gov.in>

will appear in the section of "Upcoming Tender" before the due date of tender sale. Once the due date has arrived, the tender will move to "Active Tender" Section of the *homepage*. Only a small notification will be published in the newspaper specifying the work details along with *mention* of the specific website for details. The publication of the tender will be for specific period of time till the last date of submission of proposals as mentioned in the 'Invitation for Bid' after which the same will be removed from the list of Active tenders. Any bidder can view or down load the bid documents from the web site.

(c) Contractor exempted from payment of EMD will be able to participate in the tender directly by uploading documentary evidences towards his eligibility for such exemption.

(d) If the *software* application has the provision of payment of cost of tender document through payment gateways of *authorized* bankers by directly debiting the account of the bidders, bidders will be required to avail on-line payment. Furnishing scanned copy of such documents is mandatory along with the tender documents otherwise his/her bid shall be declared as non-responsive and thus liable for rejection.

7.1.1 In the case of any failure, malfunction, or breakdown of the electronic system used during the e-procurement process, the tender inviting officer shall not accept any responsibility for failures or breakdowns other than in those systems strictly within their own control.

7.1.2 Any third party/company/person under a service contract for operation of e-procurement system in the State or his/their subsidiaries or their parent companies shall be ineligible to participate in the procurement processes that are undertaken through the e-procurement system irrespective of who operates the system.

7.1.3 For submission of Proposals through the E-Procurement Portal, the bidder shall up load the scanned copy/copies of document in prescribed format wherever warranted in support of eligibility criteria and qualification information. The on-line bidder shall have to produce the original documents in support of the scanned copies and statements uploaded in the portal before the specified date as per DTCN.

- 7.1.4 Each bidder shall submit only one bid for one package. A bid is said to be complete if accompanied by **cost of bid document** and appropriate **bid security**. The system shall consider only the last bid submitted through the E-Procurement portal.
- 7.1.5 The Officer inviting the bid / Engineer-in-Charge will clarify queries on the Contract Data on requisition by the intending Bidder. The bidder may ask question in the e-procurement portal using his DSC; provided the questions are raised before the date mentioned in the home page under critical dates.
- 7.1.6 The proposals uploaded by the Tender Inviting Officer may consist of conceptual drawings or typical sections of the project. Bidder may down load these drawings and take out the print for detail study. Any other drawings and documents pertaining to the works available with the officer inviting the Bid as well as in the office of the Chief Engineer and Executive Engineer III as mentioned in the Contract Data will be open for inspection by the bidders. The bidder is required to down load all the documents including the drawings for preparation of his bid. It is not necessary for the part of the Bidder to up-load the drawings other Bid documents (after signing) while up-loading his bid. He is required to up load documents related to his eligibility criteria and qualification information and Bill of Quantities duly filled in. It is assumed that while participating in the bid, the bidder has referred all the drawings and documents uploaded by the Officer Inviting the Bid. Seeking any revision of rates or backing out of the bid claiming for not having referred to any or all documents provided in the Bid by the Officer Inviting the Bid will be construed as plea to disrupt the bidding process and in such cases the bid security shall be forfeited.
- 7.1.7 Any addendum issued shall be part of the bidding documents and shall be notified in the website www.tendersodisha.gov.in /www.bdabbsr.in and through paper publication.
- 7.1.8 All the volumes/documents shall be provided in the portal by the Officer inviting the bid. The bidder shall carefully go through the document and prepare the required documents and up load the scanned documents in Portable Document Format to the portal in the designated locations of Technical Bid. Submission of documents shall be effected by using DSC of appropriate class.
- 7.2 **BID SECURITY:** The Bidder shall furnish, as part of his Bid, a Bid security for the amount mentioned in this RFP. The bidder shall scan all the written pages of the bid security and up load the same to the system in designated place. The on-line bidder shall deposit the original copy of the 'bid security' within 3 days of closure of the bid or as mentioned in the DTCN (after receipt date of bid but before opening date & time of bid) with the "Officer inviting the Bid". The Officer inviting the bid shall not be responsible for any postal delay and/or non-receipt of the original copy of the bid security on or before specified date and time. Non-submission of bid security within the designated period shall debar the bidder from participating in the on-line bidding system and his portal registration shall be cancelled. His name shall also be informed to the registering authority for cancellation of his registration.
- 7.3 **FORMAT AND SIGNING OF BID:** The bidder can download the tender of his choice and save it in his system and undertake the necessary preparatory work off-line and upload the completed tender at his convenience within the final date and time of submission. The bidder shall only

submit single copy of the required documents and Price Bid in the portal. In the Financial bid, the bidder cannot leave any figure blank. He has to only write the figures; the words will be self-generated. The Bidders are advised to up load the completed Bid document well ahead of the last date & time of receipt to avoid any last moment problem of power failures etc.

- 7.3.1 The Bidder shall go through the Bid carefully and list the documents those are asked for submission. He shall prepare all documents including cost of Bid Document, Bid Security, Declaration form, price bid etc and store in the system.
- 7.3.2 The bidder shall log on to the portal with his DSC and move to the desired tender for up loading the documents in appropriate place one by one simultaneously checking the documents. Once the Bidder makes sure that all the documents have been up-loaded in appropriate place he clicks the submit button to submit the bid to the portal.
- (i). The proposals once submitted cannot be retrieved or corrected. Tender cannot be pre-opened and cannot be submitted after due date and time. Therefore, only after satisfying that all the documents have been uploaded, the Bidder should activate submit button.
 - (ii). In the e-procurement process each process are time stamped. The system can identify each individual who has entered in to the portal for any bid and the time of entering in to the portal.
 - (iii). The Bidder should ensure clarity of the document up loaded by him to the portal especially the scanned documents by taking out sample printing. Non-submission of legible documents may render the bid non-responsive. However, the Officer inviting the Bid if so desires can ask for legible copies or original copies for verification with in a stipulated period provided such document in no way alters the Bidder's price bid. If the Bidder fails to submit the original documents with in the stipulated date, his bid security shall be forfeited.

7.4 SECURITY OF BID SUBMISSION:

- 7.4.1 All bid data uploaded by the Bidder to the portal will be encrypted by the DSC. The system shall require all the mandatory forms and fields filled up by the contractor during the process of submission of the bid/tender.
- 7.4.2 The Bid shall be received in encrypted format by the system which can only be decrypted / opened by the authorized openers only on or after the due date and time.

7.5 DEADLINE FOR SUBMISSION OF THE PROPOSALS:

The online bidding will remain active till the last date and time of the bid submission. Once the date and time (Server date and time) is over, the bidder will not be able to submit the bid. The date & time of bid submission shall remain unaltered even if the specified date for the submission of proposals declared as a holiday for the Officer inviting the Bid.

7.6 LATE PROPOSALS:

The system shall reject submission of any bid through portal after closure of the receipt time. For all purpose the server time displayed in the e-procurement portal shall be the time

to be followed by the bidder and concerned officers.

7.7 MODIFICATION AND WITHDRAWAL OF PROPOSALS:

- 7.7.1 In the E-Procurement Portal, it is allowed to modify the bid any number of times before the final date and time of submission. The bidder shall have to log on to the system and resubmit the documents as asked for by the system including the price bid. In doing so, the proposals already submitted by the bidder will be removed automatically from the system and the latest bid only will be admitted. But the bidder should avoid modification of bid at the last moment to avoid system failure or malfunction of internet or traffic jam or power failure. If the bidder fails to submit his modified proposals within the designated time of receipt, the bid already in the system shall be taken for evaluation.
- 7.7.2 In the E-Procurement Portal, withdrawal of bid is allowed. But in such case he has to write a letter with appropriate reasons for his withdrawal addressed to the Officer inviting the bid and upload the scanned document to portal in the respective bid before the closure date and time of receipt of the bid. The system shall not allow any withdrawal after expiry of the closure time of the bid.

