

**SECTION - 7**

**DRAFT CONTRACT**

**Name of Assignment:**

**Selection of Programme Management Consultant (PgMC) for Operation and Management of City Bus Services of Capital Region Urban Transport (CRUT), Bhubaneswar**



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**DRAFT CONTRACT FOR CONSULTANT'S SERVICES  
Linked with performance**

**Assignment Name:  
Consultancy Services for Operation and Management of City bus  
Services of CRUT.**

**Contract No.** \_\_\_\_\_

**between**

**Capital Region Urban Transport (CRUT)**

**and**

*[Name of the Consultant]*

**Dated:**

## I. Form of Contract-

(Text in brackets [ ] is optional; all notes should be deleted in the final text)

This CONTRACT (hereinafter called the “**Contract**”) is made the *[number]* day of the month of *[month]*, *[year]*, between, on the one hand, Capital Region Urban Transport (CRUT) (hereinafter called the “**Client**”) and **[insert name of Consultant]**, a *[company/firm]* duly *[incorporated/registered]* under the provisions of *[•]*, with its registered/principal office at *[•]*, on the other hand, (hereinafter called the “**Consultant**”).

### WHEREAS

- a) Capital Region Urban Transport (CRUT) (formerly named as Bhubaneswar Puri Transport Services) (“Client CRUT”) is a company which started its operation from 10th Oct, 2010. It is the sole public bus transport provider for Bhubaneswar city and has been mandated to manage and operate the Urban Bus Service on intra city and on intercity routes in and between Bhubaneswar and its surrounding areas. Recently, through a Govt. notification dated 19.01.2018 issued by H&UD Department changes the name of BPTS to Capital Region Urban Transport (“Client / Authority/ CRUT”) with a new board structure and new jurisdiction for providing transport services. According to new transformation CRUT shall be responsible for providing transport facilities within Bhubaneswar Development Authority (BDA), Cuttack Development Authority (CDA) and Puri-Konark Development Authority (PKDA) area.
- b) The Client has, by way of its Request For Proposal for Selection of Programme Management Consultant for Operation and Management of City bus Services of BPTS, issued on *[date]* (hereinafter called the “RFP”), invited proposals for providing certain consultancy services for the Operation and Management of City bus Services as defined in this Contract (hereinafter called the “Services”).
- c) The Consultant submitted its proposal dated *[insert date]* in response to the RFP for award of the Contract (the “**Proposal**”), whereby the Consultant represented to the Client that it has the required professional skills, expertise and technical resources and is willing to provide the Services on the terms and conditions set forth in this Contract.

- d) The Client has, by way of a letter of award dated [*insert date*] (the “**LOA**”), accepted the offer of the Consultant to provide the Services on the terms and conditions set forth in this Contract.

NOW THEREFORE, the Parties hereto hereby agree as follows:

1. The following documents shall constitute the Contract:
  - (i) The Special Conditions of Contract;
  - (ii) The General Conditions of Contract (including Attachment 1 “Corrupt and Fraudulent Practices);
  - (iii) Appendices:
    - Appendix A: Terms of Reference
    - Appendix B: Key Experts
    - Appendix C: Remuneration Cost Estimates (Key Experts and Programme Support Team)
    - Appendix D: Remuneration Cost Estimates (Project Associates)
    - Appendix E: Form of Performance Security
    - Appendix F: Reporting Requirement
    - Appendix G: Penalties
  - (iv) RFP;
  - (v) LOA; and
  - (vi) The Proposal.

All of the foregoing documents are referred to herein as the Contract. In the event of a conflict, ambiguity or discrepancy between:

- (a) the contents of the Contract, the document specified earlier in the list set out above shall prevail over the latter documents;
- (b) between two or more Clauses of the Contract, the provisions of a specific Clause relevant to the issue under consideration shall prevail over those in other Clauses;
- (c) between any two appendices, the appendix relevant to the issue shall prevail; and
- (d) between any value written in numerals and that in words, the latter shall prevail.

2. The mutual rights and obligations of the Client and the Consultant shall be as set forth in the Contract. In particular,
- (a) the Consultant shall carry out the Services in accordance with the provisions of the Contract; and
  - (b) the Client shall make payments to the Consultant in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of *Capital Region Urban Transport*

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*[Authorized Representative of the Client – name, title and signature]*

For and on behalf of *[Name of Consultant]*

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*[Authorized Representative of the Consultant – name and signature]*



## II. General Conditions of Contract

### A. GENERAL PROVISIONS

#### 1. Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) “**Activity**” means an activity or action specified in the Terms of Reference, which is / are to be performed by the Consultant as a part of the scope of Services.
- (b) “**Additional Resource**” means any professional and support staff, in addition to the Key Experts and the Programme Support Staff, who may be engaged by the Consultant to provide the Services.
- (c) “**Applicable Law**” means all laws in force and effect in India, as on the date of the Contract, or which may be promulgated or brought into force and effect after the date of the Contract, including all regulations, rules and notifications made thereunder and all judgments, decrees, injunctions, writs, orders, directives and notifications issued by any court or Authority, as may be in force and effect during the subsistence of the Contract and applicable to either Party, their obligations or this Contract, from time to time.
- (d) “**Affiliates**” means, in relation to the Consultant, a Person who Controls or is controlled by such Consultant, or a Person who is under the common Control of the same Person who Controls such Consultant.
- (e) “**Authority**” means the GoI, GoO or any local authority or any department, instrumentality or agency thereof or any statutory body or corporation (to the extent acting in a legislative, judicial or administrative capacity and not as a contracting party with the Client or the Consultant) or commission under the direct or indirect control of the central, state or local government or any political subdivision thereof or any court, tribunal or judicial body within India.
- (f) “**Clause**” means a clause of the GCC, as may be supplemented by the SCC.

- (g) “**Client**” shall have the meaning ascribed to it in the preamble of the Contract.
- (h) “**Client Event of Default**” has the meaning ascribed to it in Clause 18.1.5.
- (i) “**Client Indemnified Party**” has the meaning ascribed to it in Clause 19.1.
- (j) “**Communication**” has the meaning ascribed to it in Clause 6.1.
- (k) “**Conflict of Interest**” shall have the meaning ascribed to it in Clause 21 read with clause 3 of section 1 of the RFP.
- (l) “**Consultant**” shall have the meaning ascribed to it in the preamble of the Contract.
- (m) “**Consultant Event of Default**” has the meaning ascribed to it in Clause 18.1.1.
- (n) “**Consultant Indemnified Party**” has the meaning ascribed to it in Clause 19.2.
- (o) “**Contract**” shall have the meaning ascribed to it in clause 1 of the Form of Contract.
- (p) “**Control**” in relation to a Person, means: (i) the ownership, directly or indirectly, of more than 50% of the voting shares of such Person; or (ii) the power, directly or indirectly, to direct or influence the management and policies of such Person by operation of law, contract or otherwise. The term “Controls” and “Controlled” shall be construed accordingly.
- (q) “**Day**” means a working day unless indicated otherwise.
- (r) “**Delay Event**” has the meaning given to it in Clause 29.2.
- (s) “**Deliverable**” means a work product (including reports, software, know-how, design, drawings, diagrams, maps, models, specifications, analysis, solutions, data base, programmes, technical information, data and other documents) to be prepared and submitted by the Consultant as a part of the Services, in accordance with the terms of this Contract and the term “Deliverables” shall be construed accordingly. The list of Deliverables to be provided by the Consultant is set out in the Terms of Reference.

- (t) “**Effective Date**” means the date on which this Contract comes into force and effect pursuant to Clause 10.
- (u) “**Force Majeure**” shall have the meaning ascribed to it in Clause 16.
- (v) “**GCC**” means these General Conditions of Contract.
- (w) “**GoO**” means the Government of Odisha
- (x) “**GoI**” means the Government of India.
- (y) “**Good Industry Practices**” means the exercise of that degree of skill, diligence and prudence, and those practices, methods, specifications and standards of safety and performance, as may change from time to time and which would reasonably and ordinarily be expected to be used and exercised by a skilled and experienced consultant engaged in the performance of services of the type, size and nature similar to the Services.
- (z) “**Indemnified Party**” has the meaning ascribed to it in Clause 19.3.
- (aa) “**Indemnifying Party**” has the meaning ascribed to it in Clause 19.3.
- (bb) “**Intellectual Property Rights**” means, in respect of the Services, any copyright, trademarks, technology, know-how, industrial processes, proprietary information, licenses, patents, permissions from or agreements with licensors of any processes, methods and systems incorporated or to be incorporated in the performance of the Services, registered designs, franchises, trade secrets, data bases, source codes, brand names, service marks, trade names, and any other intellectual and industrial property rights, whether registrable or not, subsisting or recognized under the Applicable Law or laws of any other jurisdiction, including all applications, renewals, extensions and revivals thereof.
- (cc) “**Key Expert**” means an individual engaged by the Consultant, as a part of the Expert Pool, to provide the Services or any part thereof, who has the minimum qualification and experience as specified in paragraph 6.8.1 of the Terms of Reference in the RFP for the

position that such individual holds in the Expert Pool and whose curriculum vitae (CV) was evaluated as a part of the Consultant's Technical Proposal and approved by the Client at the time of finalization of the Contract.

- (dd) **“LOA”** has the meaning ascribed to it in recital (d) of the Contract.
- (ee) **“Local Currency”** means the official currency of India (i.e., Indian Rupees).
- (ff) **“Party”** means the Client or the Consultant, as the case may be, and **“Parties”** means both of them.
- (gg) **“Performance Security”** means a duly executed, irrevocable and unconditional bank guarantee to be procured and maintained by the Consultant in accordance with Clause 51 read with the SCC, to secure the due and proper performance of the Contract.
- (hh) **“Person”** means any individual, company, corporation, firm, partnership, trust, sole proprietor, limited liability partnership, co-operative society, government, company or any other legal entity.
- (ii) **“Personnel”** means, collectively, the Expert Pool, Program Support Team, and any other personnel of the Consultant engaged by the Consultant to perform the Services or any part thereof under the Contract.
- (jj) **“Programme Support Team”** means the team of Programme Support Staff engaged by the Consultant to perform the Services, which at a minimum must include such number of Programme Support Staff, as specified in Form TECH-4 of the RFP. It is clarified that the Programme Support Team will not include any Key Experts.
- (kk) **“Programme Support Staff”** means an individual engaged by the Consultant, as a part of the Programme Support Team, to provide the Services or any part thereof, who has the minimum qualification and experience as specified in paragraph 6.8.2 of the Terms of Reference of the RFP for the function that such individual is required to perform as a part of the Programme Support Team.

- (ll) “**Project Office**” means the office space provided by the Client to the Consultant within the Client’s office in the city of Bhubaneswar, for the Consultant to set up its project office for the Personnel and Additional Resources, if any, who are or will be engaged to provide the Services.
- (mm) “**Proposal**” has the meaning ascribed to it in recital (c) of the Contract.
- (nn) “**Remuneration**” means the aggregate remuneration payable for the Key Experts and the Programme Support Team, based on the agreed man month rates, as set out in Appendix C.
- (oo) “**Reports**” has the meaning ascribed to it in Clause 26.
- (pp) “**Reporting Requirement**” means the structure showing the sequence, method and timing of execution of the various reports and related activities, as set out in Appendix F.
- (qq) “**RFP**” has the meaning ascribed to it in recital (b) of the Contract.
- (rr) “**SCC**” means the special conditions of contract with specific details and information to supplement (and not override) the GCC.
- (ss) “**Section**” means a section of the Contract.
- (tt) “**Services**” means the work to be performed by the Consultant pursuant to this Contract, as described in Appendix A hereto.
- (uu) “**Taxes**” means all taxes, duties, imposts, levies and charges pursuant to any law (whether currently in force or coming into force on or after the Effective Date), including income tax, GST, customs duty, fees, cess, octroy, entry tax, and any interest, surcharge, penalty or fine in connection therewith.
- (vv) “**Third Party**” means any person or entity other than the Client and the Consultant.
- (ww) “**Technical Proposal**” means the technical proposal forming part of the Proposal submitted by the Consultant in response to the RFP.
- (xx) “**Terms of Reference**” means the terms of reference set out in Appendix A that explain the objectives and scope of the Services, activities, tasks to be performed, respective roles and responsibilities of the Client and

Consultant, and expected results and deliverables for Operation and Management of City bus Services.

(yy) **“Total Value of Contract”** means, collectively, the Remuneration, specified in Appendix C and any Taxes payable in connection with the performance of the Services.

(zz) **“Variation”** has the meaning ascribed to it in Clause 14.2.

(aaa) **“Variation Order”** has the meaning to it in Clause 14.3.

**2. Relationship between the Parties**

**2.1.** Nothing contained herein shall be construed as establishing a relationship of master and servant or of principal and agent as between the Client and the Consultant. The Consultant, subject to this Contract, has complete charge of the Personnel, if any, performing the Services and shall be fully responsible for the Services performed by them or on their behalf hereunder.

**3. Governing Law**

**3.1.** This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law.

**4. Language**

**4.1.** This Contract has been executed in the language specified in the SCC, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

**5. Headings**

**5.1.** The headings are for convenience of reference only and shall not limit, alter or affect the meaning of this Contract.

