



Bhubaneswar Municipal Corporation

Bhubaneswar, Odisha

EMPANELMENT OF INDEPENDENT ARTISTS,
ART EDUCATION INSTITUTES, NON
GOVERNMENTAL ORGANIZATIONS TO
UNDERTAKE PUBLIC ART WORKS FOR THE
“CITY BEAUTIFICATION UNDER STREET ART
AND MURALS PROJECT- STAMP” IN
BHUBANESWAR
REQUEST FOR QUALIFICATION (RFQ)

Commissioner

Bhubaneswar Municipal Corporation

Vivekananda Marg, Kalpana Square

Bhubaneswar 751014



Bhubaneswar Municipal Corporation

Request for Qualification (RFQ) for empanelment of independent artists, art education institutes, non-governmental organizations to undertake public art works for the “City Beautification under Street Art and Murals Project- STAMP” in Bhubaneswar

Bhubaneswar Municipal Corporation invites request for qualification from independent artists, art education institutes and non-governmental organizations to undertake public art works for the “City Beautification under Street Art and Murals Project- STAMP” in Bhubaneswar. Eligibility criteria and other details about RFQ are available at www.bmc.gov.in.

The agencies fulfilling the eligibility criteria may submit their application together with requisite documents in sealed cover addressed to the Commissioner, Bhubaneswar Municipal Corporation, Vivekananda Marg, Kalpana Square, Bhubaneswar 751014, on or before 17th May, 2017 up to 02:00 PM. The applicants must clearly mention on the envelope “Application for Empanelment of Independent Artist, Art Education Institutes and Non-Governmental Organizations to undertake public art works for the “City Beautification under Street Art and Murals Project- STAMP” in Bhubaneswar”. The RFQ would be opened on 17th May, 2017 at 04:00 PM.

Commissioner
Bhubaneswar Municipal Corporation
Vivekananda Marg, Kalpana Square
Bhubaneswar 751014



Bhubaneswar Municipal Corporation

Request for Qualification (RFQ) for empanelment of independent artists, art education institutes and non-governmental organizations to undertake public art works for the “City Beautification under Street Art and Murals Project- STAMP” in Bhubaneswar

GUIDELINES FOR SUBMISSION OF RFQ

A. Introduction

Bhubaneswar Municipal Corporation (BMC) invites request for qualification from independent artists, art education institutes and non-governmental organizations to undertake public art works for the “City Beautification under Street Art and Murals Project- STAMP” in Bhubaneswar. The empanelment shall remain valid for one year from date of signing the agreement. The empanelment can be extended for one more year on the basis of performance.

This Call for Artists is a two stage process. The first stage is a request for qualification (RFQ), in which BMC invites artists to submit general qualification for wall paintings, murals and street art. The second stage is a request for proposals (RFP), in which all the empanelled independent artists, art education institutes and non-governmental organizations shall be invited to submit proposals for the “City Beautification under Street Art and Murals Project- STAMP”.

The independent artists, art education institutes and non-governmental organizations fulfilling the eligibility criteria may submit their application together with requisite documents in sealed cover addressed to the Commissioner, Bhubaneswar Municipal Corporation, Vivekananda Marg, Bhubaneswar - 751014, on or before 17th May, 2017 up to 02:00 PM. The applicants must clearly mention on the envelope “Application for Empanelment of independent artist, art education institutes and non-governmental organizations to undertake public art works for the “City Beautification under Street Art and Murals Project- STAMP” in Bhubaneswar. The RFQ shall be opened on 17th May, 2017 at 04:00 PM.

BMC reserves the right to reject any or all the submissions without assigning any reason whatsoever. Any form of canvassing, shall invite immediate disqualification.

B. Location

The exact location and area for wall paintings, murals and street art will be decided by BMC in the second stage, the RFP process, for which the empanelled bidders shall be invited to submit proposals for the “City Beautification under Street Art and Murals Project- STAMP”.

