

# RAJKOT MUNICIPAL CORPORATION

TENDER No. : RMC/SMART CITY/01/2017-18



**RFP for  
Engagement of Consultant for  
Preparation of Master Plan, DPR and PMC for  
Green Field Area - Rajkot Smart City**

**VOLUME-II - SCOPE OF WORK AND CONDITIONS OF  
CONTRACT AND BID DATA SHEET (BDS)**

Revised Milestone Dates	
Tender Uploading	07-10-2017 : 17:00 hrs
Last date for downloading of online document:	17-10-2017 up to 17:00 hrs
Pre-bid meeting/conference	13-10-2017:12:00 hrs at RMC, CZ conference hall
Last date for the online submission of bid	17-10-2017 up to 18:00 hrs
Last date for the physical submission of Bid security / tender fee etc.	18-10-2017 up to 18:00 hrs
Verification of bid documents	23-10-2017 up to 18:00 hrs
Opening of technical bid	23-10-2017 at 12:00 hrs onwards
Presentation to the technical committee	25-10-2017 : 12:00 hrs at RMC, WZ conference hall
Tentative Dates of Declaring Qualified Bids.	27-10-2017 at 12:00 hrs onwards
Opening of financial bids: (For technically qualified bidder only)	28-10-2017 at 12:00 hrs onwards
Bid Validity	180 Days
For further particulars, visit us on <a href="http://www.rmc.nprocure.com">www.rmc.nprocure.com</a>	

**Office of General Manager - RSCDL  
Room No. 10, Floor-01, HarisinhjiGohilBhawan,  
RMC West Zone Office,  
Behind Big Bazar, 150 feet Ring Road, Rajkot - 360005  
Gujarat, INDIA**

## Contents

### 1. BID DATA SHEET

#### 1.1.2 General:

- Title
- Tender ID
- Brief Description of Services
- Resulting Contract

#### 1.1.3 Schedule of Bidding process

#### 1.1.4 Time period for completion of the project

#### 1.1.5 Extension of time period

#### 1.1.6 Authority's address

#### 1.1.7 Online Tender Management

#### 1.1.8 Tender Fees / Cost of the bidding documents

#### 1.3.1 Various Agencies:

#### 1.3.2 Eligibility criteria of service providers

- A. Definition
- B. Eligibility Criteria of Bidder
- C. Turnover Criteria
- D. JV related terms
- 3). Similar Experience
  - 1. Firm/Bidder Experience
  - 2. Similar experience - Criteria in case of JV/Consortium

#### 1.4.1 Qualification Criteria:

- (a) Abstract of Qualification Criteria
  - (A) Similar Project Experience (35 marks)
  - (B) Approach and Methodology (15 marks)
  - (C) Key Professional Staff (50 marks)
  - (D) The Score Criteria for each Key Personnel

#### 2.1.1 Bidding Documents:

#### 3.5.1 Period of validity:

#### 3.6.2As Below:

- a) Amount of Bid Security
- b) Form of Bid Security
- c) Period of Validity
- d) The Time Period

#### 3.6.7(b)Blacklisting Right of an Client:

#### 3.7.2(b)Refer to 1.1.2

#### 3.7.5 Refer to 1.1.3

#### 5.1.1 Opening of Bids/Time and Date/Place:

#### 5.5.1 Evaluation Process Flow:

#### 5.5.5(iii) Technical Evaluation Criteria:

**5.5.5(iv) Cut-off Marks:**

**5.5.6 (v) Net Present Value (NPV):**

- A. Brief LSF Breakup:
- B. Detail Infrastructure Master Planning LSF Breakup:
  - 1. Infrastructure Master Planning
  - 2. Preparation of Detailed project reports(DPRs):

**5.5.7 Weightage:**

**6.1.1 Minimum Qualification Criteria:**

**6.3.2 & 6.6.1 Percentage for Quantity Increase or Decrease in Works:**

**6.5.1(a) Time Period for Signing the Contract:**

**6.5.2 The Schedule of Bidding Process:**

**2. BID FORMS**

- 1) Form T1: Letter of BID
- 2) Form T2: Bid Security
- 3) Form T3: Power of Attorney
- 4) Form T4: Bidder's Particulars and Eligibility Criteria
- 5) Form T5: Financial Viability
- 6) Form T6: Similar Experience Record
- 7) Form T7: Personnel Capabilities
- 8) Form T8: Candidates Summary
- 9) Form T9: Bid process checklist
- 10) Form T10: Letter from subcontractor
- 11) Form F1: Price Bid Form
- 12) Form F2: Cost Breakup

# 1. BID DATA SHEET

## 1.1.2

<b>Title:</b>	Green Field Area Infrastructure Master Planning Consultant
<b>Identification Number:</b>	RMC/SMART CITY/01/2017-18
<b>Brief Description of Services:</b>	Development of comprehensive Infrastructure Master Plan & DPR of the various infrastructure components for approx. 930 Acres including PMC of " <b>Green Field Area – Rajkot Smart City</b> ".
<b>Resulting Contract:</b>	As given in " <b>Volume III-Conditions of Contract</b> ".