**6. Communications**

**6.1.** Any communication, approval, notice, report, consent, certificate or request required or permitted to be given or made pursuant to this Contract (**“Communication”**) shall be in writing in the language specified in the SCC. Unless otherwise specified in the Contract, any such Communication shall be sent by electronic mail or facsimile transmission, with a confirmation copy by courier or registered post to the address specified in the SCC. Any Communication sent by electronic mail or facsimile shall be deemed to have

been received on the date of transmission and any notice served by courier or registered post shall be deemed to be received when actually delivered to the address specified in the SCC.

**6.2.** A Party may change its address for Communication hereunder by giving the other Party notice of such change to the address specified in the SCC.

**7. Location**

**7.1.** The Services shall be performed at such locations as are specified in Appendix A hereto and, where the location of a particular task is not so specified, at such locations, whether in India or elsewhere, as the Client may approve.

**8. Authorized Representatives**

**8.1.** Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the Client or the Consultant may be taken or executed by the officials specified in the SCC.

**9. Corrupt and Fraudulent Practices**

**9.1.** The Consultant shall comply with the Client's policy in regard to corrupt and fraudulent practices as set forth in Attachment 1 to the GCC.

**a. Commissions and Fees**

**9.2.** The Client requires the Consultant to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the selection process or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee. Failure to disclose such commissions, gratuities or fees may result in termination of the Contract and/or sanctions by the Bank.

**B. COMMENCEMENT, COMPLETION, MODIFICATION AND TERMINATION OF CONTRACT**

**10. Effectiveness of Contract**

**10.1** This Contract shall come into force and effect on the date (the "Effective Date") of the Client's notice to the Consultant instructing the Consultant to begin carrying out the Services.

- 11. Commencement of Services**      **11.1** The Consultant shall confirm availability of the Key Experts for the term of the Contract and begin carrying out the Services no later than the date specified in the SCC.
- 12. Expiration of Contract**      **12.1** Unless terminated earlier pursuant to Clause 18, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC, unless extended in accordance with this Contract.
- 13. Entire Agreement**      **13.1** This Contract constitutes the entire understanding between the Parties regarding the scope of the Services and supersedes all prior written or oral understandings, offers, agreements, communication or representations affecting the same subject matter. It is clarified that the obligations of the Consultant under the RFP shall continue to subsist and shall be deemed to form part of the Contract.
- 14. Modifications or Variations**      **14.1.** Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties.
- 14.2.** Both the Client and the Consultant may, at any time during the term of the Contract, propose a variation to the Services, the Terms of Reference (as set out in Appendix A), Payment Schedule and/or any other provision of the Contract (**Variation**).
- 14.3.**      *Client Proposed Variation*
- (i) The Client may, at any time during the term of the Contract, instruct the Consultant, by issuing a written notice, to carry out a Variation (a **Variation Order**). Provided that, the Client shall not propose a Variation which is not technically or financially feasible, such feasibility being determined in accordance with Good Industry Practice, or any Variation that constitutes unrelated work.

(ii) Within fifteen (15) days of receipt of a Variation Order, the Consultant shall submit a proposal setting out in sufficient detail the implications of the proposed Variation, including the (a) description of the work required or no longer required; (b) an estimate of the increase or decrease in the Total Value of Contract; (c) the Service Schedule; and (d) Payment Schedule.

(iii) Based on its review of the proposal submitted by the Consultant, the Client may: (a) accept the proposal and the corresponding adjustments to the Total Value of Contract, Services Schedule and Payment Schedule; (b) provide its comments on the proposal seeking amendments and/or justification for the implications put forth by the Consultant; or (c) reject the proposal submitted by the Consultant and withdraw the Variation Order, within seven (7) days from the date of receipt of the Consultant's proposal under Clause 14.3(ii).

(iv) If the Client accepts the Consultant's proposal under Clause 14.3(ii) of this Section, it shall issue an instruction identifying the offer that is being accepted and requesting the Contractor to proceed with the Variation. Upon the Client's acceptance of the Consultant's proposal, the Consultant shall proceed with the Variation.

(v) To the extent the Client seeks amendments and/or justification in the proposal submitted by the Consultant, the Consultant shall incorporate or address, in writing, the Client's comments and submit a revised proposal. On approval of the revised proposal in accordance with Clause 14.3(iv), the Consultant shall proceed with the Variation.

(vi) On implementation of a Variation Order, the Consultant shall be entitled to the agreed increase in the Total Value of Contract and/or adjustment to the Services Schedule or Payment Schedule for carrying out the Variation.

(vii) Notwithstanding anything to the contrary in this Clause 14.3, the Consultant shall be bound to implement any Variation that is necessitated by a Change in Law (*discussed in Clause 15 below*) and any consequent adjustment in the Total Value of Contract, Services Schedule or Payment Schedule, on account of such Variation, shall be determined in accordance with Clause 15 below.

**14.4.**        *Consultant Proposed Variation*

(i) The Consultant may propose a Variation, which it considers necessary or desirable to improve the quality of the Services. While proposing a Variation, the Consultant shall submit a proposal to the Client, with a statement setting out: (a) detailed particulars of the Variation; (b) the work required or no longer required; (c) an estimate of any adjustment in the Total Value of Contract; (d) any adjustment to the Services Schedule or Payment Schedule; and (e) any other effect the proposed Variation would have on the Services or on any other provision of the Contract.

(ii) Based on its review of the Variation proposed by the Consultant, the Client may: (a) confirm the Variation; (b) provide its comments on the proposed Variation; or (c) reject the proposed Variation, while giving reasons in writing for such rejection, within seven (7) days of the submission of the proposal for a Variation. Upon the Client's acceptance of the proposed Variation, the Consultant shall proceed with the Variation.

(iii) To the extent the Client seeks amendments in the proposed Variation, the Consultant shall incorporate or address, in writing, the Client's comments and submit a revised proposal. On approval of the revised proposal in accordance with Clause 14.4(ii), the Consultant shall proceed with the Variation.

(iv) If the Parties are unable to reach agreement regarding the terms of a Variation Order, such disagreement shall be resolved pursuant to Clause 50.

**14.5.** Notwithstanding anything contained in this Clause 14, a Variation made necessary due to any act, omission or default of the Consultant in the performance of its obligations under the Contract will not result in any increase in the Total Value of Contract or extension of any Deliverable timeline.

**14.6.** No Variation invalidates the Contract. The Consultant agrees that a Variation may involve the omission of any part of the Services and further, the Consultant agrees that the Client may engage others to perform that part of the Services which has been omitted. The Consultant further acknowledges that any omission or omissions will not constitute a basis to allege that the Client has repudiated the Contract no matter the extent or timing of the omission(s).

**14.7.** Notwithstanding anything contained in this Clause 14, the Client shall not agree to any Variation if: (i) the Consultant seeks any Variation in its obligations which is due to any shortcoming or deficiency in the documents provided by the Consultant; (ii) the Variation relates to repeat performance of any Services due to the Consultant's failure to comply with the Client's requirements; or (iii) escalation in the cost of equipment, materials or the work force, other than on account of a Change in Law.

**15. Change in Law**

**15.1.** For the purposes of this Contract, "Change in Law" means the occurrence of any of the following events after the date of execution of the Contract: (i) the modification, amendment or repeal of any existing Applicable Law; (ii) the enactment, promulgation, bringing into effect, adoption of any new Applicable Law; (iii) change in the interpretation or application of any Applicable Law by any Authority; (iv) the introduction of a requirement for the Consultant to

obtain any new approval or permit or the unlawful revocation of an applicable approval or permit; or (v) the introduction of any new Tax or a change in the rate of an existing Tax.

Change in Law does not include: (i) any change in the (Indian) Income Tax Act, 1961 with regard to the taxes on the income of the Consultant; (ii) any statute that has been published in draft form or as a bill that has been placed before the legislature or that has been passed by the relevant legislature as a bill but has not come into effect prior to the date of the Contract and which is a matter of public knowledge; or (iii) a draft statutory instrument or delegated legislation that has been published prior to the date of the Contract, which is under the active consideration or contemplation of the GoI or GoO and which is a matter of public knowledge.

**15.2.** If, after the date of this Contract, there is any Change in Law which:

- (i) increases the cost incurred by the Consultant in performing the Services; and/or
- (ii) affects the Services Schedule,

then the Consultant may notify the Client and appropriate adjustments shall be made to the Total Value of Contract and/or the Services Schedule to account for the Change in Law. The notice shall be accompanied by all supporting documents, details and information required by the Client to assess the claims of the Consultant. Provided that, if a Change in Law becomes applicable as a result of a delay by the Consultant in providing the Services, other than due to a Delay Event, then the Consultant shall not be entitled to any adjustment in the Total Value of Contract and/or the Services Schedule.

Where it is not possible to address the effect of a Change in Law (through an adjustment in the Total

Value of Contract and/or the Services Schedule), the Parties shall agree on a mechanism, including amending the terms of the Contract, to mitigate the adverse effects of the Change in Law. If the Parties are unable to reach an agreement within thirty (30) days of the notification of a Change in Law, then the matter shall be referred to dispute resolution in accordance with Clause 50.

## **16. Force Majeure**

### **a. Définition**

**16.1** For the purposes of this Contract, “Force Majeure” means any of the following events, which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable, and makes a Party’s performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible under the circumstances:

- (i) acts of God;
- (ii) accidents, except as may be attributable to the Parties;
- (iii) earthquake, storm or flood;
- (iv) fires or explosions, except as may be attributable to the Parties;
- (v) acts of Authorities, except as may be attributable to the Parties;
- (vi) epidemics;
- (vii) war, terrorism, sabotage, civil commotions/civil disorder, or riots; and
- (viii) general strikes or lockouts or other industrial action/confiscation (which are not restricted to the Consultant or its Personnel).

**16.2** Force Majeure shall not include: (i) any event which is caused by the negligence or intentional act or omission of a Party or any Personnel or its agents or employees, (ii) any event which a diligent Party could reasonably have been expected to take into account at the time of the conclusion of this Contract, or be able to avoid or overcome in the carrying out of its

obligations hereunder; (iii) insufficiency of funds or commercial hardship; and (iv) unavailability, or increase in the cost of any Personnel or component required to perform the Services, unless such unavailability or increase in costs is due to a Force Majeure event.

**b. No Breach of Contract**

**16.3** The failure of a Party to fulfill any of its obligations hereunder shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures to mitigate and overcome the effects of the Force Majeure event. Performance of any obligations affected by a Force Majeure event must be resumed as soon as reasonably possible after the abatement of such Force Majeure event.

**c. Measures to be Taken**

**16.4** A Party affected by an event of Force Majeure shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

**16.5** A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) calendar days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

**16.6** Any period within which the Consultant is required to complete any action or task, in terms of the Services Schedule, shall be extended for a period equal to the time during which the Consultant was unable to perform such action as a result of an event of Force Majeure.

**16.7** During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultant, upon instructions by the Client, shall either: (i) demobilize, in which case the Consultant shall be reimbursed for additional costs it reasonably and necessarily incurs in demobilization, and, if required by the Client, in reactivating the Services; or (ii) continue with the Services to the extent reasonably possible, in which case the Consultant shall continue to be paid under the terms of this Contract for the part of the Services performed by it during the subsistence of the Force Majeure event and be reimbursed for additional costs reasonably and necessarily incurred in demobilizing for the part of the Services which are affected by the Force Majeure event and, if required by the Client, in reactivating such part of the Services.

**16.8** Not later than thirty (30) days after the Consultant has, as a result of an event of Force Majeure, become unable to perform a material portion of the Services, the Parties shall consult with each other with a view to agreeing on the appropriate measures to be taken in the circumstances.

**16.9** In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to Clause 50.

**16.10** Save and except as expressly provided in the Contract, neither Party shall be liable in any manner whatsoever to the other Party in respect of any loss relating to or arising from any event of Force Majeure or the exercise by it of any right pursuant to this Clause 16.

**d. Prolonged  
Force  
Majeure**

**16.11** If a Force Majeure event affecting any Party subsists for a continuous period of one hundred eighty (180) days, the affected party may issue a notice of termination of the entire Contract or such part of the

Services as is affected by the Force Majeure event, in accordance with Clause 18 below.

**17. Suspension**

**17.1** The Client may, by written notice of suspension to the Consultant, suspend all payments to the Consultant hereunder if the Consultant fails to perform or is in breach of any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension: (i) shall specify the nature of the failure or breach, and (ii) shall request the Consultant to remedy such failure within a period not exceeding thirty (30) calendar days after receipt by the Consultant of such notice of suspension.

