



Rajkot Smart City Development Limited

[CIN U74999GJ2017PLC098761]

Regd. Office:- RMC COMMISSIONER BRANCH 1st FLOOR, AMBEDKAR BHAVAN,
DHEBAR ROAD RAJKOT, Rajkot - 360 001, Gujarat

Phone: (0281)2221373

Email: rmc.smartcity@gmail.com

Minutes of the pre-bid meeting held on Dt. 13-10-2017 at 12:00 PM for the Engagement of consultant for Development of Green Field Area – Rajkot Smart City at Rajkot.(2nd Attempt)

A pre-bid meeting was held on Dt. 13-10-2017 at 12:00 PM in the Conference Hall, Central Zone office, Rajkot Municipal Corporation for the Engagement of consultant for Development of Green Field Area – Rajkot Smart City at Rajkot in the presence of following officials and representatives of agencies.

RMC Officials

- Mr. C. M. Pandya – City Engineer & General Manager-RSCDL.
- Mr. Manoj Srivastava– Dy. Executive Engineer & Dy. General Manager-RSCDL.-SCM

Representative of

- Mr. Nayan Shah-Assitant Manager-KPMG.
- Mr. Sunir Parikh- Egis India Consulting Engineers Pvt Ltd.-Delhi.
- Ms. Ekta Javia- GIS Specialist-Meridiange Informatics
- Mr. D.P. Basida-Aakar Abhinav Consultants Pvt Ltd.
- Mr. Jay Jobantputra-J J Group

RSCDL had received written queries through email from various agencies, the clarifications of the queries are as under.

Sr. No	RfP reference in the Document	Text as per document	Query	Reply
Aakar Abhinav Consultants Pvt Ltd				
1	Vol I, page 36	Mentions Penalty for delay: 0.2% of awarded value and maximum limited to 20% of awarded value. However, Vol II Part II, Conditions of Contract, page 55 Mentions Liquidated Damages (LD) as Rs. 50,000 per day up to	Vol. II Part II comes under Special Conditions of Contract starting from page 55 and therefore supersedes Also since 10% LD is also very high, this LD	No changes, As per Tender

		10% of Contract value.	should be limited maximum to 2% of awarded value as per standard practice.	
2	Vol I, ITB page 31	(b) Functional guarantee of the facilities: Bidders shall state the functional guarantees (e.g. performance, efficiency, consumption) of the proposed facilities in response to the Employer's Requirements. Plant and equipment offered shall have a minimum (or a maximum, as the case may be) level of functional guarantees specified in the Employer's Requirements to be considered responsive. Bids offering plant and equipment with functional guarantees less (or more) than the minimum (or maximum) specified shall be rejected.	This guarantee not applicable for consultants and should be deleted.	The bidder has to state the functional guarantees for the Man Power, machineries, Equipment needed for the survey and any other activities required to carry out the work.
3	Vol II part 1 Page 49 Clause 8.5.7	Conduct SIA, EIA and EMP	Scope is not defined. More clarity on scope is required	Wherever required, the bidder has to carry out SIA,EIA and EMP.
4	Vol II part 1 Page 76	Key personnel mentioned are 17 nos. & Vol II Scope of work & BDS page 9 & 10 Key personnel mentioned are 15 nos. (Urban Transport Engineer and Electrical Engineer are not mentioned)	Which clause to be followed for nos. of key personnel?	Requirement of Key Personnel are 15 as mentioned in Vol II Scope of work and Conditions of Contract and Bid Data Sheet(BDS) Pg. 9 & 10. Also Refer Point "B" of General Points of Discussion of this Minutes.

5	Vol II, Part II, Conditions of Contract Cl. 2.3, page 23,	2.3 IPR Warranty and Indemnity 2.3.1 IPR Warranty 2.3.2 IPR Indemnity	Is there any financial implication for Warranty, bonds etc. Any format available?	If there is any financial burden due to the bidder's act, the same will be borne by the Bidder.
6	Vol. 1, 3.6 Bid security, page 22	We already have a BG for Rs. 50,00,000/- submitted during earlier submission which was returned back by RMC since retendering was done.	Can we submit the same BG as EMD for this submission? If required validity of BG will be suitably extended so that total validity would be 180 days as per contract requirement by giving an undertaking	Yes.
7	Vol. 1, 3.6 Bid security, page 22	Refund of EMD for successful agency.	Will EMD amount be adjusted against Performance BG or refunded back?	No, successful bidder has to submit the performance bank guarantee as per the Tender conditions.
8	Ref. Vol -II -SCC, Para 2.3 on page 55	"The consultants shall maintain Professional Indemnity Insurance cover of an amount not less than the contract price.	Since the consultant is required to give Professional Indemnity Insurance cover of an amount not less than the contract	No changes, As per Tender
	Para 4.3.3 page 56	Performance Security - Performance security equivalent to 10% of contract price shall be furnished as per terms set in clause 4.3.3 of GCC.	value - further Performance Security in the form of Bank Guarantee and retention amount are not required. Professional Indemnity Insurance and Performance Security amounts to double expenditure to cover the same risk, if any. Double security is not warranted in consultancy	No changes, As per Tender