## 1.1.3

### :: Milestone dates of e-Tendering ::

<i>Tender Uploading:</i>	07/10/2017 : 17:00 hrs
<i>Last date for downloading of online document:</i>	17-10-2017 up to 17:00 hrs
<i>Pre-bid meeting/conference</i>	13-10-2017:12:00 hrs at RMC, CZ conference hall
<i>Last date for the online submission of bid:</i>	17-10-2017 up to 18:00 hrs
<i>Last date for the physical submission of bid security / tender fee etc:</i>	18-10-2017 up to 18:00 hrs
<i>Verification of bid documents</i>	23-10-2017 up to 18:00 hrs
<i>Opening of technical bid</i>	23-10-2017 at 12:00 hrs onwards
<i>Presentation to the technical committee</i>	25-10-2017 : 12:00 hrs at RMC, WZ conference hall
<i>Tentative Dates of Declaring Qualified Bids.</i>	27-10-2017 at 12:00 hrs onwards
<i>Opening of financial bid: (For technically qualified bidder only)</i>	28-10-2017 at 12:00 hrs onwards
<i>Bid Validity</i>	180 Days

For further particulars, visit us on [www.rmc.nprocure.com](http://www.rmc.nprocure.com)

The RFP would be available at the e-procurement platform:

<https://rmc.nprocure.com>, any subsequent notifications, changes and amendments in the assignment/documents would be posted only on the website.

#### 1.1.4

##### **Time period for completion of the project:**

The Consultancy shall be for a maximum period of 60 Months

Sr. No.	Details of Work	Max. Duration in Months	Remarks
1	Preparation of Master plan in line of Gujarat Town planning and Urban Development Act- 1976	A = 6	Stage-I: Draft Master Plan.- 4.5 Month. Stage-II: Final master plan 1.5 Month, after approval of Stage-I
2	Preparation of DPR and detail design and RFP for Physical Infrastructural components	A + 3	
3	Project Management Consultancy	48 – forty Eight	

#### 1.1.5

**Extension of time period: N.A.**

#### 1.1.6

##### **Authority's address:**

Rajkot Smart City Development Ltd.  
Room No. 10,  
Shri HarisinhjiGohil Zonal Office  
West Zone, B/H.Big Bazaar,  
150 Feet Ring Road,  
Rajkot - 360 005 (Gujarat)  
Website: [www.rmc.gov.in](http://www.rmc.gov.in), [rmc.smartcity@gmail.com](mailto:rmc.smartcity@gmail.com)

#### 1.1.7

##### **e- Procurement website:**

(Gujarat):<https://rmc.nprocure.com>

#### 1.1.8

##### **Cost of the bidding documents:**

**INR 23,500 (Indian Rupees Twenty Three Thousandand Five Hundred Rupees only)**

All bidders must submit tender fee in person as above (after providing the online

details of the same), submit at the above mentioned address in form of Demand Draft in favour of "Rajkot Smart City Development Limited – RSCDL", payable at Rajkot, from any Nationalised/Scheduled Bank (except Co-operative Bank) in India

### 1.3.1

#### Various Agencies:

Agencies offering Engineering and Planning consulting services for various types of assignments.

### 1.3.2

#### Eligibility criteria of Service providers/Bidder:

A) "Definition" of the terms referred to in the Eligibility (section - 1.3.2), technical evaluation criteria (section - 1.4.1 (a)), financial evaluation criteria (section - 5.5.6(v)) and few other sections of the BDS document:

The bidder should be either individual consultants, Private consulting Company, Partnership Consulting or Consortium. The bidder must submit the following documents for fulfilling the eligibility for appointment of consultant.

1.4.1. Proof of average annual financial turnover of the firm during last 7 years ending 31st March 2017, should not be less than Rs. 15 Crore.

I. Proof of having successfully completed consultancy work for similar works during last 7 years ending 31st March 2017

a. Three similar completed projects costing each not less than Rs. 200 Crore

OR

b. Two similar completed projects costing each not less than Rs. 300 Crore

OR

c. One similar completed projects costing each not less than Rs. 400 Crore

II. Proof of having successfully completed one work in the Water Supply sector including Designing of Network, Pumping station and WTP Etc. of amount not less than Rs. 30 Crore.