7.8 OPENING OF THE BID & EVALUATION:

- 7.8.1 Bid opening date is specified during tender creation or can be extended with corrigendum. This date is available in IFB, tender document as well as the home page of portal. Bid opening can be done by the authorized users which are defined during the tender publication / approval stage. The proposals are encrypted using their public keys and can be decrypted only on or after the Bid Opening due date and time. The bid opener's private key will be required to open the proposals and all the openers have to log on to the portal during that time.
- (i). The bidders who participate in the online bidding can witness opening of the bid from any system logging on to the portal with the DSC away from opening place. Contractors are not required to be present during the bid opening at the opening location if they so desire.
 - (ii). Each activity is date and time stamped with user details. For time stamping, server time is taken as the reference.
- 7.8.2 In the event of the specified date of bid opening being declared a holiday for the Officer inviting the Bid/Engineer-in-Charge, the proposals will be opened at the appointed time on the next working day.
- 7.8.3 In case proposals are invited for more than one package, the order for opening of the "Bid" shall be that in which they appear in the "Invitation for Bid".
- 7.8.4 During bid opening, the covers containing original financial instruments towards Cost of bid and Bid Security in the form specified in the DTCN, received after last date of receipt of bid and before opening of the proposals shall be opened and declared.
- 7.8.5 Combined bid security for more than one work is not acceptable.

7.8.6 The Bid openers; who have been pre-defined shall log on to the portal with their respective DSC. Unless all the Officers who have been declared as Opening officers, log on the portal with their DSC the Tender cannot be opened.

- (i). The Opening Officers will systematically check the scanned demand draft towards cost of the bid document and the scanned document of Bid security with that of the original submitted. If found in order, they will continue opening of all other documents in the system provided under Technical Bid.
- (ii). Subject to confirmation of the bid security by the issuing institutions, the proposals accompanied with appropriate bid cost and valid bid security will be taken up for evaluation with respect to the qualification Information and other information furnished.
- (iii). After receipt of confirmation of the bid security, the bidder may be asked in writing to clarify to the documents in the Technical Bid, if necessary, with respect to any doubts or illegible documents required for Technical Evaluation.
- (iv). The bidders will respond in not more than 7 days of issue of the clarification letter, failing which the bid of the bidder will be evaluated on its own merit
- (v). Immediately, on receipt of these clarifications, the Evaluating Officers; predefined in the system for the bid, will finalize the list of responsive bidders. They will log on to the site with their DSC and record their comments on the Technical evaluation page in the system. The Officer Inviting the Bid if also the accepting authority, authorised officer shall log on to the system with his digital signature and check the technical evaluation. He can either accept or pass on to the evaluating officers for re-evaluation. Upon acceptance of technical evaluation by the Accepting authority in the system, the system shall automatically generate letter to all the responsive bidders and the system shall forward the letter to all the responsive bidder that their technical bid has been evaluated responsive with respect to the data/information furnished by him and the letter shall also intimate him the date & time of opening of financial bid. The system shall also inform the non-responsive bidders in their e-mail ID that their bid has been found non-responsive.
- (vi). The Technical evaluation of all the proposals will be taken up as per the information furnished by the Bidders. But evaluation of the bid does not exonerate the bidders from checking their original documents and if at a later date the bidder is found to have misled the evaluation through wrong information, action as per relevant clause of DTCN shall be taken against the bidder/contractor.
- (vii). After technical evaluation of the bidders and selection of the qualified bidders, the financial proposals of the technically qualified bidders shall be opened on the due date of opening. Members of the bid opening committee log on to the system in sequence and open the financial proposals for the technically qualified bidders. The opening of financial bid by the opening officer using their DSC shall decrypt the financial proposals in the following manner:-
- (viii). Opening of price bid and evaluation of lowest bidder is subject to satisfaction of other qualification information.

- (ix). The Financial Bid will be opened on the notified date & time in the presence of bidders or their authorised representative who wish to be present.
 - (x). At the time of opening of “Financial Bid”, the names of the bidders whose technical proposals were found responsive will be announced and the proposals of only those bidders will be opened. The remaining proposals will be rejected.
 - (xi). The responsive bidders’ name, the bid prices, the item wise rates the total amount of each item, any discounts and withdrawals, and such other details as the officer inviting the tender may consider appropriate, will be announced by him or his authorized representatives at the time of opening.
 - (xii). Rebate/discount offer if any uploaded to the system shall be declared and recorded first.
 - (xiii). The Financial bid of the bidders shall be opened one by one by the designated officers. The system shall auto-generate the Comparative statement.
 - (xiv). The Bidder can witness the principal activities and view the documents/summary reports for that particular work by logging on to the portal with his DSC from anywhere.
- 7.8.7 The Technical proposals received shall be opened by a Committee duly constituted by BDA in the presence of the bidders or their nominees, who choose to attend, as per the Sheduled date and time, unless intimated otherwise. **The date for opening of Financial Bids shall be intimated in advance to the technically qualified bidders.**
- 7.8.8 BDA reserves the right to reject any Proposal, if:
- a. It is not signed, sealed and marked.
 - b. The information and documents have not been submitted as requested and inthe formats specified in the RFP.
 - c. There are inconsistencies between the Proposal and the supporting documents.
 - d. There are conditions proposed with the Proposals.
 - e. It provides the information with material deviations, which may affect the scope or performance of the Project.
- 7.8.9 A material deviation or reservation is one:
- a. which affects in any substantial way, the scope, quality, or performance of the Project, or
 - b. which limits in any substantial way, inconsistent with the RFP document, BDA’s rights or the Bidder’s obligations, or
 - c. which would affect unfairly the competitive position of other Bidders’ presenting substantially responsive bids.
- 7.8.10 No request for modification or withdrawal shall be entertained by BDA in respectof such Proposals as detailed above.

7.9 CLARIFICATION OF PROPOSALS:

- 7.9.1 For examination, evaluation, and comparison of proposals, the officer inviting the bid may, at his discretion, ask lowest bidder for clarification of his rates including reduction of rate on negotiation and breakdowns of unit rates.

- 7.9.2 On opening of the price bid the system shall arrange the financial proposals in order of their value (L1 first, followed by L2, L3) for subsequent evaluation. The evaluation status (Sheet) will be visible to all the participating bidders after opening on their respective logins. Each activity is recorded in the system with date and time stamping.

8 EVALUATION OF PROPOSALS

8.1 EVALUATION OF BIDS

- 8.1.1 The Technical Proposal of eligible bidder shall be evaluated as per the conditions given in clause no. 3.2 of this RFP. Evaluation of Proposals will be done by an Evaluation Committee formed by BDA and may include representative of its Purchasing Division.
- 8.1.2 Any action on the part of the bidder to revise the price(s) and / or change the structure of price (s) at his own after the opening of the bid may result in rejection of the bid.
- 8.1.3 BDA would have the right to review the Proposals and seek clarifications wherever necessary after giving due notice. The response from the Bidder(s) shall only be in writing but no change in the substance of the Proposal would be permitted. It is clarified that bidders are free to make suggestions but are not allowed to submit any conditional bid as specified earlier.
- 8.1.4 BDA reserves the right to reject any bid if it is of the opinion that the bidder lacks the expertise, experience and is not in possession of requisite infrastructure required for the purpose of the project. The discretion of Chief Engineer-cum-Engineer Member, BDA in this respect shall be final and binding on all bidders.
- 8.1.5 Any rebate/discount linked with quality, term of payment or any other condition shall not be considered for the purpose of evaluation and comparison of such offer.
- If the bidders fail to quote prices for any of the items, components as asked for, the said bid shall be disqualified.