C. Eligibility Criteria

Minimum eligibility criteria prescribed for empanelment of independent artist, art education institutes and non-governmental organizations to undertake public art works for the “City Beautification under Street Art and Murals Project- STAMP” in Bhubaneswar is mentioned below. Applicants not meeting the minimum eligibility criteria will not be considered for further short listing. Self-attested documents listed below against each parameter must be submitted by the applicant. All documents must be properly indexed.

1. The RFQ Bidder should have an experience of working as an independent artists, art education institutes or non-governmental organizations.
2. The RFQ Bidder having experience of working with BMC or other Government of Odisha agencies shall be given preference.
3. The RFQ Bidder must have completed three projects with minimum of 5000 sq.ft. of area related street art.
4. The RFQ Bidder preferably should be local of Bhubaneswar, Odisha.
5. The RFQ Bidder shall be a single entity who is either an independent artist, art education institute or non-governmental organization.
6. Any RFQ Bidder which has been barred by the Central/State Government in India, or any entity controlled by them, from participating in any project would not be eligible to submit its RFQ submission.

D. List of documents to be submitted with application

In addition to the documents mentioned in Section B (Eligibility Criteria) of the RFQ document, applicants should submit following documents with their application. Performance against the parameters must be duly supported with self-attested documents.

1. Details of the independent artists, art education institutes and non-governmental organizations (FORM A)
2. Profile of the independent artists, art education institutes and non-governmental organizations.
3. Relevant work experience certificate duly signed. All certificates should be attached with FORM B.
4. A CD with portfolio summarizing maximum 15 high-resolution images (coloured) highlighting different works completed related to specifically wall painting, mural and street art.
5. Self-Certificate stating that the independent artist, art education institute, non-governmental organization has not been blacklisted in the past (FORM C).
6. A certificate indicating that information submitted by him/her is correct. Anyone found guilty of furnishing false information shall be blacklisted by the State Government of Odisha and security deposit of such agencies shall be forfeited.
7. A conceptual art proposal based on Bhubaneswar on the area of demonstration within size and design given in the annexure.

E. Method of Selection

All the RFQ submissions received will be scrutinized to assess their eligibility based on the qualifying criteria. Those RFQ submissions which do not meet the qualifying criteria will be rejected, forthwith, or at any stage of detection.

1. BMC shall open the Proposals at 1600 Hours on the Proposal Due Date, at the office of BMC and in the presence of the RFQ Bidder who choose to attend.
2. Prior to evaluation of RFQ Submission, BMC will determine whether each RFQ Submission is Responsive to the requirements of this RFQ document. A RFQ shall be considered Responsive only if:
 - a. Is received by the RFQ Due Date including any extension thereof, if any.
 - b. Is signed, sealed, bound and marked as stipulated in RFQ.
 - c. Contains all the information and documents specified herein in this RFQ document.
3. Alteration, modification, substitution or withdrawal shall not be entertained by BMC in respect of such RFQ submission. They reserve the right to reject any RFQ submission which is non-responsive.
4. BMC would subsequently examine and evaluate RFQ Submission in accordance with the provisions of RFQ for assessment of the minimum Conditions of Eligibility.

Independent Artists, Art Education Institutes, Non-Governmental Organizations fulfilling the eligibility criteria shall be requested to make a presentation (1600 hours on due date) on some of their recent art work related to wall paintings, mural and street art. The final selection will be based on a presentation, where evaluation shall be based on the following:

1. Its creative capability supported by recent credentials.
2. The applicants understanding of the Bhubaneswar city for wall paintings, mural and street art.