**18. Termination**

**18.1.** This Contract may be terminated by either Party as per provisions set out below:

**a. By the Client**

**18.1.1** A “Consultant Event of Default” means any of the events set out below, unless such event has occurred as a consequence of a default by the Client as set out in Clause 18.1.5, a Change in Law or any event of Force Majeure (“Consultant Event of Default”):

- (i) if the Consultant fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension pursuant to Clause 17 within thirty (30) days of receipt of such notice of suspension or within such further period as the Client may have subsequently granted in writing;
- (ii) if the Consultant becomes insolvent or bankrupt or enters into any agreements with its creditors for relief of debt or takes advantage of any law for the benefit of debtors or goes into liquidation or receivership whether compulsory or voluntary;
- (iii) if the Client, in its sole discretion and for any reason whatsoever which reason is required to be recorded in writing, decides to terminate this Contract;
- (iv) if the Consultant fails to confirm availability of Key Experts as required in Clause 11;

- (v) if the Consultant replaces any Key Expert in contravention of the provisions of this Contract;
- (vi) if the Consultant has engaged in corrupt, fraudulent, collusive, coercive, undesirable or restrictive practice in bidding for or in subsequently executing the Contract;
- (vii) if the Consultant fails to furnish, renew and/or maintain the Performance Security in accordance with this Contract;
- (viii) if the Consultant assigns or novates its rights and obligations under this Contract without the prior written consent of the Client;
- (ix) if any of the Consultant's representations and warranties are found to be false and/or misleading; or
- (x) if the Consultant is in breach of any Applicable Laws.

**18.1.2** Without prejudice to other provisions of this Contract, upon the occurrence of a Consultant Event of Default, the Client may deliver a notice to the Consultant specifying the nature of the breach and giving a cure period of thirty (30) days to the Consultant to cure the Consultant Event of Default.

Provided that, in case of occurrence of a Consultant Event of Default set out in Clauses 18.1.1(ii), 18.1.1(vi), the Client shall have the right to terminate the Contract immediately, without any obligation to provide a cure period.

**18.1.3** Subject to Clause 18.1.2, and except in case of the event set out at Clause 18.1.1(iii), if by the end of the cure period, the Consultant has not remedied the Consultant Event of Default or taken steps to remedy the Consultant Event of Default to the satisfaction of the Client, then the Client shall have the right to issue a termination notice, upon which this Contract shall terminate forthwith.

**18.1.4** Notwithstanding anything to the contrary in this Contract, in case of occurrence of a Consultant Event of Default set out in Clauses 18.1.1(i) or 18.1.1(v), to the extent such Consultant Event of Default affects one or more of the task/activities but not the entire Contract, the Client shall have the right to partially terminate the Contract with respect to the Task/activities affected by such Consultant Event of Default and not the entire Contract. Such partial termination shall not impact the validity of the Contract or the obligations of the Consultant with regard to the Task/activities which are not affected by the Consultant Event of Default.

Upon total or partial termination of the Contract for a Consultant Event of Default, the Client will have the right to engage a third party consultant to complete the Services or the Task/activities which have been deleted from the Consultant's scope and the Client shall recover the incremental costs incurred by the Client in engaging a third party consultant from the Consultant.

**b. By the Consultant**

**18.1.5** A "Client Event of Default" means any of the following events set out below, unless such event has occurred as a consequence of a default by the Consultant as set out in Clause 18.1.1, a Change in Law or any event of Force Majeure:

- (i) if the Client fails to pay any undisputed money due to the Consultant pursuant to this Contract within forty five (45) calendar days after receiving written notice from the Consultant that such payment is overdue;
- (ii) if the Client is in material breach of its obligations under this Contract and has not remedied the same within forty five (45) days (or such longer period as the Consultant may have subsequently approved in writing) following the receipt by the Client of the Consultant's notice specifying such breach;
- (iii) if the Client becomes insolvent or bankrupt or enters into any agreements with its creditors for relief of debt or take advantage of

any law for the benefit of debtors or goes into liquidation or receivership whether compulsory or voluntary; or

- (iv) if the Client suspends the performance of the Services for more than sixty (60) days, for reasons not attributable to the Consultant.

**18.1.6** Without prejudice to other provisions of this Contract, upon the occurrence of a Client Event of Default, the Consultant may deliver a notice to the Client specifying the nature of the breach and giving a cure period of thirty (30) days to the Client to cure the Client Event of Default.

Provided that, in case of occurrence of a Client Event of Default set out in Clauses 18.1.5(iii) or 18.1.5(iv), the Consultant shall have the right to terminate the Contract immediately, without any obligation to provide a cure period.

Notwithstanding anything to the contrary in this Contract, in case of occurrence of a Client Event of Default set out in Clauses 18.1.5(i) or 18.1.5(ii), to the extent such Client Event of Default affects one or more of the Task/activities but not the entire Contract, the Consultant will not have a right to terminate the entire Contract for such Client Event of Default, but will only have a right to partially terminate the Contract with respect to the Task/activities affected by such Client Event of Default. Such partial termination shall not impact the validity of the Contract or the obligations of the Consultant and the Client with regard to the Task/activities which are not affected by the Client Event of Default.

**c. Termination for Force Majeure**

**18.1.7** If a Force Majeure event affecting any Party subsists for a continuous period of one hundred eighty (180) days, then either Party may issue a notice of termination to the other Party. Upon receipt of this notice, the Parties shall have a period of fifteen (15) days to agree on the manner in which the Contract may be

progressed upon cessation of the Force Majeure event and the variations, if any, required to the Contract to address the consequences of the Force Majeure event. If on the expiry of the fifteen (15) day period, the Parties fail to arrive at an agreement, either Party may immediately terminate this Contract by written notice to the other Party.

Notwithstanding anything to the contrary in this Contract, in case of occurrence of a Force Majeure event which affects one or more of the Task/activities but not the entire Contract, the Contract may be partially terminated with respect to the Task/activities affected by such Force Majeure event. Such partial termination shall not impact the validity of the Contract or the obligations of the Consultant with regard to the Task/activities which are not affected by the Force Majeure event.

**d. Cessation of Rights and Obligations**

**18.1.8** Upon termination of this Contract pursuant to Clause 18, or upon expiration of this Contract pursuant to Clause 12, all rights and obligations of the Parties hereunder shall cease, except (i) any cause or action which may have occurred in favour of either Party or any right which is vested in either Party under any provision of the Contract as a result of any act, omission, deed, matter or thing done or omitted to be done by either Party before the expiry or termination of the Contract, (ii) the obligation of confidentiality set forth in Clause 22, (iii) the Consultant's obligation to permit inspection, copying and auditing of their accounts and records set forth in Clause 25, (iv) the indemnity obligations of the Parties as set out in Clause 19; (v) the obligations in relation to intellectual property rights under Clause 27; and (vi) any right which a Party may have under the Applicable Law.

**e. Cessation of Services**

**18.1.9** Upon termination of this Contract by either Party, the Consultant shall: (i) immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort

to keep expenditures for this purpose to a minimum; and (ii) transfer to the Client all documents, data, programmes, applications, software, equipment etc. developed or acquired by the Client for the purposes of performing the Services along with the right to use the Intellectual Property in such documents, data, programmes, applications, software, equipment for the Operation and Management of City bus Services.

**f. Payment upon Termination**

**18.1.10** Upon termination or partial termination of this Contract for a Consultant Event of Default (except the event set out in Clause 18.1.1(iii) above), the Client shall make the following payments to the Consultant:

- (i) Remuneration for services satisfactorily performed prior to the effective date of termination.

**19. Indemnity and Limitation of Liability**

**19.1** Consultant's indemnity

The Consultant must indemnify and hold harmless the Client and the Client's staff, their Affiliates and directors of their Affiliates (each a "Client Indemnified Party") from and against any and all claims and losses suffered or incurred by the Client Indemnified Party, including claims by a third party, arising out of:

- (i) any failure of the Consultant to pay taxes or any statutory dues;
- (ii) any non-compliance or violation of Applicable Law or applicable permits by the Consultant;
- (iii) breach of the Consultant's representations and warranties set out in the Contract;
- (iv) bodily injury, sickness or death of any person whatsoever;
- (v) breach of the Consultant's obligations under the Contract;

- (vi) physical damage to the Project Office or any property therein;
- (vii) loss of or physical damage to property of any third party; or
- (viii) infringement of the Intellectual Property Rights of any third party by the Consultant under the Contract.

### **19.2 Client's indemnity**

The Client agrees to indemnify and hold harmless the Consultant and the Personnel (each a “Consultant Indemnified Party”) from and against any and all claims or losses suffered or incurred by the Consultant Indemnified Party arising out of:

- (i) breach of the Client's representations and warranties under the Contract; or
- (ii) any non-compliance or violation of Applicable Laws or any Client's applicable permits or consents by the Client.

**19.3** On receipt of a notice of any claim, which would entitle any Party (“Indemnified Party”) to claim indemnification from the other Party (“Indemnifying Party”), the Indemnified Party shall, within a reasonable time, provide a written notice of the claim to the Indemnifying Party along with all the documents available with it in respect of the claim, specifying in detail the claim, the amount claimed by the third party, the date on which the claim arose and the nature of the default to which such claim relates (including a reference to the applicable provision of the Contract) and the Indemnifying Party shall settle the claim accordingly. The Indemnifying Party shall be entitled to but not obliged to participate in and control the defence of any such suit, action or proceeding at its own expense or direct the Indemnified Party to defend such claim, at

the cost of the Indemnifying Party. If the Indemnifying Party elects to control the defence of any such suit, action or proceeding, the Indemnified Party shall render all necessary assistance for the purposes of enabling the Indemnifying Party to take the action referred to in this Clause 19.3. The Indemnifying Party may also request the Indemnified Party, at the cost of the Indemnifying Party to dispute, resist, appeal, compromise, defend, remedy or mitigate the matter or enforce against the third party the Indemnifying Party's rights in relation to the matter and in connection with proceedings related to the matter, use reputable advisers and lawyers chosen by the Indemnifying Party. The Indemnified Party shall not settle any such suit, action or proceeding without the prior written consent of the Indemnifying Party.

**19.4** The Indemnifying Party agrees and acknowledges that it shall fully indemnify the Indemnified Party for all amounts paid and/or costs incurred by the Indemnified Party in accordance with this Clause 19.

**19.5** Unless otherwise specified in the Contract, neither Party shall be liable to the other Party for any kind of indirect, punitive or consequential loss or damage or for any economic loss, loss of profit, loss of revenue, loss of use or business interruption which may be suffered by the other Party in connection with this Contract, except for losses caused by the fraud or wilful misconduct of the Party.

**19.6** The Party entitled to the benefit of an indemnity under this Clause 19 shall take all reasonable measures to mitigate any loss or damage which has occurred. If the Party fails to take such measures, the other Party's liabilities shall be correspondingly reduced.

**19.7** The obligation to indemnify stipulated in this Clause 19 is:

- (i) continuing, separate and independent obligation of the Parties from their other obligations and shall survive the termination of this Contract; and
- (ii) shall not be limited or reduced by any insurance, except to the extent that the proceeds of any such insurance are capable of being applied to reduce claims made against the affected Party.

**19.8** For the purpose of this Clause 19: (i) “claim” means any claim, liability, proceeding, cause of action, action, suit, demand at law or in equity, in each case brought against either Party (including by any third party); and (ii) “loss” means all losses (excluding consequential losses, indirect losses and loss of profit), damages, liabilities, fines, interest, awards, penalties, costs (including, reasonable legal costs, lawyers' and arbitrators' fees), charges and expenses of whatever nature or howsoever occasioned including any of the above suffered by the non-defaulting Party or a third party as a result of any act or omission in the course of or in connection with the performance, non-performance or deficiency in the performance of obligations under this Contract.

## **C. RIGHTS AND OBLIGATIONS OF THE CONSULTANT**

### **20. General**

- a. Standard of Performance** **20.1** The Consultant shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with Good Industry Practices and this Contract, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Consultant shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Client, and shall at all times support and safeguard the Client’s legitimate interests in any dealings with third parties.

**20.2** The Consultant shall employ and provide such qualified and experienced Personnel as are required to carry out the Services.

**20.3** The Consultant may sub-contract part of the Services of Contract provided that the compensation for the sub consultant(s) shall not exceed 10% of the total value of the Contract.

**b. Law  
Applicable  
to Services**

**20.4** The Consultant shall perform the Services in accordance with the Contract and the Applicable Law and shall take all practicable steps to ensure that all of its Personnel comply with the Applicable Law.

**20.5** Throughout the duration of the Contract, the Consultant shall comply with the prohibitions in India in relation to the import of goods and services when as a matter of law or official regulation, there is a prohibition on entering into or maintaining commercial relations with the country from where the import is proposed to be made.

**20.6** The Consultant shall obtain, maintain and comply with the terms of all applicable permits, including work permits for its Personnel, required to perform the Services, at its own risk and cost.

**21. Conflict of  
Interest**

**21.1** The Consultant shall hold the Client's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

**a. Consultant  
Not to  
Benefit  
from  
Commissio  
ns,  
Discounts,  
etc.**

**21.1.1** The Remuneration of the Consultant pursuant to Clauses 42 through 46 shall constitute the Consultant's only payment in connection with this Contract or the Services and the Consultant shall not accept for its own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Contract or in the discharge of its obligations hereunder, and the Consultant shall use its best efforts to

ensure that the Personnel and agents of either of them, similarly shall not receive any such additional payment.

**21.1.2** Furthermore, if the Consultant, as part of the Services, has the responsibility of advising the Client on the procurement of goods, works or services, the Consultant shall comply with the applicable procurement guidelines of the GoO, and shall at all times exercise such responsibility in the best interest of the Client. Any discounts or commissions obtained by the Consultant in the exercise of such procurement shall be to the account of the Client.