9 AWARD OF CONTRACT

9.1 ACCEPTANCE OF THE OFFER

- 9.1.1. BDA shall issue Letter of Acceptance (LoA) to the selected bidder on "**Least Cost Basis**" for the project.
- 9.1.2. The selected bidder is required to send his unconditional acceptance of LoA within seven (7) days from the date of its issue along with Plans, Specifications and preliminary schedules.
- 9.1.3. For signing the LoA, a duly authorized representative of the successful bidder shall be required to sign and accept the contract.
- 9.1.4. BDA shall retain the right to withdraw the LoA in the event of the selected developer's failure to accept the LoA within the limit specified in the above clause.
- 9.1.5. In this event, BDA shall forfeit the Bid Security of the selected bidder.

9.2. PERFORMANCE SECURITY

- 9.2.1. The Lowest Bidder (L1) has to submit the requisite Performance security equivalent to **10% (Ten) of total quoted price** in form of Bank Guarantee / Demand Draft within 10 (ten) days from the date of issue of LoA. The validity of the performance security shall be **Five** years and will be released after completion of above term.
- 9.2.2. The Bidder has submitted certified true copies of all resolutions adopted by its/their Board of Directors authorizing it/them for execution, delivery and performance of this Agreement to BDA within 10 (ten) days from the date of issue of LoA.
- 9.2.3. The Bid/Proposal security of the L2, L3 successful Bidder will be discharged when the successful Bidder has signed the agreement and furnished the Performance Security. For unsuccessful bidders, same will be returned after 7 days of opening of financial bids.
- 9.2.4. Failure to meet these conditions will result in a breach and BDA shall be entitled to cancel the award without being liable in any manner whatsoever to the Bidder and to appropriate the Bid Security and any other amount deposited till that time as 'Damages'.
- 9.2.5. In case, the Performance security is not furnished by the successful bidder during the 10 (ten) days' time period, the next lowest bidder will be considered for allotment of work.

9.3. NOTIFICATION OF AWARD AND SIGNING OF AGREEMENT:

In the E-Procurement Portal, the system shall generate the template of award letter and the Officer Inviting the Bid shall mention the amount of Performance Security and additional security required to be furnished in the letter and intimate the bidders in his e-mail ID. The issue of the letter of acceptance shall be treated as closure of the Bid process and commencement of the contract.

10. CONFIDENTIALITY: Information relating to the examination, clarification, evaluation and recommendation for the short-listed Bidders shall not be disclosed to any person not officially concerned with the process. BDA will treat all information submitted as part of all proposals in confidence and will insist that all who have access to such material treat it in confidence. BDA will not divulge any such information unless it is ordered to do so by any Government authority that has the power under law to require its disclosure or due to statutory compliances.

11. DISPUTE RESOLUTION

11.2. Amicable Resolution

- 11.2.1. Save where expressly stated otherwise in this RFP, any dispute, difference or controversy of whatever nature howsoever arising under, out of or in relation to this Agreement including non-completion of the Project between the Parties and so notified in writing by either Party to the other (the "Dispute") in the first instance shall be attempted to be resolved amicably by the BDA and failing such resolution of the same, in accordance with the procedure set forth in sub-clause 11.1.2 below.
- 11.2.2. Either Party may require the Dispute to be referred to the Vice Chairman, BDA for amicable settlement. Upon such reference, both the Parties shall meet at the earliest mutual

convenience and in any event within 15 days of such reference to discuss and attempt to amicably resolve the Dispute. If the Dispute is not amicably settled within 15 (fifteen) days of such meeting, either Party may refer the Dispute to arbitration.

- 12. FORECLOSURE:** The authority, if such situation arises, may foreclose the contract. In such cases, there will be no compensation for such foreclosure, but the dues will be cleared as per merits per contract.
- 13. TRANSFER:** During the tenure of this PROJECT the successful bidder shall not transfer, assign or any portion thereof permanently or temporarily to anybody else and shall not be allowed to take any person to share the project work without the prior written permission of the BDA nor shall they be entitled to allow any person to occupy the licensed premises or to use any part thereof save with the prior permission in writing of the BDA.
- 14. NOTICES:** That any notice under the terms of this Bid shall be in writing by registered post or delivered personally and signed by the party or his/its duly authorized representative giving such notice. Notice shall be addressed as follows:
- 15.** BDA reserves all the rights to terminate the complete or part of agreement / change number of orders at any time without assigning any reason thereof and without any benefit / compensation to either party.

LETTER OF APPLICATION & INTEREST

(To be submitted and signed by the Bidder's authorised signatory)

To,

**Chief Engineer-cum-Engineer Member
Bhubaneswar Development Authority
Pt. Jawaharlal Nehru Marg,
Bhubaneswar, Odisha, Pin: 751001**

Sub: RFP for Selection of Agency For Fabrication, Supply, Installation and Maintenance of furniture & signage at different parks and road sides in Bhubaneswar Development Planning Area

Sir,

1. With reference to your RFP document _____, dated _____, I, having examined the RFP Documents and understood their contents, hereby submit my/our proposal for the aforesaid Project. The Proposal is unconditional and unqualified.
2. I acknowledge that the Authority will be relying on the information provided in the Proposal and the documents accompanying the proposal for selection of the Contractor for the aforesaid Project, and we certify that all information provided in the proposal and its Annexures along with the supporting documents are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the proposal are true copies of their respective originals.
3. This statement is made for the express purpose of our selection as EPC Contractor for the design and execution of the aforesaid Project and maintenance of the Project.
4. I shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the BID.
5. I acknowledge the right of the Authority to reject our BID without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. I certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

7. I declare that:
- (a) I have examined and have no reservations to the Bidding Documents, including any Addendum issued by the Authority; and
 - (b) I have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the RFP document, in respect of any tender or request for proposal issued by or any Agreement entered into with the Authority or any other public sector enterprise or any government, Central or State; and
 - (c) I hereby certify that we have taken steps to ensure that in conformity with the provisions of the RFP, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice; and
 - (e) the undertakings given by us along with the Application in response to the RFP for the Project and information mentioned for the evaluation of the BID Capacity were true and correct as on the date of making the Application and are also true and correct as on the BID Due Date and I shall continue to abide by them.
8. I understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any BID that you may receive nor to invite the Bidders to BID for the Project, without incurring any liability to the Bidders, in accordance with the RFP document.
9. I certify that in regard to matters other than security and integrity of the country, we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.
10. I undertake that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of the guidelines referred to above, we shall intimate the Authority of the same immediately.
11. I further acknowledge and agree that in the event such change in control occurs after signing of the Agreement up to its validity, it would, notwithstanding anything to the contrary contained in the Agreement, be deemed a breach thereof, and the Agreement shall be liable to be terminated without the Authority being liable to us in any manner whatsoever.
12. I hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of the Bidder, or in connection with the Bidding Process itself, in respect of the above mentioned Project and the terms and implementation thereof.