III. Proof of having successfully completed one work in the Waste Water and Storm Water Drainage sector including Designing of Network, Pumping station and STP Etc. of amount not less than Rs. 30 Crore.

- IV. Proof of having successfully completed one work in the field of transportation including Road design for Flexible and Rigid pavement, BRTS, NMT, LRT etc. of amount not less than Rs. 30 Crore.
- V. Proof of having successfully completed one work in the field of Solid Waste Management system including route planning, designing of Transfer station, Landfill site etc. amount not less than Rs. 15 Crore.
- VI. Proof of having successfully completed at least Two projects of amount not less than Rs. 20 Crore. From the following
- i. Development of Management Convention centre / Auditorium,
  - ii. Sport Complex / Indoor Stadium / Outdoor stadium,
  - iii. Amusement Park,
  - iv. Landscaping / Parks & Garden,
  - v. Housing preferably Affordable Housing / Green building,
  - vi. Lake Rejuvenation / River or Lake front development
  - vii. Integrated command and control centre
- 1.4.2. Bidder should be doing business for last 7 (Seven) years, related proof of Government documents to be submitted.
- 1.4.3. If Bidder is Consortium then Consortium shall not be of more than 3 (Three) firms and the stake holding of lead firm and that of each individual firm shall not be less than 51% and 20% respectively till the completion of the project. Experience of Group Company will be considered in case the applicant is a multinational company. In case a consultant firm seeks the services of individual expert as a part of its project team to enhance its expertise for the assignment, it may do so; however the experience of the individual will not be regarded as the lead consultancy firm's experience. In case of consortium of firms, the 'Project Director' shall have to be from the lead firm. Certificates from the employers (clients)/ Agreement Copy/ Work Order/ Certificate from Lead Company in the project shall be attached as documentary proof of experience. The Pre-qualification Technical Bid shall be summarily rejected in absence of documentary proof of experience.

**Notes:**

- A. The bidder is required to submit work completion certificate and copy of work order or agreement copy with client & scope work.

- B. Similar work means: Experience in the field of consultancy of
- i. Preparation of Master plan for Urban area,
  - ii. Preparation of DPR, Detail Design and RFP etc. for Infrastructural projects (Water Supply, Waste Water, Storm Water, Transportation Solid Waste Management etc.)
  - iii. Project Management Consultancy for the Implementation of Infrastructural projects (Water Supply, Waste Water, Storm Water, Transportation Solid Waste Management etc.)

Enhancement factor for Arriving average turnover and experience criteria will be applicable as under

Sr. No.	Year	Enhance Factor
1	2016-17	1.00
2	2015-16	1.10
3	2014-15	1.21
4	2013-14	1.33
5	2012-13	1.46
6	2011-12	1.61
7	2010-11	1.77
8	2009-10	1.95

- 1.4.4. The Applicants should have GST Registration number for empanelment.
- 1.4.5. The Applicants should have a Permanent Account Number (PAN)
- 1.4.6. The bidder firm must have qualified and experienced key person with Team leader as per the details given in Key professional staff. The bidder must have adequate full time CAD Staff and office infrastructure to carry out the work. Specialist sub-consultants are allowed to be part of the team. Their qualifications and experience details need to be submitted in the prescribed template.
- 1.4.7. The marks for various technical components are as follows:



Sr. No.	Component	Marks
A	Key Professional Staff	18
B	Experiences in similar nature of projects as mentioned in 1.4.1 and such as Planning for master plan, Preparation of DPR and RFP or PMC work for various Infrastructural services, and Architectural planning for institutional building etc. and similar Projects.	51
C	Office infrastructure including Computer hardware and Software	06
D	Approach & Methodology specific to this project. (evaluation will be carried out by Executive committee and marks will be awarded accordingly)	10
E	Presentation of concept, Vision for the Development of Green field area including usage of Modern and Smart infrastructure and specific to this project (evaluation will be carried out by Executive committee and marks will be awarded accordingly)	15
<b>Total</b>		<b>100</b>

**A. Key Professional Staff (18marks):**

The professional staffing of the bidders to be evaluate based on the Quality of the key personnel – **Max.18 marks**