**b. Consultant and Affiliates Not to Engage in Certain Activities**

**21.1.3** The Consultant agrees that, during the term of this Contract and after its termination, the Consultant and its Affiliates, shall be disqualified from providing goods, works, or non-consulting services resulting from or directly related to the Services, for the implementation of the Project, unless otherwise indicated in the SCC.

**c. Prohibition of Conflicting Activities**

**21.1.4** The Consultant shall not engage, and shall cause its Personnel to not engage, either directly or indirectly, in any business or professional activities that would conflict with the activities assigned to them under this Contract.

**d. Strict Duty to Disclose Conflicting Activities**

**21.1.5** The Consultant has an obligation and shall ensure that its Personnel shall have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their Client, or that may reasonably be perceived as having this effect. Failure to disclose said situations may lead to the disqualification of the Consultant or the termination of its Contract.

**22. Confidentiality**

**22.1** Except with the prior written consent of the Client, the Consultant and the Personnel shall not, within 2 years of successful completion or termination of contract, as applicable, at any time communicate to any person or entity any proprietary or confidential information, including information relating to reports, data, drawings,

design software or other material, whether written or oral, in electronic or magnetic format, and the contents thereof; and any reports, digests or summaries created or derived from any of the foregoing that is provided by the Client to the Personnel; any information provided by or relating to the Client, its technology, technical processes, business affairs or finances or any other information acquired in the course of the Services, nor shall the Consultant and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

Notwithstanding the aforesaid, the Consultant and the Personnel may disclose such information to the extent that such information:

- (i) was in the public domain prior to its delivery to the Consultant/Personnel or becomes a part of the public domain from a source other than the Consultant/Personnel;
- (ii) was obtained from a third party with no known duty to maintain its confidentiality;
- (iii) is required to be disclosed under Applicable Laws or judicial/ administrative/arbitral process or by any government instrumentality, provided that such disclosure is made: (a) after giving a prior written notice to the Client; and (b) using reasonable efforts to ensure that such disclosure is accorded confidential treatment;
- (iv) is provided to the professional advisers, agents, auditors or representatives of the Consultant on a needs basis as is reasonable under the circumstances, provided that the Consultant shall require such professional advisers, agents, auditors or representatives to undertake in writing to keep the information provided confidential, and further provided that the Consultant shall use best efforts to ensure compliance with such undertaking.

**23. Liability of the Consultant**

**23.1** Subject to the exclusions set out in the SCC, the overall liability of the Consultant and the Client under this

Contract shall not exceed the amounts specified in the SCC.

**23.2** The Parties agree and acknowledge that the provisions of this Clause 23 read with the SCC in respect of limitation and exclusion of liabilities is an agreed allocation of risk between the Parties, the sufficiency of which the Parties hereby agree and acknowledge.

**24. Insurance to be taken out by the Consultant**

**24.1** The Consultant: (i) shall take out and maintain, at its own cost but on terms and conditions approved by the Client, insurance against the risks, and for the coverage specified in the SCC, and (ii) at the Client's request, shall provide evidence to the Client within fifteen (15) days of the request, showing that such insurance has been taken out and maintained and that the current premiums therefore have been paid. The Consultant shall ensure that such insurance is in place prior to commencing the Services as stated in Clause 11.

**25. Accounting, Inspection and Auditing**

**25.1** The Consultant shall keep accurate and systematic accounts and records in respect of the Services, in accordance with internationally accepted accounting principles and in such form and detail as will clearly identify all relevant time charges and costs and the basis thereof.

**25.2** The Consultant shall permit, the Client and/or persons appointed by the Client to inspect all accounts and records relating to the performance of the Contract, and to have such accounts and records audited by auditors appointed by the Client, if requested by the Client. Any act intended to materially impede the exercise of the Client's inspection and audit rights provided for under this Clause 25.2 shall constitute a material breach of the Contract, which would give the Client the right to terminate the Contract.

**26. Reporting Obligations**

**26.1** The Consultant shall submit to the Client the reports and documents specified in Appendix A, in the form, in the numbers and within the time periods set forth in the said Appendix (the "Reports").

**27. Proprietary Rights of the Client in Reports and Records**

**27.1** The Client shall own all Intellectual Property Rights in the Deliverables, Reports, programmes, data, information such as maps, diagrams, plans, specifications, technical information, solutions, models, databases, drawings, software, supporting records, or other documents and material compiled or prepared by the Consultant for the Client in the course of the Services. The Consultant shall, upon termination or expiration of this Contract, deliver all such Deliverables, Reports, data, information and documents to the Client, together with a detailed inventory thereof. The Consultant may retain a copy of such Deliverables, Reports, documents, data and/or software but shall not use the same for purposes unrelated to this Contract without prior written approval of the Client.

**27.2** Subject to Clause 27.1 above, all Intellectual Property Rights in the documents, know-how, data, software and programmes used in connection with preparing the Deliverables and the Services, which are proprietary to the Consultant or its third party licensors shall belong to the Consultant, or, as the case may be, its third party licensors and the Consultant hereby grants to the Client a royalty-free, irrevocable, non-exclusive licence to use, modify and reproduce the Deliverables and any Intellectual Property Rights contained in the Services for any purpose whatsoever connected with the Operation and Management of City Bus Services of BPTS . The cost of such license shall be deemed to be included in the Total Value of Contract.

**27.3** The Consultant shall not use the technology, technical information, software, designs or know-how licensed for the purposes of providing the Services for any purposes unrelated to the Contract, without the prior written approval of the Client.

The Consultant shall indemnify and hold harmless the Client from and against all claims and losses that the Client may suffer or incur on account of infringement (or

alleged infringement) of any third party's Intellectual Property Rights in performance of the Services.

**28. Equipment,  
Vehicles and  
Materials**

**28.1** Equipment, vehicles and materials, if any made available to the Consultant by the Client, or purchased by the Consultant wholly or partly with funds provided by the Client, shall be the property of the Client and shall be marked accordingly. Upon termination or expiration of this Contract, the Consultant shall make available to the Client an inventory of such equipment, vehicles and materials and shall dispose of such equipment, vehicles and materials in accordance with the Client's instructions. While in possession of such equipment, vehicles and materials, the Consultant, unless otherwise instructed by the Client in writing, shall insure them at the expense of the Client in an amount equal to their full replacement value.

**28.2** Any equipment or materials owned or purchased by the Consultant or its Personnel at its own cost for use either in the performance of the Services or personal use shall remain the property of the Consultant or Personnel concerned, as the case may be.

**29. Timelines for  
Completion**

**29.1** The Consultant shall perform the Services strictly in accordance with the Services Schedule and complete each Deliverable on or before the relevant Deliverable timeline.

**29.2** Subject to Clause 29.4 below, the Consultant shall be entitled to a day-for-day extension of the relevant Deliverable timeline if and only to the extent that performance of Services is or will be delayed due to any of the following reasons (each such event, a **Delay Event**):

- (i) any delay, impediment or prevention caused by or attributable to the Client, or the Client's personnel, including any delay or impediment in accessing the Project Office;
- (ii) an order issued by the Client to suspend the Services, unless such suspension is attributable to

- an act or omission of the Consultant or the Personnel;
- (iii) any delay in the approval of any Deliverable in accordance with Clause 41;
- (iv) occurrence of a Force Majeure event, provided that the requirements of Clause 16 above have been complied with;
- (v) Change in Law;
- (vi) delay by any Authority in renewing any applicable permit, despite the Consultant having applied for such renewal expeditiously and having complied with the requirements of Applicable Laws in making such application;
- (vii) any Variation;
- (viii) any order of a court restraining the performance of the Contract in full or in any part thereof, for reasons not attributable to the Consultant;
- (ix) delay caused in complying with any instructions of the Client or the Client's representative, which instructions are not attributable to any default or failure of the Consultant; or
- (x) delay in providing any services, facilities or property required to be provided by the Client in accordance with Appendix A.

**29.4** The Consultant shall promptly provide the Client with: (i) a notice upon becoming aware of any Delay Event listed in Clause 29.3 above; and (ii) a notice of its claim for extension of any Deliverable timeline, with such notice specifying the nature of the Delay Event, the extent of delay suffered or likely to be suffered by the Consultant, the mitigation measures being taken or proposed to be taken by the Consultant, and any other information relevant to claim such extension.

**29.5** The Consultant shall ensure that the particulars provided to the Client under Clause 29.4 above are kept up to date and shall continuously submit such further particulars as may be necessary or which may be requested by the Client, from time to time.

**29.6** Any extension in accordance with this Clause 29 shall be implemented by way of a Variation Order in accordance with Clause 14.

**29.7** If there are two or more concurrent causes of delay and only one of those concurrent causes is a cause of delay which would entitle the Consultant to an extension of time in accordance with this Clause 29, then the Consultant shall not be entitled to an extension of time for the period of such concurrency.

#### **D. PERSONNEL**

##### **30. Description of Key Experts (Core Team)**

**30.1** The title, agreed job description, minimum qualification and time-input estimates of each Key Expert to carry out the Services are described in Appendix B.

**30.2** If required to comply with the provisions of Clause 20.a, adjustments with respect to the estimated time-input of Key Experts set forth in Appendix B may be made by the Consultant with prior approval of the Client, provided (i) that such adjustments shall not alter the original time-input estimates for any Key Expert by more than 10% or one week, whichever is longer; and (ii) that the aggregate of such adjustments shall not cause payments under this Contract to exceed the maximum Remuneration set forth in Clause 42.1.

**30.3** If any additional work is required by the Client beyond the scope of the Services specified in Appendix A pursuant to a Variation Order the estimated time-input for the Key Experts and maximum Remuneration payable to the Client may be increased by agreement in writing between the Client and the Consultant in accordance with Clause 15.

##### **31. Replacement of Key Experts (if any)**

**31.1** Except as the Client may otherwise agree in writing and subject to sub-Clauses (i) – (iii) below, no changes shall be made in the Key Experts without the prior consent of the Client:

- (i) during the (first) 1<sup>st</sup> year of the Contract, the Consultant may change a maximum of one (1) Key Experts with the prior consent of the Client and in such case a replacement Key Expert shall have equal or better qualifications and experience as those of the originally proposed Key Expert; If the Consultant proposes to change more than 1 Key Experts in the 1<sup>st</sup> year, a penalty of 10% of the professional fee quoted for that Key Expert shall be imposed by the Client. But if the Consultant proposes the replacement of the Project Director in the 1<sup>st</sup> year, then the penalty shall be 50% of the professional fee quoted for the Project Director.
- (ii) during the (second) 2<sup>nd</sup> year of the Contract, the Consultant may change a maximum of (Two) 2 Key Experts with the prior consent of the Client and in such case a replacement Key Expert shall have equal or better qualifications and experience as those of the originally proposed Key Expert; If the Consultant propose any change in the number of key experts more than the above prescribed limit in the 2<sup>nd</sup> year a penalty of 20% of the professional fee quoted for that expert shall be imposed by the Client. and
- (iii) from the third (3<sup>rd</sup>) year of the Contract and for the rest of the term of the Contract, the Consultant may change maximum of 3 nos. of Key Experts with the prior consent of the client and in such case a replacement Key Expert shall have equal or better qualifications and experience as those of the originally proposed Key Expert. If the Consultant proposes any change in the number of key experts more than the above prescribed limit beyond 3<sup>rd</sup>year, penalty of 10% of the professional fee quoted for that expert shall be imposed by the Client.

Any change, replacement or substitution of a Key Expert, whether temporary or permanent, in contravention of the Contract (specifically this Clause 31.1) shall constitute a material breach of the Contract.

**31.2** A request for substitution of a Key Expert during the term of the Contract may be considered based on the Consultant's written request and only in circumstances outside the reasonable control of the Consultant, including but not limited to death or medical incapacity of any Key Expert. In such case, the Consultant shall submit a written request for replacement of the Key Expert with a person of equivalent or better qualifications and experience, and at the same man month rate as specified in Appendix C for such Key Expert being replaced. The request for replacement of a Key Expert should state in sufficient detail the reasons for the proposed replacement and should be accompanied by the CV of the substitute Key Expert with details of his experience and qualification and in the format set out in Form TECH-4 of the RFP.

**31.3** The client may make a request in writing for the substitution of a key expert/ programme support team member with an equal or better qualification and experience. On receiving request, the consultant shall provide substitution within 30 days of receipt of request on the same man-month rate for the respective key expert/ programme support team member as agreed in the Appendix-C.

**32. Approval of Additional Resources**

**32.1** If during the term of the Contract, Additional Resources are required to carry out the Services, the one party shall submit a written request to the other party, stating in sufficient detail the reasons for requiring Additional Resources. The consultant shall, on receiving/submitting request, submit detailed CVs of the Additional Resources in the format set out in Form TECH-4 of the RFP for the approval of the client. The remuneration payable to such new Additional Resources shall be mutually discussed between the Parties at the time of appointment of the relevant Additional Resources and payments made to the Additional Resources shall be in the nature of Reimbursable Expenses.

**33. Removal of Personnel**

**33.1** If the Client finds that any of the Personnel has committed serious misconduct or has been charged with having committed a criminal action, or if the Client determines that Consultant's Personnel have engaged in any corrupt, fraudulent, coercive, collusive, undesirable or restrictive practices (as specified in Attachment 1 to the GCC) while performing the Services, the Consultant shall, at the Client's written request, provide a replacement for such Personnel.