13. In the event of my/ our being declared as the Selected Bidder, I/we agree to enter into a Agreement in accordance with the draft that has been provided to me/us prior to the BID Due Date. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.
14. I have studied all the Bidding Documents carefully and also surveyed the project area. We understand that except to the extent as expressly set forth in the Agreement, we shall have no claim, right or title arising out of any documents or information provided to us by the Authority or in respect of any matter arising out of or relating to the Bidding Process including the award of Agreement.
15. I offer a BID Security of Rs. _____/- (Rupees _____ Only) to the Authority in accordance with the RFP Document.
16. The BID Security in the form of a Bank Guarantee is attached.
17. The documents accompanying the Technical BID, as specified in the RFP, have been submitted in separate files.
18. I agree and understand that the BID is subject to the provisions of the Bidding Documents. In no case, I shall have any claim or right of whatsoever nature if the Project / Contract is not awarded to me or our BID is not opened or rejected.
19. The BID Price has been quoted by me after taking into consideration all the terms and conditions stated in the RFP, draft Agreement, our own estimates of costs and after a careful assessment of the site and all the conditions that may affect the project cost and implementation of the project.
20. I agree and undertake to abide by all the terms and conditions of the RFP document.
21. I shall keep this offer valid for 180 (one hundred and eighty) days from the BID Due Date specified in the RFP.
22. I hereby submit our BID and offer a BID Price as indicated in Financial Bid for undertaking the aforesaid Project in accordance with the Bidding Documents and the Agreement.

In witness thereof, I submit this BID under and in accordance with the terms of the RFP document.

Yours faithfully,

Date:

(Signature, name and designation

Place:

of the Authorised signatory)

Name & seal of Bidder

Sl.No	Parameters with proof of documents	Yes/No	Page No.
Minimum Documents for Eligibility:			
1	Indian legal entities / firms – sole proprietorship firm, partnership firm, company, corporation, trust, limited liability partnership, co-operative society, Government Company or any other legal entity Relevant Registration/Incorporation Documents must be provided		
2	Average annual Turnover of INR 7.00 crores (Seven Crores only) for the preceding 3 years, as per audited annual report and balance sheet statements and certified by the Statutory Auditor / Chartered Accountant (with Seal & Registration No.)		
3	Solvency certificate from a nationalised bank for INR 1.00 Crore (One Crore only) valid through contract period.		
4	Cost of RfP INR 10,000/- + 12% towards GST.		
5	Bid Security of INR 3,20,000/-		
6	Power of Attorney for Authorized signatory		
7.	Information regarding any pending litigation or arbitration cases resulting from contracts executed by the bidder in the last five years or currently under execution. The information shall include the names of the parties concerned, the disputed amount, cause of litigation, matter in dispute & the stage of the litigation. An Affidavit for the same shall be submitted.		
8	Approach and Methodology		
9	ESI and EPF certificates (If available, to be submitted prior to signing of Contract)		
10	Summary of Technical Capability		
11	Summary of Financial Capability		
12	Certificate of No Relationship		
13	Affidavit		
14	PAN No.		
15	GST Registration No.		
16	Income Tax clearance certificate		

GENERAL INFORMATION OF THE BIDDER

1.
 - (a) Name :
 - (b) Country of Incorporation :
 - (c) Year of Incorporation :
 - (d) Address of the corporate headquarters, branch office(s) & warehouse, if any, in India. :
 - (e) Number of Employees:
 - (f) Registration no. of the manufacturing license / supplier / authorised distributors and registered authority as per required class :
 - (g) ISO or equivalent certification of quality. :
 - (h) Copy of ESIC Certificate / otherwise if not applicable to submit affidavit in INR 100/- non-judicial stamp paper, duly notarised.
 - (i) Copies of CGST / SGST
 - (j) Copy of Registration at Commissioner PF, otherwise if not applicable to submit affidavit in INR 100/- non-judicial stamp paper, duly notarised.
 - (k) Details of similar works executed in last 3 years.
 - (l) IT returns for last 5 years.
 - (m) Solvency Certificate issued by bank (In original)
 - (n) Labour License
 - (o) Insurance cover for all risks that are likely to be caused from scope of services indicated in the project.

(Note: Proof of above to be submitted)
2. Details of individual(s) who will serve as the point of contact / communication for BDA within the Company:
 - (a) Name :
 - (b) Designation :
 - (c) Company :
 - (d) Address :
 - (e) Telephone Number :
 - (f) Fax Number :
 - (g) E-Mail Address :

Signed
(Name of the Authorised Signatory)
For and on behalf of
(Name of the Bidder)

Designation :

Place :

Date :

SUMMARY OF TECHNICAL CAPABILITY

- (a) Exposure in fabrication, supply, installation and maintenance of park furniture.
- (b) Details of Organizational Capacity to be furnished.
- (c) Details of Proposed Team structure along with details of key personnel.
- (d) Details of name and number of park furniture (Bench, Dustbin, E-toilet and Signage) in each set to be provided along with photograph.
- (e) Equipment wise data of size, dimension, colour, weight and target body parts along with photograph and usage to be provided.
- (f) Aspects of fortification against weathering effects such as severe heat and cold, moisture, rain etc to be provided.
- (g) Time and Work schedule to be provided.
- (h) The bidder shall have to furnish an affidavit on Non Judicial Stamp paper of **Rs 200/-** duly attested by a Notary Public indicating that he/she has not been debarred /blacklisted by BDA Ltd. or Any other civic body of GOI or State Govt. or P.S.U.(Please attach)

Note:

In the absence of requisite details, the information would be considered inadequate and may lead to exclusion of the particular project(s) in evaluation of Technical Capability.

Signed

(Name of the Authorised Signatory)

For and on behalf of (Name of the Bidder) Designation

Place:

Date:

FINANCIAL CAPABILITY OF BIDDER

Sl. No.	Particulars	2015-16	2016-17	2017-18
1.	Turnover			

Note:

1. Attach certified copies of Annual Audited Balance Sheets and IT Returns Certificate for the past 3 years.
2. The above data must be submitted for all Relevant Consortium members, duly certified by Statutory Auditor such as Chartered Account.

Signed

Signature of CA/ Statutory Auditors

(Name of the Authorised Signatory)

(with seal & registration no.)

For and on behalf of

(Name of the Bidder)

Designation

Place:

Date:

APPROACH AND METHODOLOGY

FORMAT FOR FINANCIAL PROPOSAL

(To be submitted and signed by the Bidder's authorised signatory)

To,

**Chief Engineer-cum-Engineer Member
Bhubaneswar Development Authority
Pt. Jawaharlal Nehru Marg,
Bhubaneswar, Odisha, Pin: 751001**

Sub: RFP for Selection of AgencyFor Fabrication, Supply, Installation and Maintenance of furniture & signage at different parks and road sides in Bhubaneswar Development Planning Area.

Sir,

We hereby submit our Financial Offer for the captioned project. If the project is awarded to us, we agree to make the following payments to BDA as per the terms given in the Request for Proposal (RFP) Document.

Sr.no.	Item		Unit	Qty	Rate	Amount
1	Bench	10 Seater Stainless steel bench	nos	30		
		4 Seater Stainless steel bench		125		
2	Dustbin	Twin hanging stainless steel dustbin	nos	325		
3	E-toilet	Automatic E-toilet	nos	5		
		Semi Automatic E-toilet		5		
5	Park signage	Entrance signage	nos	14		
		Parking signage		14		
		Toilet signage		14		
		Map signage		7		
		Caution signage		7		
		Pathway signage		42		
		Area infographic – Gym / Play area / Point of interest / Direction / Special feature / Water ATM		49		
6	Street Signage	Street signage	nos	50		
	Total Cost of park furniture (Inclusive of all taxes)					

(Note: In case of any difference in amount in figures and words, the amount in words shall be applicable.)

