



Anil Kumar Dubey

Practicing Company Secretary

Brief Profile

We are Practising Company Secretary Firm with head Office at Kolkata and Associate Offices at Mumbai, Delhi, Bangalore, Guwahati, Raipur, Lucknow and Raurkela. The firm was established in 2012 by CS Anil Kumar Dubey with sole objective of helping the corporate in their compliance management and corporate litigation. With Short span of six years, Firm has established itself in major cities.

Founder Partner is Member of ICSI and Practising Company secretary and Law graduate and he is specialising in Company Law, Securities Laws, RBI Laws, FDI Laws and Insolvency Laws. He is renowned speaker on various Corporate and Legal Matters and has addressed more than 100 seminar on various topics. He is advising Board of Directors of various top notch companies for their day to days compliances management operations.



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He had handled more than 100 petitions before various Regulatory authorities covering petitions for Merger, Amalgamation, Oppression and Mismanagement, Shifting of Registered Office, Winding-up etc. He has completed advance course in Contract Drafting conducted by Thompson Reuter. He is certified Banking Compliance Professional certified by IIBF. He had incorporated more than 150 companies and LLPs. Besides, he has conducted more than 200 seminar on “Mind Power” for students and professionals.

What We Do



SMART CITY (SPV)
COMPLIANCES



SECURITIES LAW



DRAFTING



FEMA



COMPANY LAW



ARBITRATION &
CONCILIATION



ECONOMIC &
COMPETITION LAW



INSOLVENCY LAW

Smart City (SPV), Compliances

- ◆ Holding of Board Meeting as per Model Articles of Association
- ◆ Preparation of Minutes and Agenda
- ◆ AGM Compliances and its reporting
- ◆ Allotment of securities in case of Central Government Grant in the name of ULB
- ◆ Advising Government Nominee directors to meet their compliances under the Companies Act, 2013

- ◆ Private Placement of Securities in favour of ULB and State Government
- ◆ Maintaining Capital Structure as Smart City Mission Guidelines
- ◆ Advising SPV on the Dividend declaration to ULB and State Government
- ◆ Certification of Annual Return and other Forms to ROC
- ◆ Maintenance of Statutory register and records
- ◆ Any other compliances arising out of Smart City Guidelines

Companies Act, 2013

- ◆ Secretarial Audit
- ◆ Incorporation of Companies
- ◆ Change in Registered office
- ◆ Private Placement
- ◆ Charge Registration
- ◆ LLP Incorporation and its conversion
- ◆ E-voting
- ◆ Right Issue and Bonus Issue
- ◆ Passing of resolution through postal ballot & Scrutinizer
- ◆ Certification of Annual Return
- ◆ Certification of MCA forms

Companies Act, 2013

- ◆ Compliance transition from old Act to new Act
- ◆ Director Appointment and advising on meeting thereof
- ◆ Inter-corporate loan advisory
- ◆ Share Transfer
- ◆ XBRL Filing
- ◆ NCLT Petition
- ◆ Annual Filing
- ◆ Minutes Preparation

Securities Laws

- ◆ Insider Trading Compliances
- ◆ SEBI Takeover Copliances
- ◆ Listing of Companies on Stock Exchanges
- ◆ Delisting of Companies from Stock Exchanges
- ◆ Listing Agreement Compliances

Drafting

- ◆ Contract Drafting like MOU, LOI, Shareholders Agreement, Joint Venture, property deed etc.
- ◆ Merger & Amalgamation Petition
- ◆ NCLT Petition

FEMA Laws

- ◆ Advising client on FDI investment
- ◆ Transfer of shares between Resident and Non- Resident
- ◆ Overseas Direct Investment by Resident Indian
- ◆ Establishment of Project/Branch/Liasion Offices by Persons resident outside India
- ◆ Remittances of Foreign Exchange earnings

Banking Compliances

- ◆ Due Diligence
- ◆ Charge Registration
- ◆ NBFC Compliances
- ◆ Search and Status Report

BRIEF LIST OF CLIENTS

- ◆ Glen Group of Companies
- ◆ Ostern Group of Companies
- ◆ Pratap Group of Companies
- ◆ GMB Ceramics Ltd
- ◆ Alcor Group of Industries
- ◆ Hari Textile Mills Ltd.
- ◆ Srijan Steel And Power Industries Private Limited
- ◆ Switching AVO Group

My Team

- ◆ CS Vivek Mishra
- ◆ CS Nitu Goel
- ◆ CS Jyoti Goel
- ◆ CA Abhishek Joshi
- ◆ CA Shyam Agarwal
- ◆ Amit Agarwal, Advocate
- ◆ Sujata Paul, CS Finalist

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We are Six year old firm and now having a team of 12 people to serve Corporates.



Contact details



Kolkata :

Todi Mansion, 22, Madan Mohan Talla Street, Kolkata-700005

Bangalore:

House no. 7 4th cross Yadav Farm, JP Nagar, 7th Phase, Bangalore-560062

Mumbai:

45, 1st Floor, Mahendra Chambers 146 D.N Road, Fort, Mumbai-400001

Raipur:

642,6th Floor, Magneto Offizo, Magneto The Mall, NH-6, G.E. Road, Raipur
(C.G.) 492 001



+91 83349 84350



csanil@csanildubey.com,
adubey87@gmail.com