**33.2** If the Client finds that any of the Personnel i.e. Key Experts/ Programme Support Staffs is not required as their functions are completed or work has become obsolete, then one party shall submit a written request to other party, stating sufficient details of removal of such personnel.

**33.3** In the event that any of Personnel is found by the Client to be incompetent or incapable in discharging assigned duties, the Client, specifying the grounds therefore, may request the Consultant to provide a replacement.

**33.4** The replacement of any Personnel shall possess equivalent or better qualifications and experience and shall be approved by the Client. The process for obtaining the approval of the Client for any Additional Resources or for replacement of a Key Expert, as set out in Clauses 31 and 32 above, must also be followed for removal and replacement of any Personnel under this Clause 33.

**34. Replacement / Addition/ Removal of Personnel – Impact on Payments**

**34.1** Except as the Client may otherwise agree: (i) the Consultant shall bear all additional travel and other costs arising out of or incidental to any removal and/or replacement, and (ii) the remuneration to be paid for any of the Personnel provided as a replacement shall not exceed the remuneration which would have been payable to the Personnel replaced or removed.

**34.2** The consultant will access and deploy extra number of personnel after obtaining approval of the client to complete a deliverable within specified timeline, if

required. For such extra personnel deployment the client shall not pay extra remuneration or reimbursable expenses.

**35. Working Hours, Overtime, Leave, etc.**

**35.1** Working hours and holidays for Personnel are set forth in Appendix B.

**35.2** The Personnel shall not be entitled to be paid for overtime nor to take paid sick leave or vacation leave except as specified in Appendix B.

**35.3** Any taking of leave by Key Experts shall be subject to the prior approval by the Consultant who shall ensure that absence for leave purposes will not delay the progress and or impact the overall performance of the Services.

**E. RIGHTS AND OBLIGATIONS OF THE CLIENT**

**36. Assistance and Exemptions**

**36.1** Unless otherwise specified in the SCC, the Client shall use its best efforts to:

- (i) Assist the Consultant with obtaining any applicable permits, including work permits and such other documents as shall be necessary to enable the Consultant to perform the Services.
- (ii) Assist the Consultant with promptly obtaining, for the Personnel who are not residents of India and, if appropriate, their eligible dependents, all necessary entry and exit visas, residence permits, exchange permits and any other documents required for their stay in India while carrying out the Services under the Contract.
- (iii) Facilitate prompt clearance through customs of any property required for the Services and of the personal effects of the Personnel who are not residents of India and their eligible dependents. Provided that, clearance through customs of any property required for the Services will remain the primary obligation of the Consultant and the Consultant shall not be entitled to any extension of

time on account of any delay in obtaining any customs clearance.

- (iv) Issue to officials, agents and representatives of the government all such instructions and information as may be necessary or appropriate for the prompt and effective implementation of the Services.
- (v) To the extent permissible under Applicable Laws, assist the Consultant and the Personnel with obtaining exemption from any requirement to register or obtain any permit to practice their profession or to establish themselves either individually or as a corporate entity under Applicable Laws.
- (vi) Provide to the Consultant any such other assistance as may be specified in the SCC.

**37. Access to Project Office**

**37.1** The Client warrants that on and from the Effective Date and until the expiry or early termination of the Contract, the Consultant shall have unimpeded and unhindered access to the Project Office for the performance of the Services, at no additional cost to the Consultant. The Consultant will be responsible for any damage to the Project Office or any property thereon resulting from such access and will indemnify the Client in respect of liability for any such damage, unless such damage is caused by the willful default or negligence of the Client.

**37.2** The Client shall provide basic utilities (including water and electricity) to the Consultant at the Project Office, at no additional cost to the Consultant.

**38. Services, Facilities and Property of the Client**

**38.1** The Client shall make available to the Consultant and the Personnel, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference (Appendix A) at the times and in the manner specified in said Appendix A.

**38.2** In case that such services, facilities and property shall not be made available to the Consultant as and when specified in Appendix A, the Parties shall agree on

(i) any time extension that it may be appropriate to grant to the Consultant for the performance of the Services, (ii) the manner in which the Consultant shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Consultant as a result thereof. Any adjustment to the Services Schedule and/or the Remuneration pursuant to this Clause 38 shall be by way of a Variation in accordance with Clause 14.

**39. Counterpart Personnel**

**39.1** The Client shall make available to the Consultant free of charge such professional and support personnel, to be nominated by the Client with the Consultant's advice, as specified in Appendix A.

**39.2** If counterpart personnel are not provided by the Client to the Consultant as and when specified in Appendix A, the Client and the Consultant shall agree on (i) how the affected part of the Services shall be carried out, and (ii) the additional payments, if any, to be made by the Client to the Consultant as a result thereof. Any adjustment to the Remuneration pursuant to this Clause 39 shall be by way of a Variation in accordance with Clause 14.

**39.3** Professional and support counterpart personnel, excluding Client's liaison personnel, shall work under the exclusive direction of the Consultant, who will be solely responsible for any and all acts and omissions of such personnel. If any such personnel fails to perform adequately any work assigned to such member by the Consultant that is consistent with the position occupied by such member, the Consultant may request the replacement of such member, and the Client shall not unreasonably refuse to act upon such request.

**40. Payment Obligation**

**40.1** In consideration of the Services performed by the Consultant under this Contract, the Client shall make payments of the Remuneration and the Reimbursable Expenses to the Consultant in such manner as is provided in Clause 43 read with the SCC.

**41. Review and Approval of Deliverables and Completion Certificate**

**41.1** The Client shall review and provide comments on all Deliverables and other documents submitted by the Consultant, including any subsequent amendments to these documents, in a timely manner so as to enable the Consultant to perform the Services in accordance with the Services Schedule and to comply with its obligations within the time lines prescribed under the Contract.

**41.2** Unless otherwise specified in the Terms of Reference, the Consultant shall submit copies of each draft Deliverable to the Client for its review and approval in a manner such that the final approved Deliverable is submitted to the Client within the time lines specified in the Services Schedule.

**41.3** The Client shall review and provide comments, if any, on each draft Deliverable submitted by the Consultant or notify the Consultant of its approval of the draft Deliverable within fifteen (15) days from the date of receipt of the draft Deliverable. The Client shall have the right to require the Consultant to amend or modify the draft Deliverable if the Client identifies any deficiencies or shortcomings in the draft Deliverable. If the Consultant receives any comments, suggestions or instructions to modify the draft Deliverable from Client, then the Consultant shall modify the draft Deliverable to correct any shortcomings or deficiencies identified by Client and submit the revised Deliverable to the Client for its approval. This process shall continue until the draft Deliverable is approved by the Client.

**41.4** Upon approval of a Deliverable by the Client in accordance with Clause 41.3, the Consultant shall issue a Deliverable Acceptance Certificate to the Client for the approved Deliverable, and the Client shall duly endorse the Deliverable Acceptance Certificate to signify its acceptance of the relevant Deliverable. The Client will endorse the Deliverable Acceptance Certificate within twenty (20) working days of receipt of the Deliverable Acceptance Certificate. The performance of the Services

(covered by the relevant Deliverable) shall be complete upon the endorsement of the Deliverable Acceptance Certificate for such Services by the Client.

**41.5** Notwithstanding any review or approval of a Deliverable by the Client or issuance of a Deliverable Acceptance Certificate by the Client, the Consultant shall bear all risk, responsibility and liability for the suitability, accuracy, adequacy and practicality of the final Deliverable.

**41.6** Notwithstanding any review or approval of a Deliverable by the Client or issuance of a Deliverable Acceptance Certificate by the Client, at the time of implementation of the Project, if the Client discovers any inaccuracies, discrepancies or shortcomings in a Deliverable, then the Client shall have the right to require the Consultant to rectify any such discrepancy, inaccuracy or shortcoming in the relevant Deliverable, without any additional cost to the Client.

#### **F. PAYMENTS TO THE CONSULTANT**

##### **42. Total Value of Contract**

**42.1** In consideration of the Services, the Client shall pay to the Consultant the Remuneration in accordance with the Payment Schedule.

**42.2** The Consultant is deemed to have satisfied itself of the correctness and sufficiency of the Remuneration and except as otherwise provided in the Contract, the aggregate Remuneration payable under this Contract shall not exceed the ceilings in INR specified in the SCC. Any payments in excess of the ceiling for any additional scope of work or otherwise shall only be way of a Variation in accordance with Clause 14.

##### **43. Remuneration**

**43.1** The Client shall pay to the Consultant:

- i. Payments to the Key Experts and Programme Support Team shall be paid monthly, over the period of 36 months and/ or extended period as

mutually agreed by Capital Region Urban Transport and the PgMC.

- ii. Fees of Project Associates shall also be paid monthly, a separate invoice needs to be generated for the same.
- iii. All the fee shall be calculated on the basis of duration of visit/ work by different Key experts and/or Programme Support Team Staffs and / or Project Associates in the Project Office (PO) during that particular month.
- iv. PgMC's performance shall be evaluated on the basis of average base passenger count for a month for entire operational passenger fleet of CRUT. For the evaluation purpose the average base passenger count shall be equal to 36,00,000 passengers/per month (i.e. 1,20,000 per day x 30 days) excluding concession passes issued in the month.
- v. If, the average actual passenger count for a month is fall down below 36,00,000 passengers/month then the PgMC shall be liable to pay penalty. In this regard the penalty equal to percentage decrease in average passenger count shall be deducted from the invoice amount (after deduction of penalties given in Appendix G) of PgMC, subject to maximum 40% of monthly invoiced amount of aggregated total fees of Key Experts and Programme Support Team, in that particular month).
- vi. If, the average actual passenger count for a month is go up above the 36,00,000 passengers/month then the PgMC shall be eligible to receive incentive. In this regard the incentive equal to percentage increase in average passenger count shall be paid with monthly invoice amount (after deduction of penalties given in Appendix G) of PgMC, subject to maximum 40% of monthly invoiced amount of aggregated total fees of Key Experts and Programme Support Team, in that particular month).

- i. Additional Payment - PgMC shall not be entitled for any additional or extra payment other than Fixed and variable fees.
- ii. Advance Payments No advanced payments shall be admissible. The payment of the PgMC shall be processed only after the invoice is approved by CRUT or authorised representative of CRUT.
- iii. Tax Deducted at Source [TDS] - these regulations will be applied at the applicable rates and shall be deducted at source and after that all the payments shall be made to the PgMC against this contract.
- iv. Payment Periodicity - Payments shall be made every month through account paying cheque/ DD/ RTGS/ NEFT against invoice within 30 days from the date of receipt of invoice according to the payment schedule stated in the contract document. The invoice shall be submitted by PgMC on monthly basis on or before the date fixed by the CRUT. CRUT shall be responsible for verifying the submitted invoice with reference to the stipulated job assigned as per contract and liquidated damages etc. if any.
- v. Final Payment - Final invoice shall be submitted by the PgMC within one month from scheduled completion date or contract termination date or the date when certificate of completion is furnished by the CRUT. No further claim in this regard, unless specified, shall be entertained. Payment shall be made within three months from the date of submission of final invoice. If there shall be any dispute about any amount of work, then the undisputed amount shall be paid within the period of three months and disputed amount shall be paid after the clarification of the said amount provided by the PgMC.
- vi. Terms Review - At the completion of the first anniversary of the contract, CRUT retains the option to review the terms of the contract and to adjust them to the situation as it presents itself at that time, in accordance with the terms of the

loan financing provisions of concerned funding agency.

**44. Taxes and Duties** **44.1** The Consultant and Personnel are responsible for meeting any and all Tax liabilities arising out of the Contract in India or elsewhere, unless it is stated otherwise in the SCC.

**44.2** GST and related cess itemized and finalized during Contract negotiations and specified in the SCC shall be reimbursed to the Consultant.

**44.3** All payments made by the Client to the Contractor shall be subject to deductions and withholding of applicable Taxes in accordance with Applicable Laws.

**45. Currency of Payment** **45.1** Any payment under this Contract shall be made in Indian Rupees.

**46. Mode of Billing and Payment** **46.1** Billings and payments in respect of the Services shall be made in accordance with the Payment Schedule.

**46.2** Monthly invoices. For the payments specified in Clauses 43.1(i), and 43.1(ii) above, as soon as practicable and not later than fifteen (15) days after the end of each calendar month during the period of the Services, the Consultant shall submit to the Client, in duplicate, itemized invoices stating: (i) the Remuneration payable for the Programme Support Team and Key Experts who have provided Services in the relevant month based on the man month rates specified in Appendix C, including all applicable Taxes; and (ii) the Remuneration payable for Project Associates shall be based on the fixed amount, as specified in the RFP and Appendix D, for the relevant month. Each monthly invoice shall be accompanied by the time sheets of the Programme Support Staff and Key Experts who have provided Services in the month to which the invoice relates and other supporting documents, as may be specified in the SCC. Each monthly invoice will include a description

of the Services provided, the name and agreed man month rate of the Programme Support Staff and the Key Expert providing the Services in the relevant month, and itemization and description of Reimbursable Expenses and disbursements in the relevant month.