This offer is being made by us after taking into consideration all the terms and conditions stated in the RFP document, all risks and contingencies and all other conditions that may affect the Financial proposal.

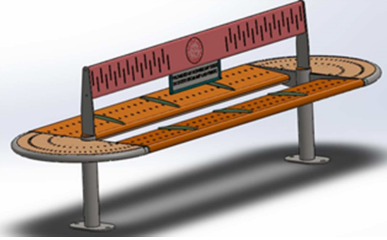


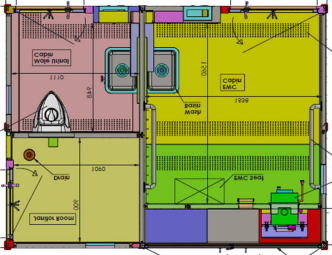
We agree to keep our offer valid for **180 days** from the due date of bid opening of this Financial Proposal.

Date :

Authorised signatory

Place :Name and Seal of Bidder

EQUIPMENT WISE DETAILS

Sl. No.	Name of Equipment	Photograph	Unit Price (In INR)
1.	10 seater stainless steel bench		
2.	4 seater stainless steel bench		
3.	Twin hanging stainless steel dustbin		
4.	Automatic E- Toilet		

5.	Semi- Automatic E- toilet		
6.	Park Signage		
7.	Street signage		
Total: -			

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF APPLICATION

Power of Attorney

Know all men by these presents, We _____ (name and address of the registered office) do hereby constitute, appoint and authorise Mr / Ms. _____ (*name and residential address*) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the project envisaging construction of the Project in the country of India, including signing and submission of all documents and providing information / responses to BDA, representing us in all matters before BDA, and generally dealing with BDA in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For

.....

Accepted

_____ (signature)

(Name, Title and Address) of the Attorney

Note:

- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*

Name of work: - Selection of Agency For Fabrication, Supply, Installation and Maintenance of furniture & signage at different parks and road sides in Bhubaneswar Development Planning Area

Bidder Name: - _____

SCHEDULE OF WORKS

Sl. No.	Description of work	No or Qty.	Unit	Quoted Rate		Amount ` P.
				Figure	Words	
1	10 seater stainless steel bench:	30	Nos			
2	4 seater stainless steel Bench:	125	Nos			
3	Twin hanging Stainless steel dustbin	325	Nos			
4	Automatic E-Toilet :	5	Nos			
5	Semi-Automatic E-Toilet:	5	Nos			
6	Signage :					
	Entrance signage	14	Nos.			
	Parking signage	14	Nos.			
	Toilet signage	14	Nos.			
	Map signage	7	Nos.			
	Caution signage	7	Nos.			
	Pathway signage	42	Nos.			
	Area infographic (Gym/Play area/Point of interest / Direction / Special feature / Water ATM	49	Nos.			
	Street signage	50	Nos			

Total quoted cost in figures (1 + 2 + 3 + 4 + 5 + 6):-

Total quoted cost in words (1 + 2 + 3 + 4 + 5 + 6):-

(Note: All quoted rates are exclusive of GST. In case of any discrepancy in amount quoted in figures and words, the amount quoted in words shall be applicable.)

CERTIFICATE OF NO RELATIONSHIP

I/We hereby certify that I/We* am/are* **related / not related** (*) to any officer of B.D.A of the rank of Assistant Engineer & above and any officer of the rank of Assistant / Under Secretary and above of the H & U.D. Department, Govt. of Odisha. I/We* am/are* aware that, if the facts subsequently proved to be false, my/our* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We* shall be liable to make good the loss or damage resulting from such cancellation.

I/We also note that, non-submission of this certificate will render my / our tender liable for rejection.

(*) - Strike out which is not applicable

Signature of the Tenderer

Date:-

SCHEDULE- B

Tentative Locations where the Park furniture (Bench, Dustbin, Toilet, signage) will be placed:

Sl. No.	Tentative Location	Controlling Authority
1	Indira Gandhi Park Biju Patnaik Park Madhusudan Das Park Mahatma Gandhi Park Buddha Jayanti Park Kharavel Park Shyama Prasad Mukherjee Park	BDA

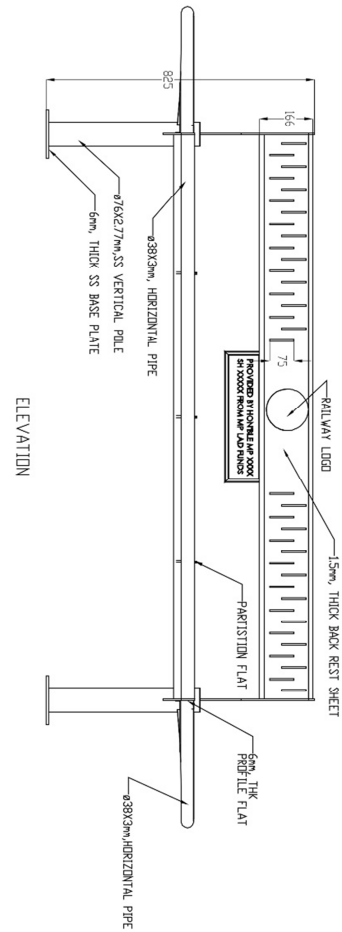
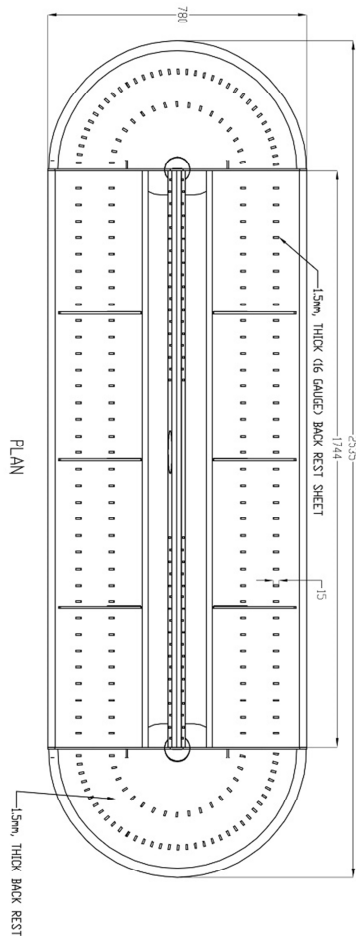
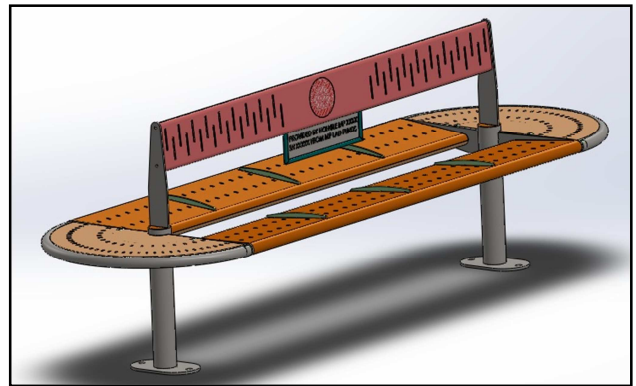
Tentative Locations for installation of dustbin, bench & signage at different roads :