Sr.No.	Key Personnel	Period	Min. Qualification in Respective Field	Min. Experience (Years)	Max. score
1	Project Manager / Team Leader – Urban Planner	Full Time	Masters in Urban Planning	15	4
2	Infrastructure Planner	Full Time	Masters in Infrastructural Planning	10	1
3	Urban Planner	Full Time	Masters in Urban Planning	10	1
4	Water Supply & Waste Water Expert	Full Time	Masters in WRM/Public Health	10	1
5	Storm Water & Drainage Expert	Full Time	Masters in Hydraulics	10	1
6	Environmental / Sustainability Planner	Full Time	Masters in Environment Engg.	10	1
7	Urban Transportation - Planner	Full Time	Masters in Transportation	10	1
8	Energy and Power Expert	Part time / Sub	Masters in Electrical Engg.	10	1

		Consultant			
9	ICT / Instrumentation Expert	Part time / Sub Consultant	Masters in Electrical/ Instrumentation & Control	10	1
10	Landscape Expert	Part time / Sub Consultant	Masters in Landscaping Architecture	10	1
11	Disaster Management Expert	Part time / Sub Consultant	Masters in Disaster Management	10	1
12	Architect	Full Time	B.Arch	10	1
13	Structural Design Expert	Part time / Sub Consultant	Masters in Structures	10	1
14	Geotechnical Expert	Part time / Sub Consultant	Masters in Geo Technical	10	1
15	3D/GIS Expert	Part time / Sub Consultant	GIS Expert	10	1
<b>Total marks</b>				<b>18</b>	

**In Addition to above, the bidder will provide adequate support staff to undertake the assignment.**

### **B. Experience of Firms**

<b>Sr. No</b>	<b>Qualification Criteria</b>	<b>Score</b>	<b>Project Cost</b>
1	Number of completed urban planning projects of min. 3 sq.km. area for a government / non government within last 10 years.(3 marks for each up to maximum 9)	9	Amounting 200 crore or more
2	Number of completed projects for Water Supply sector Designing of Network, Pumping station and WTP Etc. within last 10 years.(2marks each up to maximum 6)	6	Amounting 30 crore or more

3	Number of completed projects for Waster Water / Storm Water Drainage sector Designing of Network, Pumping station and STP Etc. within last 10 years.(2marks each up to maximum 6)	6	Amounting 30 crore or more
4	Number of completed projects for Transportation sector including Road design foe Flexible and Rigid pavement, BRTS, NMT, LRT etc. within last 10 years.(2 marks each up to maximum 6)	6	Amounting 30 crore or more
5	Number of completed projects for Solid Waste Management sector including route planning, designing of Transfer station, Landfill site etc. within last 10 years (2 marks each up to maximum 6)	6	Amounting 15 crore or more
6	Number of completed projects for following components <ul style="list-style-type: none"> <li>• Development of Management Convention centre / Auditorium,</li> <li>• Sport Complex / Indoor Stadium / Outdoor stadium,</li> <li>• Amusement Park,</li> <li>• Landscaping / Parks &amp; Garden,</li> <li>• Housing preferably Affordable Housing / Green building,</li> <li>• Lake Rejuvenation / River or Lake front development etc. within last 10 years (2 marks each up to maximum 6)</li> </ul>	6	Amounting 20 crore or more
7	Preparation of DPR for Infrastructural works/ PMC works within last 10 years (2 marks each up to maximum 6)	6	Amounting 30 crore or more
8	Carry out the Project management Consultancy work for Infrastructural works within last 10 years (2 marks each up to maximum 6)	6	Amounting 30 crore or more
<b>Total Marks</b>		<b>51</b>	

**C. Office Infrastructure including Computer hardware and Software.**

Sr. No.	Component	Marks
1	Office owned by the bidder and having built up area more than 250 Sq.mt	2
2	Computer hardware having configuration of i5 or equivalent (1 marks for 5 (Five) computer max. up to 2 marks)	2
3	Software with license for cad software, Microsoft Office, Graphic design, Multimedia software (1 marks for Two computer max. up to 3 marks)	2
<b>Total Marks</b>		<b>6</b>

**D. Approach and Methodology – 10 Max. Marks**

**E. Presentation of concept, Vision for the Development of Green field area including usage of Modern and Smart infrastructure and specific to this project should be presented before the evaluation committee on 25 October 2017 at Conference Hall, Rajkot Municipal Corporation, West Zone, HarisinhjiGohilBhavan, 1<sup>st</sup> Floor, B/h Big Bazaar, 150 Feet Ring Road, Rajkot-360005, .**

"**Consultancy assignment**" means for the purpose of the above table such assignments wherein the bidder is either a sole member or a lead member of the consortium/ **JV**.

"**Client certificate(s)**" means documentary evidence issued by the client, duly signed by competent personnel from the client's organization, to establish that the work is completed.