The Client shall pay the Consultant's monthly invoices within thirty (30) days after the receipt by the Client of such monthly invoices with supporting documents. Should any discrepancy be found to exist between actual payment and costs authorized to be incurred by the Consultant, the Client may add or subtract the difference from any subsequent payments to the Consultant.

**46.3** Notwithstanding anything to the contrary in the Contract, the Client may withhold from any payment due to the Consultant any amounts that the Client deems reasonably necessary or appropriate because of any one or more of the following reasons:

- (i) failure by the Consultant to provide certificates of insurance;
- (ii) any overpayments made by the Client in a previous payment;
- (iii) any payment required to be withheld under any Applicable Law;
- (v) the invoice is not accompanied by all necessary supporting documents;
- (iv) a dispute exists as to the accuracy or completeness of any invoice; or
- (v) any amounts due to the Client from the Consultant under the Contract.

**46.4** All payments under this Contract shall be made by wire transfer or by any other authorized mode to the accounts of the Consultant specified in the SCC.

**46.5** The payments made to the Consultant pursuant to this Contract do not constitute acceptance of the Services nor relieve the Consultant of any obligations hereunder.

### **G. FAIRNESS AND GOOD FAITH**

- 47. Good Faith**      **47.** The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

### **H. MISCELLANEOUS**

- 48. Amicable Settlement**      **48.1** The Parties shall seek to resolve any dispute amicably by mutual consultation.
- 48.2** If either Party objects to any action or inaction of the other Party, the objecting Party may send a written notice of dispute to the other Party providing in detail the basis of the dispute. The Party receiving the notice of dispute will consider it and respond in writing within fourteen (14) days after receipt. If such Party fails to respond within fourteen (14) days, or the dispute cannot be amicably settled within fourteen (14) days following the response of that Party, Clause 50 shall apply.
- 49. Dispute Resolution**      **49.1** Any dispute between the Parties arising under or related to this Contract that cannot be settled amicably may be referred to by either Party to arbitration in accordance with the provisions specified in the SCC.
- 50. Performance Security**      **50.1** The Consultant shall furnish to the Client the Performance Security in the format set out in Appendix E, from a scheduled commercial bank in India, to secure the performance of its obligations under the Contract. The Performance Security shall be for an amount specified in the SCC.
- 51. Assignment**      **51.1** Except as expressly permitted in the Contract, the Consultant shall not be entitled to divest, transfer, assign or novate all or substantially all of its rights, interests,

benefits and obligations under the Contract, without the prior written consent of the Client.

**51.2** The Client shall be entitled to assign, transfer or novate its rights and obligations under the Contract or any part thereof to any third party or to an affiliate, without the requirement of any further consent from the Consultant, provided that where such assignment is made to a third party, the Client shall use its best efforts to ensure that the third party to whom the benefits and obligations under the Contract or any part thereof has been assigned, has the necessary financial capability to comply with the obligations under the Contract.

**52.**  
**Representation  
and Warranties**

**52.1** Client's Representations and Warranties

The Client makes the following representations and warranties to the Consultant:

- (i) it has been incorporated as a company under the laws of India and is validly existing under those laws;
- (ii) it has power to enter into this Contract and comply with its obligations under it;
- (iii) this Contract and the transactions under it do not contravene its constituent documents or any Applicable Law or obligation by which it is bound or to which any of its assets are subject or cause a limitation of powers or the powers of its directors to be exceeded;
- (iv) it has in full force and effect the authorisations necessary for it to enter into this Contract and the transactions under it; and
- (v) its obligations under this Contract are valid and binding and are enforceable against it in accordance with the terms of this Contract.

**52.2** Consultant's Representations and Warranties

The Consultant makes the following representations and warranties to the Client:

- (i) it has been incorporated/registered as a company/firm under the laws of [*Insert country of incorporation/registration*] and is validly existing under those laws;
- (ii) it has power to enter into this Contract and comply with its obligations under it;
- (iii) this Contract and the transactions under it do not contravene its constituent documents or any applicable law of its jurisdiction or obligation by which it is bound or to which any of its assets are subject or cause a limitation of powers or the powers of its directors to be exceeded;
- (iv) it has in full force and effect the authorisations necessary for it to enter into this Contract and the transactions under it;
- (v) its obligations under this Contract are valid and binding and are enforceable against it in accordance with the terms of this Contract;
- (vi) it is not in breach of any Applicable Law in a way which may result in a material adverse effect on its business or financial condition;
- (vii) there is no pending or threatened proceeding affecting the Consultant or any of its assets that would affect the validity or enforceability of this Contract, the ability of the Consultant to fulfil its commitments under this Contract, or that could have a material adverse effect on the business or financial condition of the Consultant;
- (viii) it has not been subject to any fines, penalties, injunctive relief or any other civil or criminal liabilities which in the aggregate have or may have a material adverse effect on its ability to perform its obligations under the Contract;
- (ix) it has the necessary skill and experience to perform the Services in accordance with this Contract;
- (x) it owns or has the right to use and license to the Client all Intellectual Property Rights in

- relation to the Services and the Deliverables to be provided under this Contract;
- (xi) the performance of the Services shall not infringe the Intellectual Property Rights of any third party and that the Consultant has not received notice of any claim, and is not aware of any facts or circumstances that may give rise to such claim;
  - (xii) it will perform its obligations under the Contract and conduct its business with a high level of integrity which is reasonably expected of an international contractor of similar size and profile, conducting a similar line of business, and will not engage in any corrupt, fraudulent, coercive, collusive, undesirable or restrictive practices; and
  - (xiii) without prejudice to any express provision contained in the Contract, the Consultant acknowledges that prior to the execution of the Contract, the Consultant has after a complete and careful examination made an independent evaluation of the Terms of Reference and any information provided by or on behalf of the Client and has determined to its satisfaction the nature and extent of risks and hazards as are likely to arise or may be faced by the Consultant in the course of performance of its obligations hereunder.

## II. General Conditions

### Attachment 1: Corrupt and Fraudulent Practices

- 1.1 The Consultants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the selection process. Notwithstanding anything to the contrary contained in the RFP, the Client shall reject a Proposal without being liable in any manner whatsoever to the Consultant, if it determines that the Consultant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the “Prohibited Practices”) in the selection process. In such an event, the Client shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Performance Security, if available, as mutually agreed genuine pre-estimated compensation and damages payable to the Client for, *inter alia*, time, cost and effort of the Client, in regard to the RFP, including consideration and evaluation of such Consultant’s Proposal.
- 1.2 Without prejudice to the rights of the Client under the RFP and the rights and remedies which the Client may have under the LOA or the Contract, if an Consultant is found by the Client to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the selection process, or after the issue of the LOA or the execution of the Contract, such Applicant or Consultant shall not be eligible to participate in any tender or RFP issued by the Client during a period of 2 (two) years from the date such Consultant is found by the Client to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.
- 1.3 For the purposes of this clause, the following terms shall have the meaning hereinafter respectively assigned to them:
  - (i) “corrupt practice” means (a) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the selection process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the Client who is or has been associated in any manner, directly or indirectly with the selection process) or the LOA or has dealt with matters concerning the Contract or arising

therefrom, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the Client, shall be deemed to constitute influencing the actions of a person connected with the selection process; or (b) save as provided herein, engaging in any manner whatsoever, whether during the selection process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Services or the LOA or the Contract, who at any time has been or is a legal, financial or technical consultant/ adviser of the Client in relation to any matter concerning the Contract;

- (ii) “fraudulent practice” means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the selection process;
- (iii) “coercive practice” means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person’s participation or action in the selection process;
- (iv) “collusive practices” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party<sup>1</sup>;
- (v) “undesirable practice” means (a) establishing contact with any person connected with or employed or engaged by the Client with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the selection process; or (b) having a Conflict of Interest; and
- (vi) “restrictive practice” means forming a cartel or arriving at any understanding or arrangement among Consultants with the objective of restricting or manipulating a full and fair competition in the selection process.

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<sup>1</sup> For the purpose of this sub-paragraph, “parties” refers to participants in the procurement or selection process (including public officials) attempting either themselves, or through another person or entity not participating in the procurement or selection process, to simulate competition or to establish prices at artificial, non-competitive levels, or are privy to each other’s bid prices or other conditions.

### III. Special Conditions of Contract

*[Notes in brackets are for guidance purposes only and should be deleted in the final text of the signed contract]*

<b>Number of GCC Clause</b>	<b>Amendments of, and Supplements to, Clauses in the General Conditions of Contract</b>
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<b>3.1</b>	The Contract shall be construed in accordance with the law of India.
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<b>4.1</b>	The language is: English
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<b>6.1 and 6.2</b>	The addresses are:
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Client : Capital Region Urban Transport

Attention : \_\_\_\_\_

Facsimile : \_\_\_\_\_

E-mail (where permitted): \_\_\_\_\_

Consultant :

\_\_\_\_\_

Attention : \_\_\_\_\_

Facsimile : \_\_\_\_\_

E-mail (where permitted) : \_\_\_\_\_

<b>8.1</b>	The Authorized Representatives are:
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For the Client: [Insert name] \_\_\_\_\_

For \_\_\_\_\_ the \_\_\_\_\_ Consultant:  
*[name, title]* \_\_\_\_\_

<b>11.1</b>	<b>Commencement of Services:</b>
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**The number of days shall be 30 (thirty) Days**

Confirmation of Key Experts' availability to perform the Services shall be submitted by the Consultant to the Client in the form of a written statement signed by each Key Expert.

**12.1 Expiration of Contract:**

The term of the Contract shall be three (3) years, which may be extended on mutually agreed terms and conditions, subject to satisfactory performance of the Services by the Consultant. If the term of the Contract is extended pursuant to the Clause 13 of the GCC, then the Consultant shall also extend the validity of the Performance Security for an equivalent period.

**21.** The Client reserves the right to determine on a case-by-case basis whether the Consultant should be disqualified from providing Services described in Clause 21.1.3.

- 23.1**
- (i) The maximum overall liability of the Consultant under this Contract shall not exceed the Total Value of Contract.
  - (ii) Provided that the above limitation of liability shall not apply and the Consultant's liability shall be unlimited in the following instances:
    - (a) for damage to third parties caused by the Consultant, any Personnel, person or firm acting on behalf of the Consultant in carrying out the Services;
    - (b) if any limitation or exclusion from liability is prohibited by the Applicable Law.
    - (c) for breach of Applicable Law and any applicable permits;
    - (d) for breach of any third party Intellectual Property Rights;
    - (e) for fraud and wilful misconduct;
    - (f) for any gross negligence;
    - (g) for damage to or loss of third party property;
    - (h) for misrepresentation by the Consultant; and
    - (i) bodily injury or loss of life.
  - (iii) Except in the case of gross negligence or willful misconduct on the part of the Consultant, the Personnel or any person or a firm acting on behalf of the Consultant in carrying out the Services, the Consultant shall not be liable to the Client for any indirect or consequential loss or damage.
  - (iv) The maximum overall liability of the Client under this Contract shall not exceed the Total Value of Contract.
- 24.1**
- The insurance coverage against the risks shall be as follows:
- (i) Professional liability insurance, with a minimum coverage of equal to the Total Value of Contract.
  - (ii) Third Party motor vehicle liability insurance in respect of motor vehicles operated in India by the Consultant or its Personnel, with a minimum coverage as per Indian Motor Vehicle Act 1988 and any amendments thereof.
  - (iii) Third Party liability insurance, with a minimum coverage in accordance with the Applicable Law.

- (iv) Employer's liability and workers' compensation insurance in respect of the Personnel in accordance with Applicable Law, including any life, health, accident, travel or other insurance as may be appropriate for the Personnel.
- (v) Insurance against loss of or damage to: (a) equipment purchased in whole or in part with funds provided under this Contract, (b) the Consultant's property used in the performance of the Services, and (c) any documents prepared by the Consultant in the performance of the Services.

Within fifteen (15) days of receiving any insurance policy certificate in respect of insurances required to be obtained and maintained under this Clause, the Consultant shall furnish to the Client, copies of such policy certificates, policies and evidence that the insurance premia have been paid in respect of such insurance. No insurance shall be cancelled, modified or allowed to expire or lapse during the term of the Contract.

If the Consultant fails to effect and keep in force the insurances set out above, the Client shall, without prejudice to its other rights under the Contract, have the right, to procure and/or keep in force the aforesaid insurance(s), pay the premium as required and recover the costs thereof from the Consultant. If the Consultant fails to reimburse the Client for any insurance premium paid by the Client on behalf of the Consultant, the Client may deduct the relevant amount from the next payment to be made in accordance with the Payment Schedule.

The Consultant shall ensure that, in each insurance policy, the Client is named as the beneficiary.

**42.2**

**The ceiling in local currency on the Remuneration is:**  
\_\_\_\_\_ *[insert amount and currency as mentioned in the Proposal] [indicate: **inclusive** or **exclusive**] of local indirect taxes.*

**43.2** Only GST chargeable in respect of this Contract for the Services provided by the Consultant shall be reimbursed by the Client to the Consultant.