Sl. No.	Tentative Location	Controlling Authority
1	Biju Pattnaik statue island to KIIT college Sqr	BDA
2	Sisoo Bhavan Chk to Ram Mandir Chk	
3	Ram Mandir Chk to Vani Vihar Sqr	
4	Rajmahal Chk to AG Chk	
5	AG Sqr to Acharya Vihar Sqr	
6	Airport Chk to Sisoo Bhavan Chk	
7	Sisoo Bhavan Chk to Capital Hospital Sqr	
8	Raj Bhawan Chk to Siripur Chk	
9	Acharya Vihar to Baramunda bus stand	
10	Acharya Vihar – Apollo – Kalinga Hospital	
11	Ekamra Chk to Siripur Chk	
12	Ekamra Chk to Pallashpalli Chk	
13	Various Colony parks in BDA area	

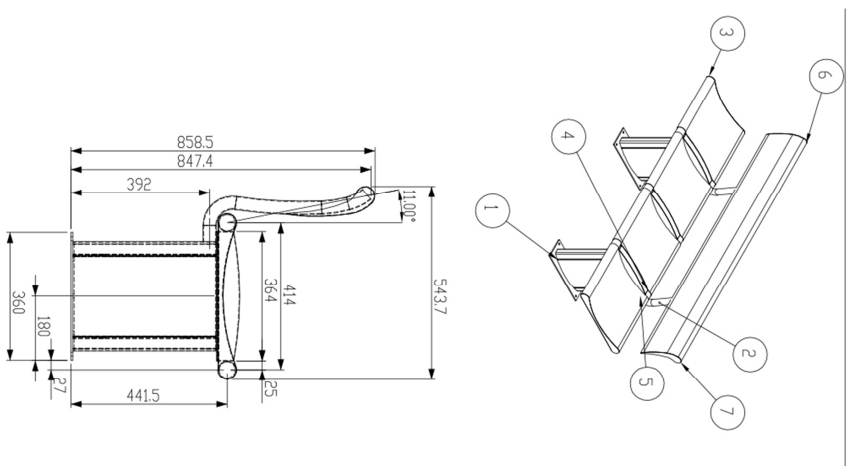
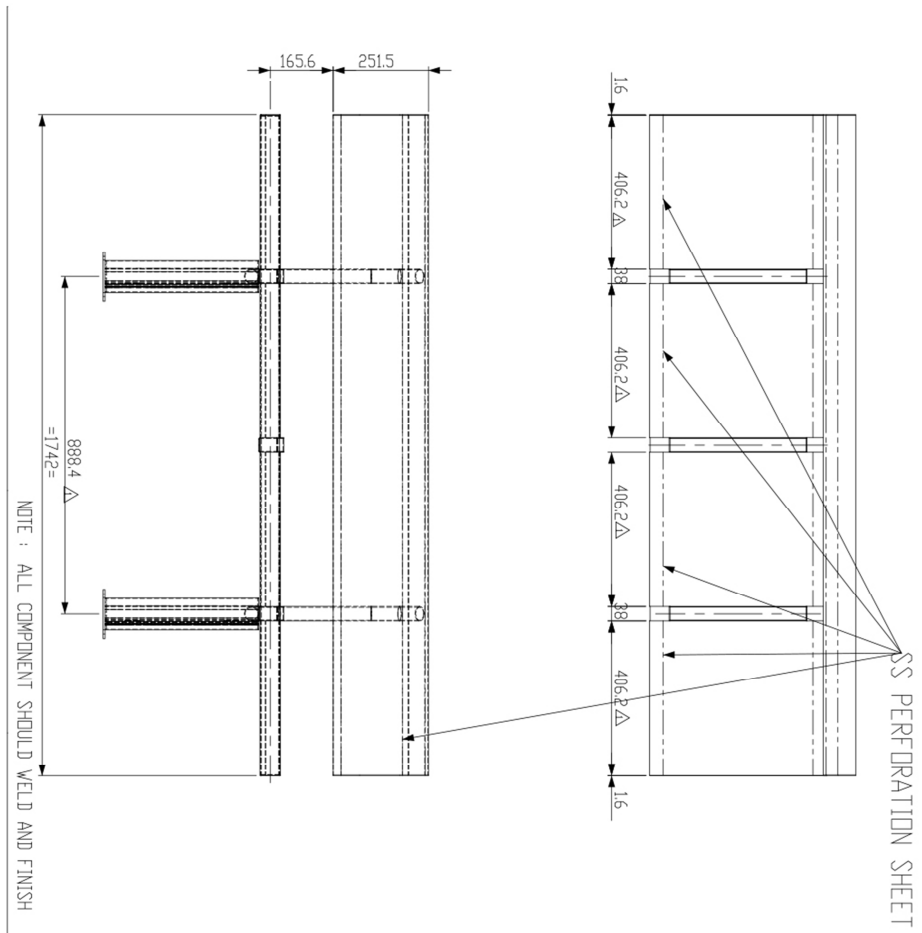
SCHEDULE-C