2.The following will be "**Similar experience**" assessment criteria in case of **JV/Consortium**:

Note:

1. Bidders should submit the Evidence documents mentioned in the table above.
2. Bids of firms not confirming to the eligibility criteria listed above will be summarily rejected. Submission of forged documents and unsigned documents will result in rejection of the bid.
3. In case of any other currency the same shall first be converted to USD as on the date 15(Fifteen) days prior to the proposal due date including the (proposal due date) and the amount so derived in USD shall be converted in to INR at the aforesaid rate on the date 15(Fifteen) days prior to the proposal due date including the (proposal due date).
4. In case of invoking **ITB** section-5.3 to call for clarifications, such clarifications shall be sought only on the documents submitted. No new document other than the documents submitted at the time of the bid will be entertained and will not be counted even if submitted. No correspondence will be entertained on this issue.

**A. Presentation of concept, Vision (15marks):**

<b>Sr. No.</b>	<b>Description</b>	<b>Marks</b>	<b>Methodology</b>
<b>1).</b>	Project appreciation	5 marks	Technical Presentation*
<b>2).</b>	Quality of work-plan and methodology proposed (for the THREE (3) phases defined in scope)	10 marks	Technical Presentation*

<b>Total marks</b>	<b>15marks</b>
--------------------	----------------

\*Eligible consultants are required to present the "**Approach and Methodology**" covering the **TWO (2)** aspects listed above through a PowerPoint presentation during the Technical Evaluation phase. Copies of the presentations to be signed by authorized representatives and shall be submitted on the day of making the presentation.

The marks arrived at based on the above methodology to be used to estimate the final scoring as defined in the **Vol. I, ITB, cl. 1.4**

A bidder would be declared as qualified if the score computed as defined in the **Vol. I, ITB, cl. 1.4** is greater than the **threshold defined** of 70 Marks as specified in the **Section 4** of the **BDS** document.

**2.1.1 Bidding Documents: Refer to "Bid Forms"**

**3. Blacklisting Right of an Client:**

For the purposes of this bid the Authority will blacklist a firm or individual, including declaring ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has, directly or through an agent, engaged in prohibited practices in bidding for, or in executing, a contract of the Authority.

**4. Cut-off Marks "m": 70 (SEVENTY)**

**5. Weightage:**

Technical weightage  $W_{Tech}$ : **70%**.

Commercial weightage  $W_{Com}$ : **30%** worked out for each component separately

**6. Percentage for quantity increase or decrease of works: Upto 30 percent the bid price.**

**6.1 Time period for signing the contract:** The Bidder to sign the contract agreement within a period of **7 days**.

**6.2 The Schedule of Bidding Process:**

The schedule of bidding process is as specified in the **BDS**, refer to **1.1.3**

## 2. BID FORMS

### Form T1:Letter of BID:-

(On Bidder's letter head)

Date:.....

Name of Contract:.....

To:

Sir,

Having examined the bidding documents, including Addenda, the receipt of which is hereby acknowledged, we, the undersigned, offer to [**specify scope of the contract**] under the above named Contract in full conformity with the said bidding documents for the sum specified in financial bid form or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the price schedules attached herewith and are made part of this bid.

We undertake, if our bid is accepted, to commence performance and to achieve completion within the respective times stated in the bidding documents.

If our bid is accepted, we undertake to provide an advance payment security and a performance security in the form and amounts and within the times specified in the bidding documents.

We agree to abide by this bid for a period of [ specify number ] days from the date fixed for submission of bids as stipulated in the bidding documents, and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until a formal contract is prepared and executed between us, this bid, which consists of the letter and Attachments 1 through [ ] hereto, together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest, or any bid you may receive.

Dated this.....Day of.....20. . . .

.....(Signature)

In the capacity of

.....(Position)

Duly authorized to sign this bid for and on behalf of

..... (Name of bidder)

## **Form T2: Bid Security:-**

Bank Demand Draft/Bank Guarantee(having validity of 180 days) for Bid Security



### **Form T3: Power of Attorney:-**

Power of Attorney for signing of Bid Know all men by these presents, We, ..... (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms (Name), son/daughter/wife of. . . . . and presently residing at . . . . . , who is presently employed with us and holding the position of . . . . . , as our true and lawful attorney (hereinafter referred to as the "**Attorney**") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for Name of Bid [insert: Name of Bid from Bid Data Sheet] proposed by (the "**Authority**") including but not limited to signing and submission of all applications, bids and ~~other documents~~ and writings, participate in bidders' and other conferences and providing information / responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our bid for the said Scheme and/or upon award thereof to us and/or till the entering into of the Agreement with the Authority.

AND we hereby agree to ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, . . . . . , THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS . . . . .

DAY OF . . . . . , 201...

For. . . . .  
(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

Accepted

Notarized

(Signature, name, designation and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.

The Power of Attorney should be executed on a non-judicial stamp paper of Rs. 100 (One Hundred) and duly notarized by a notary public.

Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders resolution/ power of attorney

in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

## Form T4: Bidder's Particulars and Eligibility Criteria:-

### 1. Please State the following correctly (In case of consortium, for each member):

<b>Title of Bidder</b>	
<b>Whether bidder is applying as Sole Firm or Lead member of a consortium.</b>	
<b>If Consortium, whether Jt. Bidding agreement is enclosed.</b>	
<b>Name of the Company (Lead member in case of Consortium)</b>	
<b>Registered office of the Company</b>	
<b>Firms Registration Number and Validity:</b>	
<b>Legal status: (e.g. incorporated private company, unincorporated business, partnership etc.):</b>	
<b>Registered address:</b>	
<b>Year of Incorporation:</b>	
<b>Year of commencement of Company:</b>	
<b>Brief description of the Company including details of its main lines of Business</b>	
<b>Name, designation, address and phone numbers of authorized signatory of the Bidder</b>	
<b>Name: Designation: Company: Address:</b>	
<b>Company:</b>	
<b>Phone No.:</b>	
<b>Address:</b>	
<b>Fax No. :</b>	
<b>E-mail address:</b>	
<b>In case of consortium, provide the following information for the othermembers: 1. Name of firm 2. Legal status and country of in-corporation 3. Registered address and principalplace of business</b>	

**2. Please State the following correctly (In case of consortium, for each member):**

i)	Has the Bidder ever been penalized by any organization for poor quality of work or breach of contract in the last five years?	Yes/No
ii)	Has the Bidder ever failed to complete any work awarded to it by any public Authority/entity in last five years?	Yes/No
iii)	Has the Bidder been ever blacklisted by any Government department/Public Sector Undertaking in the last five years?	Yes/No
iv)	Has the Bidder been suffered bankruptcy/insolvency in the last five years?	Yes/No

**Note: If answer to any of the questions at (i) to (iv) is yes, the Bidder is not eligible for this Work.**

**3. Documents required:**

The below documents have to produced by the bidder (and by every member in case of Consortium):

1. Registration document / Certificate of Incorporation -
2. In case of JV, joint bidding document -

The relevant documents have to be attached and ticked above.

**4. Details of Bank Draft/Bank Gaurantee:**

a. Towards the Bid Security amount of rupees **35,00,000/-**[**Thirty Five Lacs only**]: The draft/Bank Gaurantee shall be addressed to the Chairman, Rajkot Smart City Development Limited, Rajkot Municipal Corporation (RMC)

Date:

Signature and Seal of Authorized Person

Place:

## Form T5: Financial Viability:-

[This form is to be provided by the bidder / every member in case of consortium/JV]

### Name of the Bidder:

Sr. no.	Financial Years	Annual Revenue
1		
2		
3		

This is to certify that.....(name of Applicant)  
Has received the payments shown above against the respective years on account of professional fees for their Planning and/or Engineer consulting and/or Engineering design services.

(Signature, name and designation of the authorized signatory)

**Date:**

**Name and seal of the audit firm:**

### Certificate from the Statutory Auditor

In case the Bidder does not have a Statutory Auditor, it shall provide the certificates from its chartered accountant that ordinarily audits the annual accounts of the Bidder. Note: Please provide the audited income statement without the notes/annexure; do not attach printed Annual Financial Statements.

## Form T6: Similar Experience Record:-

Name of Bidder or partner of a Joint Venture	
Use a separate sheet for each contract	
1	Number of contract Name of contract Client certificate provided?
2	Name of Client
3	Client's Address
4	Type of contract (Infrastructure Master plan / Detailed infrastructure design / Smart infrastructure plan and design)
5	Contractor role (check one) 1. Prime Supplier 2. Management Contractor 3. Subcontractor 4. Partner in a Joint Venture
6	Area of project coveredEvidence of project area (reference to client certificate / document)
7	If Infrastructure Master plan project, components coveredEvidence (reference to clause in client certificate / other documents)
8	If Detailed infrastructure design project, sectors covered Project cost of contract Evidence (reference to clause in client certificate / documents) of project cost andsectors covered
9	If Smart infrastructure plan and design project, sectors coveredEvidence of completion of project (reference to clause in client certificate)
10	Amount of the total/subcontractor/partner share (at completion, or at date of awardfor current contracts)
11	Total contract: Rs.....Subcontract: Rs.....Partner Share: Rs.....
12	Date of award/completion
13	Contract was completed.....months ahead/behind original schedule (if behind, provide explanation)
14	Contract was completed Rs.....Percentage under/over original contract amount (if over, provide explanation)
15	Indicate the approximate present total contract value of work undertaken by subcontract, If any, and the nature of such work.