F. Scope of Work

The independent artists, art education institutes and non-governmental organizations is expected to play a positive and independent role in discharging its functions, thereby facilitating the smooth implementation and operation of the street art and murals project. Broadly, the scope shall encompass:

1. The program targets to paint large scale wall painting, murals and street art in high visibility landscapes like Flyovers – piers, underbellies and sidewalls, Building Facades, Water Tanks, and Walls etc.
2. Daily monitoring of the nominated site as earmarked.
3. The artist should provide all necessary consultancy / assistance when required by BMC to ensure the maintenance of the executed art work, in form of methodology preparation monitoring the repair/ maintenance work and executing minor touch ups.
4. Review matters related to safety and environment management measure.
5. Verify and report to BMC whether
 - a. The artists comply with all applicable laws & rules.
6. The exact location and area for the art work will be finalised by BMC in the second stage (RFP stage).
7. Applicants

If during the course or upon review/ inspection undertaken by the BMC it transpire that either of the Parties (independent artists, art education institutes, non-governmental organizations) is in breach default of any of its obligations under the agreement, BMC reserves the right to reject the empanelment at that time and may allot the work to other empanelled agency.

G. Schedule of the Selection Process:

Proposals received after the due date will be rejected outright.

| | |
|--------------------------------|--------------------------------------|
| Availability of RFQ document | 3 rd May, 2017 |
| Last date of receiving queries | 8 th May, 2017 (5:00 PM) |
| Clarifications meeting | 9 th May, 2017 (4:00 PM) |
| Last date to submit the RFQ | 17 th May, 2017 (2:00 PM) |
| Opening of the RFQs | 17 th May, 2017 (4:00 PM) |

H. Contact Details

| Name | Details |
|---|--|
| Mr. Kapilendra Sethi, Environment Engineer | Kapilendrasethi280@gmail.com 9437720818 |
| Mr. Debapriya Swain, Procurement Expert | debapriyaswain@gmail.com 9090000310 |

Commissioner
Bhubaneswar Municipal Corporation
Bhubaneswar, Odisha

I. FORM A: APPLICATION FORMAT FOR SELECTION

| | | |
|----|--|--|
| 1. | Name of the independent artists, art education institutes and non-governmental organizations | |
| 2. | Address | |
| 3. | Name of the independent artists, art education institute or non-governmental organization | |
| 4. | Date of Establishment | |
| 5. | No. of years in wall painting, mural and street art | |
| 6. | No. of branches/offices (if any) & their addresses | |
| 7. | Infrastructure: (_____) | |
| | a) Creative Artists (Number) | |
| | b) Client Servicing (Number) | |
| | c) Other Staff (Number) | |
| | d) Other (Number) | |

J. FORM B: List of Major Clients serviced

| S.N | Name of the Client | Billing for 2012-13 | Billing for 2013-14 | Billing for 2014-15 |
|-----|--------------------|---------------------|---------------------|---------------------|
| | | | | |

K. List of enclosures:

1. Details of the independent artists, art education institutes and non-governmental organizations (FORM A)
2. Profile of the independent artists, art education institutes and non-governmental organizations.
3. Relevant work experience certificate duly signed. All certificates should be attached with FORM B.
4. A CD with portfolio summarizing maximum 15 high-resolution images (coloured) highlighting different works completed related to specifically wall painting, mural and street art.
5. Self-Certificate stating that the independent artist, art education institute, non-governmental organization has not been blacklisted in the past (FORM C).
6. A certificate indicating that information submitted by him/her is correct. Anyone found guilty of furnishing false information shall be blacklisted by the State Government of Odisha and security deposit of such agencies shall be forfeited.

Place & Date

(Authorized Signatory)

Name:

Designation:

Company Seal

Place & Date

L. FORM C: Format for Affidavit Certifying that Entity / Director/s of Entity are not Blacklisted

(On a Stamp Paper of relevant value)

Affidavit

I M/s. Sole Applicant, (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred or blacklisted by any state government or central government / department / agency/PSU in India from participating in Project/s, either individually or as member of a Consortium as on _____.

We further confirm that we are aware that as per the RFQ, our application would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of the RFQ at any stage of the Empanelment Process or thereafter during the empanelment period.

Dated thisDay of, 201....

Name of the participant

.....

Signature of the Authorised Person

.....

Name of the Authorised Person