DESCRIPTION OF SOME OF THE FURNITURE MENTIONED IN CL.2.3.1

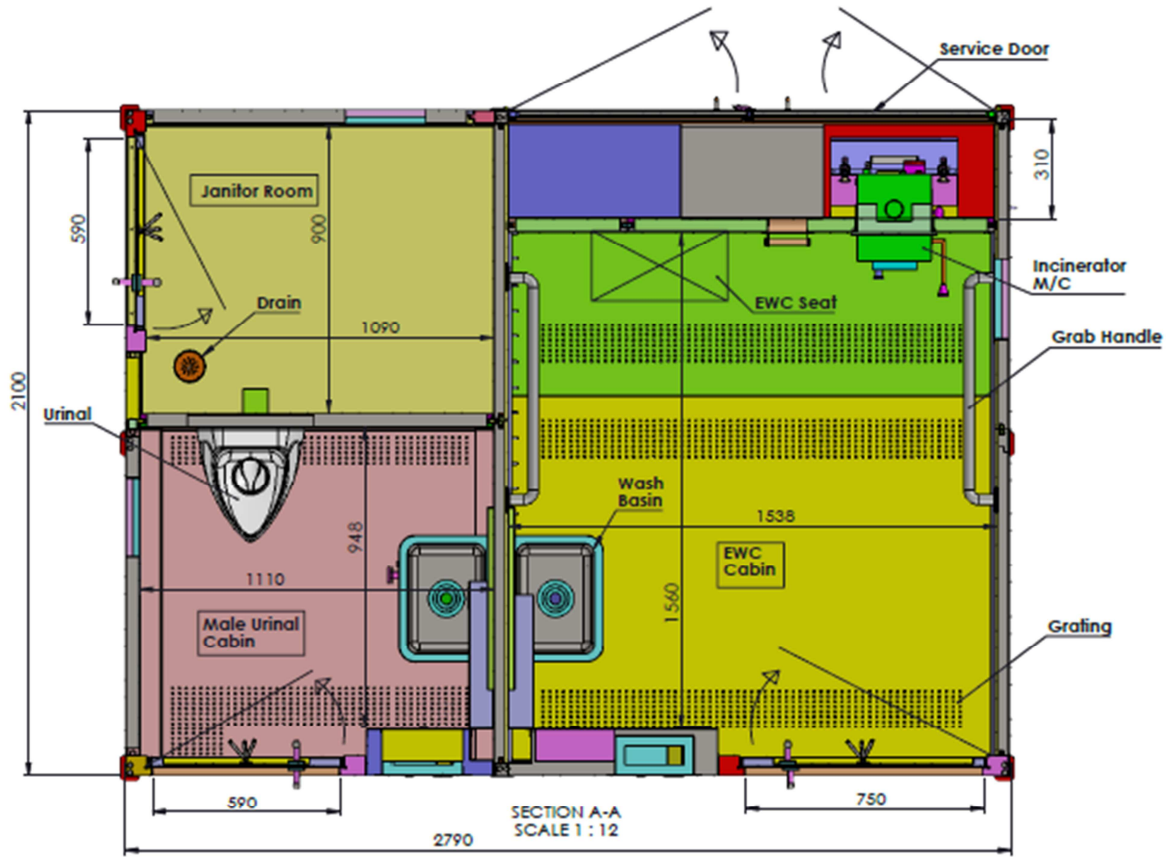
1. 10 SEATER STAINLESS STEEL BENCH



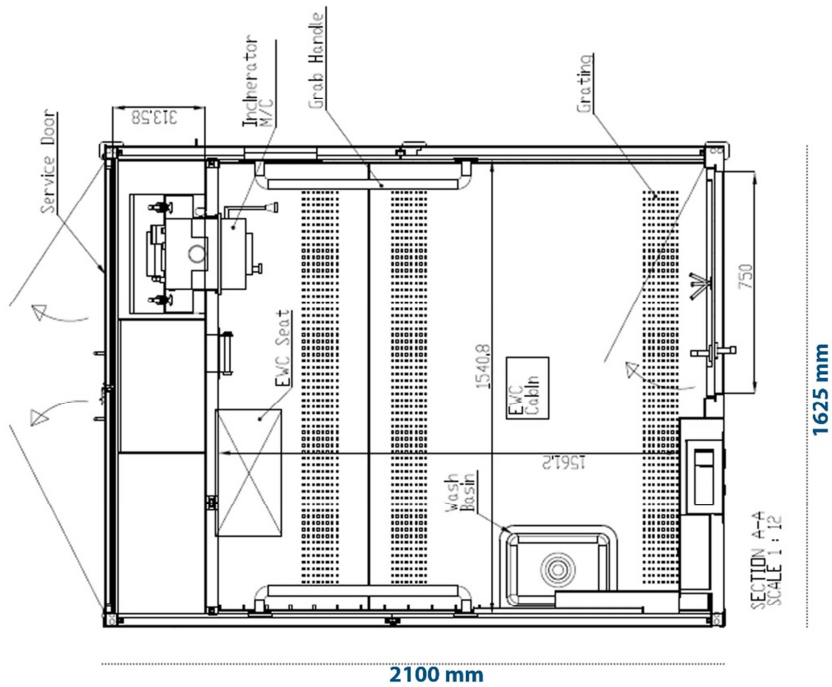
2. 4 SEATER STAINLESS STEEL BENCH



4. AUTOMATIC E TOILET (TENTATIVE LAYOUT)



5. SEMI AUTOMATIC E TOILET (TENTATIVE LAYOUT)

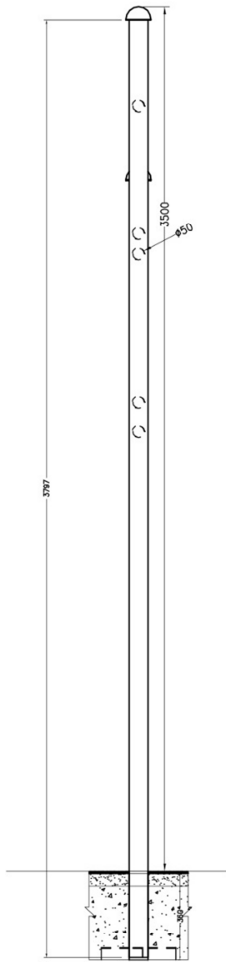


6. SIGNAGE

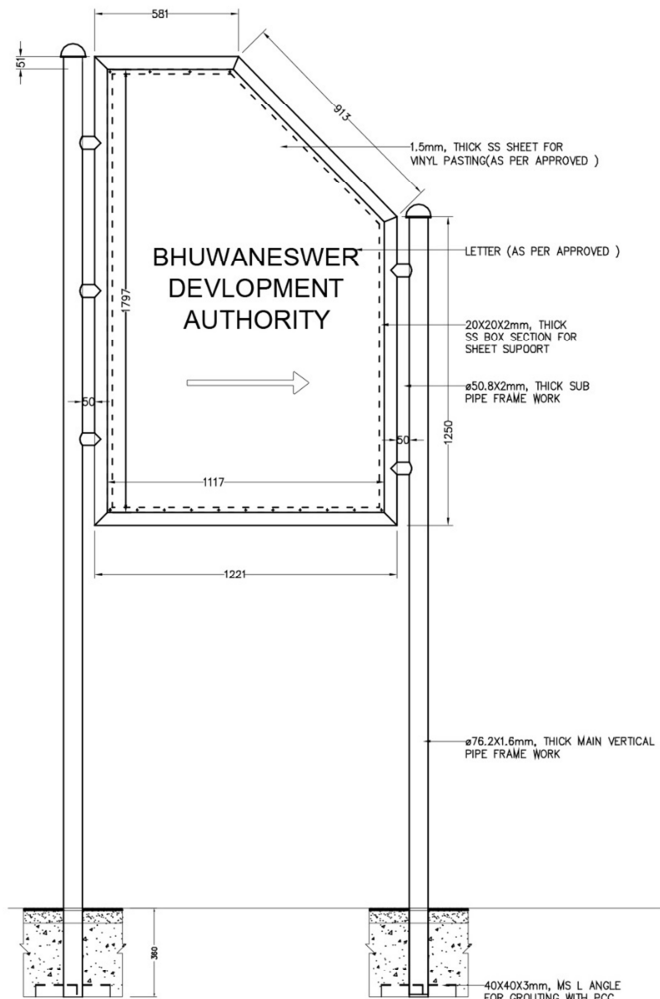
The image contains architectural drawings for three types of signage: Park Entry Signage, Caution and Map Signage, and Toilet Signage. Each type includes front elevation, side elevations, and plan views. The drawings specify dimensions and materials such as 'SISAL LOGO', 'KORNS NORMAL', 'KORNS SPACERIAL', and 'KORNS ENCAUSTIC'. A color palette on the right shows various shades of green and black used in the signage design. Below the drawings is a table with material and finish specifications.