## Form T7: Personnel Capabilities:-

Name of the Bidder

For specific positions essential to contract management and implementation (and/or those specified in the Bidding Documents, if any), Bidders should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form 3b for each candidate.

Bidders may propose alternative management and implementation arrangements requiring different key personnel, whose experience records should be provided.

1	Title of position
	Name of prime candidate
2	Title of position
	Name of prime candidate
3	Title of position
	Name of prime candidate
4	Title of position
	Name of prime candidate

## Form T8: Candidates Summary:-

### 1. Candidate details:

Position	(To be provided as positions stated in Key Personnel, Volume -I.)	Candidate <input type="checkbox"/> Prime <input type="checkbox"/> Alternative
Candidate Information	Name of candidate	Date of Birth
	Professional Qualifications	
Present Employment	Name of Employer	
	Address of Employer	
	Telephone	Contact (Manager/personal officer)
	Fax	Telex
	Job title of candidate	Years with present Employer

### 2. Summarize professional experience over the last twenty years, in reverse chronological order. Indicate particular technical and managerial experience to the project.

From	To	

### 3. Abstract of "Similar assignments / projects" undertaken by the said executive

Time Line	Designation	Project Title & Details	Project Area

Authorized Signatory of Lead Bidder

Signature of Key Personnel



## Form T9: Bid process checklist:-

A	<b>Provided Client certificates required for eligibility?</b>	
	1.Infrastructure Master plan	
	2.Detailed Infrastructure design	
	3.Smart Infrastructure plan and design	
B	<b>Provided Client certificates required for qualification?</b>	
	1.Infrastructure Master plan	
	2.Detailed Infrastructure design	
	3.Smart Infrastructure plan and design	
C	<b>Included Registration/Certificate of incorporation?</b>	
D	<b>Included Certificate from Statutory auditor / CA?</b>	
E	<b>Provided CVs of Key Personnel duly signed by Authorized signatory?</b>	

I hereby agree that I have submitted all the requisite documents for the bid process evaluation. I understand that the Technical evaluation Committee is not liable to provide any score for any criteria that is not substantiated and supported by Client certificates or other documents specified. Acceptance of alternatives to the client certificate or any other document is solely at the discretion of the Technical evaluation committee.

**Authorized signatory**

**NOTE ON SCHEDULE:**

**The consultancy service is on lump sum basis for Providing Consultancy service for Preparation of Master Plan, DPR and PMC for Green Field Area-Rajkot Smart City.**

Consultancy service including the All necessary surveys, collection of data, Analysis of data, structural services, Development of conceptual plan, preparation of preliminary and final design and drawing, multimedia presentation, Audio Video visuals, preparation of BoQ and DTP, Supervision and monitoring during the execution, and as scope of work as described as scope of work in details in technical bid vol. I.

1. The consultant shall quote **his firm and fix lump sum prices** for entire consultancy services defined in more details in various sections of the tender document.
2. The rates and prices shall be submitted in the format given in the enclosed price schedule-Rates and prices received in any other format will be rejected and bids will be disqualified.
3. It will be entirely at the discretion of the client to accept or reject the consultant's proposal without giving any reasons whatsoever and the consultant shall not be permitted to withdraw his bid on this account.
4. In Price Schedule bidders shall quote his lump sum price for entire work with all taxes (Including GST). Prices quoted in Price Schedule only will be considered for price evaluation and shall form a part of the contract agreement.
5. The prices shall be firm for the entire period of the contract without any escalation.
6. Cost of all types of Site survey, collection of data and other investigation necessary for the proposed work etc., will be part of the assignment. Under No circumstances, the amount of such consultancy services shall be paid extra.
7. Financial Evaluation will be carried out separately for each component of
  - a. Urban Planning and Infrastructure Master Planning
  - b. Preparation of Detailed Project reports(DPRs), RFP, etc.
  - c. Project Management Consultancy.

And total marks will be calculated for each component as mentioned above. Based on the final marks, works will be awarded. Considering the final marks, It may be possible that all work may be awarded to a single agency or may be different agency.

The work for urban planning & infrastructure master plan and preparation of DPR,RfP, etc. will be combinedly evaluated as  $T + F_1 + F_2$ , and evaluation for PMC will be evaluated separately as  $T + F_3$ , in both cases, the work will be awarded to  $L_1$  only provided that the offer is found reasonable. It may be possible that a single agency may be selected for both if it comes  $L_1$  in both cases.