**The amount of such taxes is \_\_\_\_\_** *[insert the amount as finalized at the Contract's negotiations on the basis of the estimates provided by the Consultant in Form FIN-2 of the Consultant's Financial Proposal.]*

**43.3** Indexation of remuneration will be done annually beginning April 1. The following indices will be used for annual indexation:

Consumer Price Index released by Ministry of Statistic and Programme Implementation, Govt. of India for the Odisha area and published on the website of the ministry ([www.mospi.nic.in](http://www.mospi.nic.in)). Following formula will be used for the purpose of indexation:

$$R_n = R_o \times (CPI_n / CPI_o)$$

Where:

R<sub>n</sub> – Adjusted Remuneration;

R<sub>o</sub> – Remuneration payable on the basis of the remuneration dates;

CPI<sub>n</sub> – New Consumer Price Index (Industrial Labour) in the client's country for the month of April for which the adjustment is to have effect;

CPI<sub>o</sub> – Old Consumer Price Index (Industrial Labour) in the client's country for the month of the date of Contract or previous remuneration month, i.e. April.

**44.1 and For domestic consultants / personnel and foreign**

**44.2 consultants/personnel who are permanent residents in India**

(a) Other than any indirect local Taxes chargeable in respect of this Contract for the Services provided by the Consultant, which shall be reimbursed by the Client to the Consultant, the Consultant and the Personnel shall pay the Taxes levied under Applicable Laws during the term of the Contract and the Client shall perform such duties in regard to the deduction of such Taxes as may be lawfully imposed.

The Client warrants that the Client shall reimburse the Consultant for any indirect Taxes imposed under Applicable Laws , on the Consultant in respect of:

- (i) any payments whatsoever made to the Consultant and the Personnel, in connection with the carrying out of the Services;
- (ii) any equipment, materials and supplies brought into India by the Consultant for the purpose of carrying out the Services and which, after having been brought into such territories, will be subsequently withdrawn by them;
- (iii) any equipment imported for the purpose of carrying out the Services and paid for out of funds provided by the Client and which is treated as property of the Client;
- (iv) any property brought into India by the Consultant or the Personnel (other than nationals or permanent residents of the India), or the eligible dependents of such Personnel for their personal use and which will subsequently be withdrawn by them upon their respective departure from the Client's country, provided that:
  - (i) the Consultant and its Personnel shall follow the usual customs procedures of India in importing property into India; and
  - (ii) if the Consultant or Personnel do not withdraw but dispose of any property in India upon which customs duties and Taxes have been exempted, the Consultant or Personnel, as the case may be, (a) shall bear such customs duties and Taxes in conformity with Applicable Laws; or (b) shall reimburse them to the Client if they were paid by the Client at the time the property in question was brought into India.

**46.2** Each monthly invoice will be accompanied by the following supporting documents in accordance with the Terms of Reference set out in the RFP:

- (i) Time sheet of the relevant Personnel; and
- (ii) Progress reports.

**46.5** **The accounts are:**  
for local currency INR: *[insert account]*.

**50.1**

Disputes shall be settled by arbitration in accordance with the following provisions:

1. Selection of Arbitrators. Each dispute submitted by a Party to arbitration shall be heard by a sole arbitrator or an arbitration panel composed of three (3) arbitrators, in accordance with the following provisions:
  - (i) Where the Parties agree that the dispute concerns a technical matter, they may agree to appoint a sole arbitrator or, failing agreement on the identity of such sole arbitrator within thirty (30) days after receipt by the other Party of the proposal of a name for such an appointment by the Party who initiated the proceedings, either Party may apply to \_\_\_\_\_ for a list of not fewer than five (5) nominees and, on receipt of such list, the Parties shall alternately strike names therefrom, and the last remaining nominee on the list shall be the sole arbitrator for the matter in dispute. If the last remaining nominee has not been determined in this manner within sixty (60) days of the date of the list, \_\_\_\_\_ shall appoint, upon the request of either Party and from such list or otherwise, a sole arbitrator for the matter in dispute.
  - (ii) Where the Parties do not agree that the dispute concerns a technical matter, the Client and the Consultant shall each appoint one (1) arbitrator, and these two arbitrators shall jointly appoint a third arbitrator, who shall chair the arbitration panel. If the arbitrators named by the Parties do not succeed in appointing a third arbitrator within thirty (30) days after the latter of the two (2) arbitrators named by the Parties has been appointed, the third arbitrator shall, at the request of either Party, be appointed by *Registrar, The Indian Council of Arbitration, New Delhi*.
  - (iii) If, in a dispute subject to paragraph (ii) above, one Party fails to appoint its arbitrator within thirty (30) days after the other Party has appointed its arbitrator, the Party which has named an arbitrator may apply to the *Registrar, The Indian Council of Arbitration, New Delhi*. to

appoint a sole arbitrator for the matter in dispute, and the arbitrator appointed pursuant to such application shall be the sole arbitrator for that dispute..

2. Substitute Arbitrators. If for any reason an arbitrator is unable to perform his/her function, a substitute shall be appointed in the same manner as the original arbitrator.
3. Nationality and Qualifications of Arbitrators. The sole arbitrator or the third arbitrator appointed pursuant to paragraphs 1(i) through 1(iii) above shall be an internationally recognized legal or technical expert with extensive experience in relation to the matter in dispute and shall not be a national of the Consultant's home country. For the purposes of this Clause, "home country" means any of:
  - (i) the country of incorporation of the Consultant; or
  - (ii) the country in which the Consultant's principal place of business is located; or
  - (iii) the country of nationality of a majority of the Consultant's shareholders.

However, the above restriction will not apply if the Consultant's home country is India.

5. Miscellaneous. In any arbitration proceeding hereunder:
  - (i) the seat of the arbitration shall be India and the arbitration proceedings shall, unless otherwise agreed by the Parties, be held in Bhubaneswar;
  - (ii) the English language shall be the official language for all purposes;
  - (iii) the arbitration shall be governed by the (Indian) Arbitration and Conciliation Act, 1996, as amended from time to time;

- (iv) responsibility of payment for all costs of arbitration shall be as per the arbitration award; and
- (v) the decision of the sole arbitrator or of a majority of the arbitrators (or of the third arbitrator if there is no such majority) shall be final and binding and shall be enforceable in any court of competent jurisdiction, and the Parties hereby waive any objections to or claims of immunity in respect of such enforcement.

**51**

**Performance Security**

- (i) The Performance Security shall be for 10% of the Total Value of Contract
- (ii) The Performance Security shall be issued by a nationalized bank in India and acceptable to the Client. The Performance Security shall be valid until a date 60 days beyond the issuance of the Completion Certificate.
- (iii) The Client shall not make a claim under the Performance Security, except for amounts to which the Client is entitled under the Contract in the event of:
  - (a) failure by the Consultant to extend the validity of the Performance Security on extension of the validity of the contract, in which event the Client may claim the full amount of the Performance Security,
  - (b) failure by the Consultant to pay the Client an amount due, as either agreed or determined pursuant to the dispute resolution process specified in the Contract, within forty two (42) days after determination of the dispute;
  - (c) failure by the Consultant to pay any damages due to the Client under the Contract;
  - (d) failure by the Consultant to pay any amounts that are due to the Client on termination of the Contract;
  - (e) the Consultant engaging in any corrupt, fraudulent, coercive, collusive, undesirable or restrictive practice.
- (iv) If the Performance Security is or becomes invalid for any reason during the term of the Contract, the Consultant shall immediately notify the Client and provide the Client with a replacement Performance Security in the form set

out in Appendix E within five (5) days of the earlier Performance Security becoming invalid.

- (v) If the validity period of the Performance Security is less than the period specified in sub-clause (ii) above, then no later than thirty (30) days before the expiry of the Performance Security, the Consultant shall obtain an extension of the validity of such Performance Security and provide the Client with a copy of the renewed security. If the Consultant fails to extend the Performance Security, the Client shall be entitled to draw on and claim the undrawn amount thereunder, provided that the amount so received shall be treated as a cash security and to the extent that there are no outstanding claims, shall be released upon submission of a new Performance Security acceptable to the Client.
- (vi) The provision, maintenance or renewal of the Performance Security by the Consultant in accordance with the terms of the Contract, shall be a condition precedent to any payment by the Client to the Consultant.
- (vii) On completion of the contractual obligations under the Contract by the Consultant, the Client shall return the Performance Security within twenty one (21) days of the last payment made to the Consultant under the Contract.

## **IV. Appendices**

### **APPENDIX A – TERMS OF REFERENCE**

*[This Appendix shall include the final Terms of Reference (TORs) worked out by the Client and the Consultant during the negotiations; dates for completion of various tasks (Deliverables Milestones); location of performance for different tasks; detailed reporting requirements; Client's input, including counterpart personnel assigned by the Client to work on the Consultant's team; specific tasks that require prior approval by the Client.]*

*Insert the text based on the Section 6 (Terms of Reference) of the RFP and modified based on the Forms TECH-1 through TECH-4 in the Consultant's technical proposal. Highlight the changes to Section 6 of the RFP]*

**APPENDIX B - KEY EXPERTS**

*[Insert a table based on Form TECH-4 of the Consultant's Technical Proposal and finalized at the Contract's negotiations. Attach the CVs (updated and signed by the respective Key Experts) demonstrating the qualifications of Key Experts.]*

*[Specify Hours of Work for Key Experts: List here the hours of work for Key Experts; travel time; entitlement, if any, to leave pay; public holidays list; etc. Make sure there is consistency with Form TECH-4. In particular: one month equals twenty two (22) working (billable) days. One working (billable) day shall be not less than eight (8) working (billable) hours. ]*

**APPENDIX C – REMUNERATION COST ESTIMATES  
(KEY EXPERTS & PROGRAMME SUPPORT TEAM)**

1. Monthly rates for the Personnel:

*[Insert the table with the remuneration rates. The table shall be based on [Form FIN-3] of the Consultant’s Proposal and reflect any changes agreed at the Contract negotiations, if any. The footnote shall list such changes made to [Form FIN-3] at the negotiations or state that none has been made.]*

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**Model Form I**

**Breakdown of Agreed Fixed Rates in Consultant's Contract**

We hereby confirm that we have agreed to pay to the Personnel listed, who will be involved in performing the Services, the basic fees indicated below:

(Expressed in [insert name of currency])\*

<b>SR. No.</b>	<b>NAME (A)</b>	<b>POSITION (AS IN TECH-4) (B)</b>	<b>TOTAL TIME INPUT (IN MONTHS) (C)</b>	<b>RATE PER MAN MONTH (IN INR) (D)</b>	<b>TOTAL PROFESSIONAL FEE (IN INR) (C*D)</b>
<b>KEY EXPERTS</b>					
1		Project Director			
2		Senior Transport Planner			
3		Finance Expert			
4		Engineer Lead			
5		ITS Expert			
6		Communication & Branding Expert			
7		Environment & Social Expert			
8		Procurement Expert			
9		Legal Expert			
<b>PROGRAMME SUPPORT TEAM</b>					
1		Team Leader-cum-Project Manager			

<b>SR. NO.</b>	<b>NAME (A)</b>	<b>POSITION (AS IN TECH-4) (B)</b>	<b>TOTAL TIME INPUT (IN MONTHS) (C)</b>	<b>RATE PER MAN MONTH (IN INR) (D)</b>	<b>TOTAL PROFESSIONAL FEE (IN INR) (C*D)</b>
2		Bus Operations Manager			
3		Bus Expert			
4		Contract Manager			
5		IT Manager			
6		Branding and Communication Manager			
7		Human Resource Manager			
8		Human Resource Supervisor			
9		Account Manager			
10		Account Staffs			
11		Depot Manager			
12		Bus Inspection Supervisor			
13		Ticket Inspector			
14		Control Room Manager			
15		Control Room Supervisor			
16		Customer Care Executive			
17		Revenue Collection Manager			
18		Head Cashier			

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<b>SR. No.</b>	<b>NAME (A)</b>	<b>POSITION (AS IN TECH-4) (B)</b>	<b>TOTAL TIME INPUT (IN MONTHS) (C)</b>	<b>RATE PER MAN MONTH (IN INR) (D)</b>	<b>TOTAL PROFESSIONAL FEE (IN INR) (C*D)</b>
19		Cash Section Staffs			
20		ETVM Supervisor			
21		Ticket Section Staffs			
22		Construction Manager			
23		Site Engineer			

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name and Title: \_\_\_\_\_

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**APPENDIX D – REMUNERATION COST ESTIMATES  
(PROJECT ASSOCIATES)**

We hereby confirm that we have agreed to pay to the Personnel listed, who will be involved in performing the Services, the basic fees indicated below:

(Expressed in [insert name of currency])\*

<b>Sr. No.</b>	<b>Position</b>	<b>Monthly Remuneration (in INR)</b>
1	Associate Transport Planner	50,000/-
2	Finance Associate	50,000/-
3	IT Associate	50,000/-
4	Communication Associate	50,000/-
5	Environment and Social Associate	50,000/-
6	Procurement Associate	50,000/-
7	Legal Associate	50,000/-
8	Associate Engineer (Electrical)	50,000/-
9	Associate Engineer (Mechanical)	50,000/-
10	Office Associate	30,000/-

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name and Title \_\_\_\_\_

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**APPENDIX E - FORM OF PERFORMANCE SECURITY**

**[On Appropriate Stamp Paper]**

**Bank Guarantee No. [●]**

**THIS DEED OF GUARANTEE** is executed on this [*insert date*] day of [*insert month and year*] at [*insert place*] by [*insert name of bank*] with its head/registered office at [*insert address*], (hereinafter referred to as the **Guarantor**, which expression shall unless it is repugnant to the subject or context thereof include successors and assigns)

**IN FAVOUR OF:**

**Capital Region Urban Transport (CRUT)**, a company constituted and created by the Government of Odisha under the Companies Act \_\_\_\_\_, with its registered office at BMC Campus, Vivekananda Marg, Gautam Nagar, Bhubaneswar -751014, Odisha, India (hereinafter referred to as CRUT, which expression shall, unless it be repugnant to the context or meaning thereof, include its successors-in-title and permitted assigns);

**WHEREAS:**

- (A) CRUT has entered into a contract for obtaining consultancy services dated [*insert date*] (the **Contract**) with [*insert name of Consultant*], a company/firm [incorporated/registered] under the [*insert name of the relevant statute under which the Consultant has been incorporated or registered, as the case may be*], [with its [registered/principal] office at [●]] (hereinafter referred to as the **Consultant**, which expression shall, unless it be repugnant to the context or meaning thereof, include its successors-in-title and permitted assigns).
- (B) In terms of the Contract, the Consultant has agreed to provide the Services to support the Capital Region Urban Transport (CRUT) in Operation and Management of City Bus Operation of CRUT, pursuant to the Request for Proposal dated [\_\_\_] (referred to as the **RFP**) and other related documents including without limitation the draft Contract (collectively referred to as **Bid Documents**).
- (C) In terms of the letter of award (the **LOA**) dated [*insert date*] issued by Client to the Consultant and Clause 51 of the Contract, the Consultant is required to furnish to CRUT, an unconditional, irrevocable, on

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demand bank guarantee for an amount equivalent to Rs. [●] [*Insert amount equivalent to 10% of the Total Value of Contract*] (the **Guaranteed Amount**) as security for the due and punctual performance or discharge of the Consultant's obligations and liabilities under the Contract.

