

# AGARTALA SMART CITY LIMITED

(CIN: U74999TR2016SGC013499)

AGARTALA MUNICIPAL CORPORATION, 5TH FLOOR, CITY CENTRE,  
PARADISE CHOUMUHANI, AGARTALA, WEST TRIPURA- 799001

No.F. 19(ASCL)/2017 / 161-174

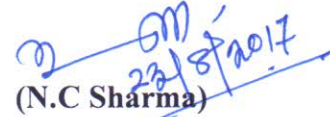
Dated, Agartala, The <sup>23rd</sup> Aug, 2017

## Memorandum

Minutes of the pre-proposal meeting held on 7/8/2017 in connection with the Selection of Project Management Consultant (PMC) through RFP with **reference No. F.2. (ASCL) 2016-17 issued on 21/07/2017** contains the clarifications to the queries raised by the Prospective Consultants present in the pre-proposal meeting and the written queries received within specified time period mentioned in the RFP.

The last date for the Submission of Proposal is extended **up to 3.00 PM of 12th September, 2017**. Proposals received after this date & time will not be considered.

**Encl:** Minutes of the Pre-proposal meeting with Addenda.

  
(N.C Sharma)

Chief Executive Officer  
Agartala Smart City Limited

To  
All concerned.

Copy to:

- 1) PS to Principal Secretary, UD Department for kind information of Principal Secretary.
- 2) Managing Director, Smart City Mission, for kind information.
- 3) Municipal Commissioner, Agartala Municipal Corporation, for kind information.
- 4) Sujay Chaudhury, Executive Engineer for information and necessary action.

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**AGARTALA MUNICIPAL CORPORATION, 5TH FLOOR, CITY CENTRE,**  
**PARADISE CHOUMUHANI, AGARTALA, WEST TRIPURA- 799001**

**Minutes of the pre-proposal meeting in connection with selection of Project Management Consultant (PMC) for implementation of Agartala Smart City Projects through RFP with reference NO.F.2 (ASCL) 2016-17 issued on 21/07/2017**

A pre-proposal meeting was held on 07/08/2017 at 3.00pm in the Conference Hall of Agartala Municipal Corporation. In this pre-proposal meeting representatives of intending consultants were present.

In this meeting, representatives of intending consultants raised queries on some clauses on the Request for Proposal (RFP) to the Members of Consultant Selection Committee (CSC). The discussion was held on all the written queries of the intending consultants.

All the written queries received up to 07/08/2017 were addressed by the Consultant Selection Committee (CSC) and clarifications are given as follows:

- 1) It is clarified that an entity incorporated under Companies Act 1956/2013 or Limited Liability Partnership (LLP) incorporated under the Limited Liability Partnership Act, 2008 or equivalent law abroad may participate in bidding. The intending bidders should submit all necessary documentary evidences in support of their experience in regard to Ref. of ITC- 2.1 of Data Sheet (Page-17).
- 2) The Consultant (all members of the consortium jointly in case JV) should have requisite experience as specified in 2.1(g) of Data Sheet (Page-18).
- 3) The intending consultants should submit all necessary documentary evidences in support of the experience in regard to point 19/ clause 15.4 of Data sheet (Page-22).
- 4) The position of 7 (seven) key professional as mentioned in page-23 of the RFP document has been modified and given in Addendum-2. The CVs of these 7(seven) key personals only shall be evaluated during the process of technical evaluation. The CVs of all other professionals mentioned in Clause 5.4 (Task-1, Task-3 & Task -2) in page No. 66,67,68,69,70 & 71 of RFP shall be submitted by the consultant which will not be evaluated.

- 5) Number of key professional where CVs will be evaluated is 7(seven)(Addendum-2) and the number of professional in Task-1 & Task-3 is 9 (nine) in page-66,67 & 68 of RFP.
- 6) No additional Clauses as suggested in the pre-bid conference will be added to the RFP.
- 7) No change is made in 2.1(e) of Data Sheet (Page-17)
- 8) No change is made in Form Tech-4 in page-20.
- 9) It will not be more than 10 projects in place of 5 in last 5 years in Form 2F in page No. 31 of RFP.
- 10) It will be 10 years relevant experience against SL No 4 (Smart IT Solution Specialist) of Task-1 in Page No 67 of the RFP.
- 11) Educational qualifications and experience as mentioned against each professional in the RFP shall remain unchanged.
- 12) All the Clauses in section 6 of the RFP(Standard Form of Contract for Consultant`s Services) shall remain unchanged.
- 13) There will be No Change in Clause 5.23 (Conflict of Interest) in Page-9 of RFP.
- 14) The bidders shall be Public/ PSU /Private Company in place of “The Bidders shall be PrivateCompany” in Clause 2.1(a) of DataSheet in Page-17 of RFP.
- 15) It is clarified that the Office Space includes sitting rooms including furniture, fittings, amenities like electricity, water facilities only.
- 16) It is clarified that Consultant may take note on the Clause 5.3 under Team Composition and Qualification Requirement in Page No-66 of RFP and accordingly estimate the man months as per requirement of the assignment.
- 17) It is clarified that presentations are to be given for maximum 20 minutes on “Proposed Methodology and Work Plan in response to the Terms of Reference”as mentioned in criteria(ii) with sub criteria a, b, c & d in page 22 of RFP.No separate marks are allotted for presentation, however, it will impact marking on sub criteria a, b, c & d.Date of

presentation shall be informed through electronic media.

18) All the professionals shall work as per the man-month mentioned in the RFP and submission of deliverables shall be ensured in time by the PMC.

19) It is clarified that Para `vi` in (a) Area Based Development and Para `v` in (b) Pan City Proposal under Task-2(Activities 2) in Page 56 of RFP will remain unchanged.

20) The Consultant shall prepare the necessary documents for obtaining NOC/Clearance from the concerned Departments in regard to Activity-3, Feasibility Report (iii), to enable Agartala Smart City Limited (ASCL) to collect the same documents.


21) In regard to Activity 4, (Preliminary/ Detailed Project Report) in page-58, it is clarified that there will be no change in the task.

22) It is clarified that Agartala Smart City Limited (ASCL) shall accept only Demand draft/ Bankers Cheque as EMD (Page-20 of RFP).

23) It is clarified that Goods and Service Tax (GST) shall be applicable in RFP.

24) There will be 37.5% against Activity 2(a) in page-76 of RFP.

25) The Consultant Selection Committee has recommended the extension of date for clarification to pre-bid queries and last date and time for submission of proposal/bid.

  
(N.C Sharma)

Chief Executive Officer  
Agartala Smart City Limited