8. RSCDL reserves the right to accept or reject any proposal/ all proposals received without assigning any reason or compensation.

## Form F1: Price Bid Form:-

[Location, date]

To:

Sir,

We the under signed, offer to provide the services for Consultancy work for Preparation of Master Plan, DPR and PMC for Green Field Area-Rajkot in accordance with your Bidding Document and our proposal (Technical and Financial proposal).

### A. Consultancy Fee: (Amount in Lacs)

No.	Components	Fees as LSF in Rs.	
		In Figures	In Words
A	Urban Planning and Infrastructure Master Planning Fee		
B	Preparation of Detailed Project reports(DPRs), RFP, etc. Fee		
C	Project Management Consultancy fee		
	Total		

Our attached financial proposal is for the sum of Rs. \_\_\_\_\_Lacs in words Rupees \_\_\_\_\_. This amount is inclusive of all taxes including GST.

Our financial proposal and its breakup is binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the proposal.

We understand you are not bound to accept any proposal you receive.

We remain,

Yours sincerely,

Authorized signatory:

Name and Title of Signatory:

Name of Firm:

Address:

## Form F2: Cost Breakup:-

Name of the Bidder:

Authorized Signatory of the Bidder:

Break up of the quoted "Lump-sum Fee"

### A). URBAN PLANNING AND INFRASTRUCTURE MASTERPLANNING:

#### A. Detail urban planning and Infrastructure Master Planning LSF Breakup:

Within these two broad components the split by sub-components or by individual studies are as follows:

Sr. No.	Master Plan	Component wise breakup for LSF	
		In Figures	In Words
1	Urban Plan		
2	Transport Plan		
3	Water		
a)	Water Supply management plan		
b)	Waste water management plan		
c)	Storm water management plan		
4	Solar Power plan		
5	Solid waste management plan		
6	Gas plan		
7	Smart infrastructure plan		
8	District cooling plan		
9	Safety and security plan		
10	Disaster management plan		
11	Green Spaces, Recreation, Plan		
12	Rejuvenation of Water Bodies Plan		
13	Miscellaneous Plan		
	<b>Total Master Plan LSF</b>		

**B. Detail of Preparation of Detailed Project Reports (DPRs) LSF Breakup: (Amount in Lacs)**

Sr. No.	Project	Component wise breakup for LSF	
		In Figures	In Words
1	Preparation of DPR for Transport plan including Development of arterial and sub-arterial Integrated road infrastructure, Grade separator, Public transport like, city bus, BRT, LRT and NMT facility, with pedestrian way signages etc.		
2	DPR for Development of smart solar power generation, transmission and distribution systems including for Green Field Area		
3	DPR for Development of source, Water treatment plant(s), storage reservoirs, distribution network, automated control and integrated with command centre and so on, for Green Field Area		
4	DPR for Development of collection network, Sewerage treatment plant(s), pumping stations, disposal, reuse network, automated control and command centre and so on, for Green Field Area		
5	DPR for Development of Solid Waste Management Infrastructure including automated control and command centre, required for Green Field Area (including seed capital area)		
6	DPR for Development of storm water disposal system for Green Field Area		
7	DPR for Development of infrastructure in 930 acres like Government Complex/Building/Shopping Centre/ Affordable Housing etc.		
8	DPR for Development of infrastructure for part of 400 acres of returnable lands under various scheme		
9	DPR for Development of Parks & Gardens with Landscaping and Rejuvenation of existing 3 water bodies (lakes) forming Recreational Spaces for Green Field Area – Rajkot Smart City.		
10	DPR for Rejuvenation of existing 3 water bodies (lakes) forming Recreational Spaces for Green Field Area – Rajkot Smart City.		
11	Any other		
	<b>Total DPR LSF</b>		

**C. Detail of Project Management Consultancy – PMC LSF Breakup: (Amount in Lacs)**

Sr. No.	Detailed project reports(DPRs)	Component wise breakup for LSF	
		In Figures	InWords
1	PMC for Transport sector		
2	PMC for Smart Solar Power		
3	PMC for Smart water supply		
4	PMC for Waste water system		
5	PMC for Solid waste system		
6	PMC for Storm water		
7	PMC for IT Infra. & smart Infra.		
8	PMC for Govt. Complex/Building/Affordable Housing etc.		
9	PMC for Returnable lands under various schemes		
10	PMC for Parks & Gardens, Landscaping Recreational Spaces		
11	PMC for Rejuvenation of three water bodies		
12	Any other		
	<b>Total PMC LSF</b>		