- (D) At the request of the Consultant and for sufficient consideration, the Guarantor has agreed to provide an unconditional, irrevocable and on-demand bank guarantee, for the due and punctual performance or discharge by the Consultant of its obligations and liabilities under the Contract.

**NOW THEREFORE THIS DEED WITNESSETH AS FOLLOWS:**

1. Capitalised terms used herein but not defined shall have the meaning ascribed to them in the Contract.
2. The Guarantor hereby irrevocably and unconditionally guarantees and secures, as primary obligor and not merely as guarantor, to CRUT the payment in full of all amounts at any time that may be due, owing or payable to CRUT from the Consultant for the failure of the Consultant to duly and punctually perform all of its obligations under the Contract during the term (**Guarantee**), without any demur, reservation, protest or recourse, immediately on receipt of a demand from CRUT.

The Guarantee is given on consideration received from the Consultant (the receipt and sufficiency of which is hereby acknowledged).

The Guarantor agrees that the value of the Guarantee shall at all times be maintained at the amount equivalent to the Guaranteed Amount.

The Guarantor further agrees that this Guarantee does not limit the number of claims that may be made by CRUT against the Guarantor. Upon a payment being made under this Guarantee, the amount of the Guarantee shall automatically be replenished to the full Guaranteed Amount.

Any payment made hereunder shall be made free and clear of and without deduction for, or on account of, any present or future Taxes, deductions or withholdings of any nature whatsoever and by whomsoever imposed, and where any withholding on a payment is

required by any Applicable Law, the Guarantor shall comply with such withholding obligations and shall pay such additional amount in respect of such payment such that CRUT receives the full amount due hereunder as if no such withholding had occurred.

3. The Guarantor shall not go into the veracity of any breach or failure on the part of the Consultant or validity of demand so made by CRUT and shall pay the amount specified in the demand notwithstanding any direction to the contrary given or any dispute whatsoever raised by the Consultant or any other Person. The Guarantor's obligations hereunder shall subsist until all such demands are duly met and discharged in accordance with the provision hereof.
4. The obligations of the Guarantor herein are absolute and unconditional, irrespective of the value, genuineness, validity, regularity or enforceability of the Contract or the insolvency, bankruptcy, re-organisation, dissolution or liquidation of the Consultant or any change in ownership of the Consultant or any purported assignment by the Consultant or any other circumstance whatsoever, which might otherwise constitute a discharge or defence of a guarantor or a surety.

Further, this Guarantee is in no way conditional upon any requirement that CRUT shall first attempt to procure the Guaranteed Amount from the Consultant or any other Person, or resort to any other means of obtaining payment of the Guaranteed Amount.

5. In order to give effect to this Guarantee, CRUT shall be entitled to treat the Guarantor as the principal debtor. The obligations of the Guarantor under this Guarantee shall not be affected by any act, omission, matter or thing which, but for this provision, would reduce, release or prejudice the Guarantor from any part of the Guaranteed Amount or prejudice or diminish the Guaranteed Amount in whole or in part, including, whether or not known to it, or CRUT:
  - (a) any time or waiver granted to, or composition with, the Consultant or any other Person;
  - (b) any incapacity or lack of powers, authority or legal personality of or dissolution or change in the status of the Consultant or any other Person;

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- (c) any variation of the Contract so that references to the Contract in this Guarantee shall include each variation;
  - (d) any unenforceability, illegality or invalidity of any obligation of any Person under the Contract or any unenforceability, illegality or invalidity of the obligations of the Guarantor under this Guarantee or the unenforceability, illegality or invalidity of the obligations of any Person under any other document or Guarantee, to the extent that each obligation under this Guarantee shall remain in full force as a separate, continuing and primary obligation, and its obligations be construed accordingly, as if there was no unenforceability, illegality or invalidity;
  - (e) the partial or entire release of any Guarantor or other Person primarily or secondarily liable or responsible for the performance, payment or observance of any of the Consultant's obligations during the term of the Contract; or by any extension, waiver, or amendment whatsoever which may release a guarantor or the Guarantor, other than performance or indefeasible payment of the Guaranteed Amount; or
  - (f) any part performance of the Contract by the Consultant or by any failure by CRUT to timely pay or perform any of its obligations under the Contract.
6. If, and to the extent that for any reason the Consultant enters or threatens to enter into any proceedings in bankruptcy or re-organisation or otherwise, or if, for any other reason whatsoever, the performance or payment by the Consultant of the Guaranteed Amount becomes or may reasonably be expected to become impossible, then the Guaranteed Amount shall be promptly paid by the Guarantor to CRUT on demand.
7. So long as any amount is due from the Consultant to CRUT, the Guarantor shall not exercise any right of subrogation or any other rights of a guarantor or enforce any guarantee or other right or claim against the Consultant, whether in respect of its liability under this Guarantee or otherwise, or claim in the insolvency or liquidation of the Consultant or any such other Person in competition with CRUT. If the Guarantor receives any payment or benefit in breach of this clause 7, it shall hold the same upon trust for CRUT.

8. This Guarantee shall remain in full force and effect from the date hereof until 60 days beyond issuance of the Completion Certificate.

Notwithstanding the foregoing, this Guarantee shall continue in effect until the sums payable under this Guarantee have been indefeasibly paid in full and the Guarantor receives written notice thereof from CRUT, such notice to be issued promptly upon such occurrence.

9. The Guarantor represents and warrants to CRUT that:
- (a) it has the power to execute, deliver and perform the terms and provisions of this Guarantee and has taken all necessary action to authorise the execution, delivery and performance by it of this Guarantee;
  - (b) the Guarantor has duly executed and delivered this Guarantee, and this Guarantee constitutes its legal, valid and binding obligation enforceable in accordance with its terms except as the enforceability thereof may be limited by applicable bankruptcy, insolvency, moratorium or other similar laws affecting the enforcement of creditors' rights generally and by general equitable principles;
  - (c) neither the execution, delivery or performance by the Guarantor of this Guarantee, nor compliance by it with the terms and provisions hereof will: (i) contravene any material provision of any Applicable Law; (ii) conflict or be inconsistent with or result in any breach of any of the material terms, covenants, conditions or provisions of, or constitute a default under any agreement, contract or instrument to which the Guarantor is a party or by which it or any of its property or assets is bound; or (iii) violate any provision of the Guarantor's constituent documents;
  - (d) no order, consent, approval, license, authorisation or validation of, or filing, recording or registration with, except as have been obtained or made prior to the date hereof, or exemption by, any governmental or public body or authority, or any subdivision thereof, is required to authorise, or is required in connection with: (i) the execution, delivery and performance of this Guarantee; or

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- (ii) the legality, validity, binding effect or enforceability of this Guarantee; and
- (e) this Guarantee will be enforceable when presented for payment to the Guarantor's branch in Bhubaneswar at [●].
10. This Guarantee is a continuing one and all liabilities to which it applies or may apply under the terms hereof shall be conclusively presumed to have been created in reliance hereon. No failure or delay on the part of CRUT in exercising any right, power or privilege hereunder and no course of dealing between CRUT and the Guarantor, or the Consultant, shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, power or privilege.
11. The rights, powers and remedies expressly provided in this Guarantee are cumulative and not exclusive of any rights, powers or remedies which CRUT would otherwise have. No notice to or demand on the Guarantor in any case shall entitle the Guarantor to any other further notice or demand in similar or other circumstances or constitute a waiver of the rights of CRUT to any other or further action in any circumstances without notice or demand.
12. If any one or more of the provisions contained in this Guarantee are or become invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby, and the Guarantor shall enter into good faith negotiations with CRUT to replace the invalid, illegal or unenforceable provision.
13. The Guarantor hereby agrees to execute and deliver all such instruments and take all such actions as may be necessary to make effective fully the purposes of this Guarantee.
14. This Guarantee may be executed in one or more duplicate counterparts, and when executed and delivered by the Guarantor and CRUT shall constitute a single binding agreement.
15. CRUT may assign or transfer all or any part of its interest herein to any other person with prior written notice to the Guarantor. The Guarantor

shall not assign or transfer any of its rights or obligations under this Guarantee.

16. All documents arising out of or in connection with this Guarantee shall be served:
- (a) upon CRUT, at [***insert address***]; and
  - (b) upon the Guarantor, at [***insert address***].
17. Any demand, notice or communication would have been deemed to have been duly served:
- (a) if delivered by hand, when left at the proper address of services;
- and
- (b) if given or made by pre-paid registered post or facsimile, when received.
18. Either party may change the above address by prior written notice to the other party.
19. This Guarantee shall be governed by, and construed in accordance with, the laws of India. The Guarantor irrevocably agrees that any dispute arising out of or relating to this Guarantee may be brought in the courts in Odisha.

**IN WITNESS WHEREOF** the Guarantor has set its hands hereunto on the day, month and year first hereinabove written.

Signed and delivered by [***insert name of Bank***] Bank, by [***insert name of branch***] Branch by hand

Of [***insert name of signatory***]

It's [***insert designation***] and duly authorized representative

Authorized by [Power of Attorney dated [***insert date***]] OR [Board resolution dated [***insert date***]].

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**APPENDIX F – REPORTING REQUIREMENT**

### APPENDIX G – PENALTIES

We hereby confirm that we have agreed to pay to penalties on the basis of charges indicated below:

Sr. No.	Events/ Penalty	Penalty Amount (In INR)
<b>I.</b>	<b>Penalty for failure in Operation Management</b>	
	a. Fails to manage bus services on any identified route or feeder routes.	5000/- per route per day
	b. Non-availability of any Key Expert	5000/- per expert per day
	c. Absence of performance/maintenance audit, management audit, accounting audit and operational audit of bus services	1000/- per audit
	d. Un-utilisation of available facilities (i.e. buses, staff etc.)	1000/- per day
<b>II.</b>	<b>Penalties for failure in reporting the issues to CRUT relating to bus operations, Control room operation, monitoring within two days of occurrence</b>	
	a. Non availability of bus	500/- per day
	b. Cleanliness	100/- per bus per day
	c. Violation of routes / stops	100/- per violation
	d. Not making bus available for advertisement	100/- per insurance
	e. Violations of Safety regulations	100/- per violation
	f. Non-functional GPS / ETVM/ Other ITS equipment	100/- per bus per day
	g. Over-speeding /Rash Driving	100/- per bus
	h. Non-functional accessories such as indicators, light etc.	50/- per bus
	i. Dress code Violation- Driver/ Conductor/ Other (if any)	25/- per bus
	j. Fitness of the Buses	100/- per bus
	k. Drivers without valid license	25/- per instance

Sr. No.	Events/ Penalty	Penalty Amount (In INR)
	l. Non-compliance of road taxes, insurance, permit fee	50/- per bus
	m. PUC Certificate	10/- per bus
<b>III.</b>	<b>Penalties for failure in Revenue Management &amp; Monitoring</b>	
	a. Fails to deploy ticket checking squad in a shift	500/- per shift
	b. Willfully fails to deposit collected revenue of any particular day in designated bank account by the next bank working day	1% of revenue collected on that particular day
	c. Not reporting any corrupt and fraudulent practice detected in daily revenue collection activity within 3 working days	500/- per instance
	d. Fails to reconcile issued tickets with revenue collected	200% of the difference amount

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name and Title \_\_\_\_\_