

Terms of Reference (ToR)

Position Title: Gender Specialist

Reporting to: CEO, BSCL

Nature of the Position: Contractual

Duration: One year. Renewable based on performance

Location: Bhubaneswar, Odisha

A. Background:

The 'Smart City Mission' is a new initiative by the Government of India and Government of Odisha to drive economic growth and improve the quality of life of people in urban areas by enabling local development and harnessing technology to create smart outcomes for peoples. The Mission aims to develop 100 cities as "Smart cities" over a five year period (Financial Year 2015-16 to 2019- 20). During 2015-16, 98 cities were shortlisted nationwide to compete in the 'Smart City Challenge' in which Bhubaneswar topped the list.

The Bhubaneswar Smart City plan focuses on "creating a model of sustainable urbanization based on new urbanism principles that have transformative potential to provide people with prosperity, safety and equity". Bhubaneswar Smart City Plan is built on five strategic pillars, namely responsive governance, transit oriented development, fiscal sustainability, infrastructure and socio economic development, which has guided 10 strategic directions and 30 smart goals.

UNFPA in partnership with BSCL is going to implement a project on "planning and implementing people centric programmes for making Bhubaneswar a socially smart city" with the objectives to develop a youth-centric and youth-led integrated social intervention model to support citizens connect initiative, promote safety and security of girls and women in Bhubaneswar with specific focus on urban slums through community partnerships and increase availability and accessibility of social, health and other development programmes for the vulnerable and marginalized population sub groups people centric interventions through engagement of youth, especially women and girls, with focus on the most marginalized.

B. Position Summary

Gender and Social Development Specialist will provide technical and managerial support for strengthening smart city social interventions focused on promoting safe living environment, health and wellbeing, equitable social benefits and improved facilities and services for the most vulnerable especially girls and women.

Further, the incumbent will coordinate with the BMC, BDA and BSCL for implementation of gender and social development activities in the Bhubaneswar Smart City.

C. Job Responsibilities

- Provide technical assistance to BSCL for gender inclusive planning, implementing and monitoring of activities.
- Facilitate in designing and organising programmes planned under the citizen connect initiative of Smart City to ensure gender sensitivity and participation of girls and women.
- Mainstream gender in various training and sensitization programme carried out under the Smart City initiative.
- Promote engagement of men and boys to address gender inequities in urban development.
- Mainstream gender and highlight gender aspects while developing training materials, manuals, documentation of case studies and lessons learnt.
- Engage youth in programmes that promote gender equality, address violence against women and advance rights of girls and women.
- Coordinate with the government departments, NGO and other stakeholders to promote interventions to address gender based violence focus on urban slums.
- Prepare monthly, quarterly and annual reports for submission to CEO/GM, BUKC and UNFPA Odisha State Office.
- Seek guidance and work closely with UNFPA to address gender issues through programmes undertaken by BSCL.
- Undertake any other assignment or other program related activities as and when required by BSCL and UNFPA

D. Qualifications and Experience

- Master's degree in women studies/social sciences/MSW/MBA/MSc.
- At least 5 years work experience at national or state level in social development sector.
- Minimum three years work experience in designing and implementing programmes that encompasses women's empowerment, violence against women or gender at national or state level.
- Experience of managing large scale development projects supported by UN Agencies, International NGO or State/Central government.
- Experience of working with government organizations would be an added advantage.

E. Skill and Competency

- Good communication, documentation, negotiation, inter-personnel skills and team management.
- Demonstrated successful experience in leading and managing programmes

F. Remuneration

The consolidated remuneration for the above position is around Rs. 65,000 per month. Negotiable for deserving candidates.

G. How to Apply

Candidates with required eligibility criteria will have to send their updated resume along with information filled in prescribed format to the email ID bbsr.bscl@gmail.com on or before **05.00 P.M of 5/12/2016**. No other means of submission of application except through email will be entertained. Only shortlisted candidates will be called for interview.