Material	Finish	Notes
Aluminum	Anodized	
Aluminum	Paint	
Aluminum	Polished	
Aluminum	Brushed	
Aluminum	Clear	
Aluminum	Black	
Aluminum	White	
Aluminum	Grey	
Aluminum	Blue	
Aluminum	Red	
Aluminum	Yellow	
Aluminum	Green	
Aluminum	Orange	
Aluminum	Purple	
Aluminum	Pink	
Aluminum	Light Blue	
Aluminum	Light Green	
Aluminum	Light Yellow	
Aluminum	Light Purple	
Aluminum	Light Pink	
Aluminum	Light Blue-Grey	
Aluminum	Light Green-Grey	
Aluminum	Light Yellow-Grey	
Aluminum	Light Purple-Grey	
Aluminum	Light Pink-Grey	
Aluminum	Light Blue-Black	
Aluminum	Light Green-Black	
Aluminum	Light Yellow-Black	
Aluminum	Light Purple-Black	
Aluminum	Light Pink-Black	
Aluminum	Light Blue-White	
Aluminum	Light Green-White	
Aluminum	Light Yellow-White	
Aluminum	Light Purple-White	
Aluminum	Light Pink-White	
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Aluminum	Light Yellow-Red	
Aluminum	Light Purple-Red	
Aluminum	Light Pink-Red	
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Aluminum	Light Yellow-Orange	
Aluminum	Light Purple-Orange	
Aluminum	Light Pink-Orange	
Aluminum	Light Blue-Purple	
Aluminum	Light Green-Purple	
Aluminum	Light Yellow-Purple	
Aluminum	Light Purple-Purple	
Aluminum	Light Pink-Purple	
Aluminum	Light Blue-Black-Green	
Aluminum	Light Green-Black-Green	
Aluminum	Light Yellow-Black-Green	
Aluminum	Light Purple-Black-Green	
Aluminum	Light Pink-Black-Green	
Aluminum	Light Blue-Black-Red	
Aluminum	Light Green-Black-Red	
Aluminum	Light Yellow-Black-Red	
Aluminum	Light Purple-Black-Red	
Aluminum	Light Pink-Black-Red	
Aluminum	Light Blue-Black-Orange	
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Aluminum	Light Green-Black-Purple	
Aluminum	Light Yellow-Black-Purple	
Aluminum	Light Purple-Black-Purple	
Aluminum	Light Pink-Black-Purple	
Aluminum	Light Blue-Black-Pink	
Aluminum	Light Green-Black-Pink	
Aluminum	Light Yellow-Black-Pink	
Aluminum	Light Purple-Black-Pink	
Aluminum	Light Pink-Black-Pink	
Aluminum	Light Blue-Black-Blue-Grey	
Aluminum	Light Green-Black-Blue-Grey	
Aluminum	Light Yellow-Black-Blue-Grey	
Aluminum	Light Purple-Black-Blue-Grey	
Aluminum	Light Pink-Black-Blue-Grey	
Aluminum	Light Blue-Black-Green-Grey	
Aluminum	Light Green-Black-Green-Grey	
Aluminum	Light Yellow-Black-Green-Grey	
Aluminum	Light Purple-Black-Green-Grey	
Aluminum	Light Pink-Black-Green-Grey	
Aluminum	Light Blue-Black-Red-Grey	
Aluminum	Light Green-Black-Red-Grey	
Aluminum	Light Yellow-Black-Red-Grey	
Aluminum	Light Purple-Black-Red-Grey	
Aluminum	Light Pink-Black-Red-Grey	
Aluminum	Light Blue-Black-Orange-Grey	
Aluminum	Light Green-Black-Orange-Grey	
Aluminum	Light Yellow-Black-Orange-Grey	
Aluminum	Light Purple-Black-Orange-Grey	
Aluminum	Light Pink-Black-Orange-Grey	
Aluminum	Light Blue-Black-Purple-Grey	
Aluminum	Light Green-Black-Purple-Grey	
Aluminum	Light Yellow-Black-Purple-Grey	
Aluminum	Light Purple-Black-Purple-Grey	
Aluminum	Light Pink-Black-Purple-Grey	
Aluminum	Light Blue-Black-Pink-Grey	
Aluminum	Light Green-Black-Pink-Grey	
Aluminum	Light Yellow-Black-Pink-Grey	
Aluminum	Light Purple-Black-Pink-Grey	
Aluminum	Light Pink-Black-Pink-Grey	
Aluminum	Light Blue-Black-Blue-Grey-Black	
Aluminum	Light Green-Black-Blue-Grey-Black	
Aluminum	Light Yellow-Black-Blue-Grey-Black	
Aluminum	Light Purple-Black-Blue-Grey-Black	
Aluminum	Light Pink-Black-Blue-Grey-Black	
Aluminum	Light Blue-Black-Green-Grey-Black	
Aluminum	Light Green-Black-Green-Grey-Black	
Aluminum	Light Yellow-Black-Green-Grey-Black	
Aluminum	Light Purple-Black-Green-Grey-Black	
Aluminum	Light Pink-Black-Green-Grey-Black	
Aluminum	Light Blue-Black-Red-Grey-Black	
Aluminum	Light Green-Black-Red-Grey-Black	
Aluminum	Light Yellow-Black-Red-Grey-Black	
Aluminum	Light Purple-Black-Red-Grey-Black	
Aluminum	Light Pink-Black-Red-Grey-Black	
Aluminum	Light Blue-Black-Orange-Grey-Black	
Aluminum	Light Green-Black-Orange-Grey-Black	
Aluminum	Light Yellow-Black-Orange-Grey-Black	
Aluminum	Light Purple-Black-Orange-Grey-Black	
Aluminum	Light Pink-Black-Orange-Grey-Black	
Aluminum	Light Blue-Black-Purple-Grey-Black	
Aluminum	Light Green-Black-Purple-Grey-Black	
Aluminum	Light Yellow-Black-Purple-Grey-Black	
Aluminum	Light Purple-Black-Purple-Grey-Black	
Aluminum	Light Pink-Black-Purple-Grey-Black	
Aluminum	Light Blue-Black-Pink-Grey-Black	
Aluminum	Light Green-Black-Pink-Grey-Black	
Aluminum	Light Yellow-Black-Pink-Grey-Black	
Aluminum	Light Purple-Black-Pink-Grey-Black	
Aluminum	Light Pink-Black-Pink-Grey-Black	

STREET SIGNAGE



(X) SS SIGN BOARD
SCALE- 1:20



(-) SS SIGN BOARD
SCALE- 1:20

SCHEDULE – D₁

WORKING EXPERIENCE
LIST OF SIMILAR NATURE OF PROJECTS EXECUTED

Name of Employer	Name of location and name of work	Contract price in Indian Rupees	Major Items of works	Date of starting the work as per Agreement	Stipulated date of completion of the work as per Agreement	Actual date of completion of the work	Reasons for delay in starting/ completion, if any
1	2	3	4	5	6	7	8

Note: The above information is to be certified by the Engineer in Charge / Employer not below the rank of Executive Engineer.

Signature of the Tenderer

Date

SCHEDULE – D₂

WORKING EXPERIENCE
LIST OF SIMILAR NATURE OF PROJECTS IN PROGRESS

Name of Employer	Name of location and name of work	Contract price in Indian Rupees	Major Items of works	Date of starting the work as per Agreement	Stipulated date of completion of the work as per Agreement	Revised target date of completion of the work, if any	Reasons for Slow progress, if any with the updated billing amount
1	2	3	4	5	6	7	8

Signature of the Tenderer

Date

INFORMATION REGARDING CURRENT LITIGATION, DEBARRING EXPELLING OF TENDERER OR ABANDONMENT OF WORK BY THE TENDERER

- 01) a) Is the tenderer currently involved in any litigation relating to the works. Yes / No.
b) If yes: - give details.
- 02) a) Has the tenderer or any of its constituent partners been debarred / expelled by any agency in India during the last 5 years. Yes / No.
b) If yes: - give details.
- 03) a) Has the tenderer or any of its constituent partners failed to perform on any contract work in India during the last 5 years. Yes / No.
b) If yes: - give details.

Note:

If any information in this schedule is found to be incorrect or concealed, qualification application will summarily be rejected.

Date

Signature of Tenderer

AFFIDAVIT

1. The undersigned do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm _____ nor any of its constituent partners have abandoned any road/ bridge/Irrigation /Buildings or other project work in India nor any contract awarded to us for such works have been rescinded during the last five years prior to the date of this bid.
3. The undersigned hereby authorize(s) and request(s) any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and as requested by the Department to verify this statement or regarding my (our) competency and general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested and agree to furnish any such information at the request of the Department.
5. The undersigned undertakes that in case of any information furnished by me found to be incorrect, the BDA has right to reject the Bid.

(Signature of Tenderer)

Date: -