			<p>services but it will unnecessarily increase the cost of bid and also adversely affect cash flow of consultant and its ability to perform. It is therefore suggested that only Professional Indemnity Insurance may only be retained and Professional security in the form of Bank Guarantee and retention amount be deleted.</p>	
9	<p>Ref. Vol -I Para 7.5 on page 33</p>	<p>7.5Performance security: 7.5.1 Within 7 days of receipt of the notification of award from the Employer, the successful bidder shall furnish to the Employer a performance security in an amount of Rs. 10% of contracted value either in form of Fixed Deposit Receipt in the name of RSCDL or in the form of Bank Guarantee valid uptoDecember2022. also 5% retention money from each running bill will be deducted from running account bill in accordance with the Particular Conditions of Contract. Failure of the successful bidder to comply with the requirements of Clauses 7.4 or 7.5 shall constitute sufficient grounds for</p>	<p>Performance guarantee should not exceed 5% of the contracted value/consultancy Fee for each stage of the work in the form of Bank Guarantee. Further 5% can be retained from each bill to make total as 10%. Cash retained should be returned within 15 days of completion of the respective stages of work. Bank Guarantee for the respective stage should also be returned within 30 days of the completion of the respective stage of work.</p>	<p>No changes, As per Tender</p>

		the annulment of the award and forfeiture of the bid security. Also the bidder will be put in Blacklist for Three years for any works in RMC and RSCDL.		
10	Ref. Vol -I Para 7.7 on page 34-35	<p>7.7 Time line for submission: The consultant has to submit the final Master plan in line of Gujarat Town Planning and Development act 1976 and its Amendment and Rules including Layout, 2d, 3d views, Zoning, sub zoning, brief of modern and Smart infrastructure etc within 6 (Six) Months (4.5 Months for draft Master plan + 1.5 Months for Final Master plan) from the date as mentioned in Work order as dt. Of Commencement. The mile stone of the various stages are as under. The total time frame for the assignment will be as follows: Draft master Plan – Stage -1 The time frame for this study is 4.5(Four and Half) Months from the date as mentioned in Work order as dt.of Commencement. (Weekly review meetings for monitoring the progress of the work / clients feedback shall take place in the Clients office)</p>	<p>Time line for submission: Considering the magnitude of work involved at each stage of work targeted time should be</p> <ul style="list-style-type: none"> • Stage I – Draft Master Plan - Time 6 months from date of issue of work order. • Stage II - Preparation of Final Master Plan - Time 3 months from date of receipt of approval to the Draft Master Plan. • Stage III A- Preliminary design and preparation of draft DPR from the date of receipt of approval to Master Plan – 4 months. • Stage III B – Detailed design and drawings, GFC and Final DPR from the date of receipt of approval to the draft DPR - 3 months. 	No changes, As per Tender

		<p>Final Master Plan – Stage II. This time frame will be 1.5 (one and half) Month. This Stage will commence upon the approval of Stage-1.</p> <p>Detail Project report including DTP, BOQ and Detail Design of all Components – Stage III</p> <p>This Time frame will be 3 (Three) Months from as mentioned in Work order as dt. of Commencement.</p> <p>Detailed design of final components shall be undertaken as per the priorities fixed by the client.</p> <p>These dates / periods are tentative and the client reserves the right to postpone, shorten or extend its duration as per requirement of the project for which no extra claim / charges will not be entertained Project Management Consultancy (PMC) Work: The timeline for PMC work is 48 Months.</p>		
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11	Ref. Vol –I Para 7.8 on page 36	<p>Mode of payment</p> <table border="1"> <thead> <tr> <th>Stage No.</th> <th>Description of Services</th> <th>Break up in % of awarded value</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td colspan="4">Feasibility Study</td> </tr> <tr> <td>1</td> <td>Submission of Draft Master plan to line of Capital Town Planning and Urban Development act – 1976 in accordance and Rules etc including Layout, 2d, 3d views, Survey, soil testing, layout of roads and smart infrastructure etc</td> <td>10% of respective bill</td> <td>4.5 months</td> </tr> <tr> <td>2</td> <td>Detail Design and drawings and necessary details</td> <td>40% of respective bill</td> <td>1.5 months</td> </tr> <tr> <td>3</td> <td>Detailed Project report including DTP, BOQ and Detail Design of all Components and DTP</td> <td>10% for each individual Component less upto 10%</td> <td>1.5 months</td> </tr> <tr> <td>4</td> <td>Supervision and Deployment of Man-power during Execution</td> <td>Equally Monthly Payment of 10% of the respective Bill</td> <td>48 months</td> </tr> <tr> <td>5</td> <td>Completion of the project</td> <td>10%</td> <td>10% over the cost</td> </tr> </tbody> </table>	Stage No.	Description of Services	Break up in % of awarded value	Time	Feasibility Study				1	Submission of Draft Master plan to line of Capital Town Planning and Urban Development act – 1976 in accordance and Rules etc including Layout, 2d, 3d views, Survey, soil testing, layout of roads and smart infrastructure etc	10% of respective bill	4.5 months	2	Detail Design and drawings and necessary details	40% of respective bill	1.5 months	3	Detailed Project report including DTP, BOQ and Detail Design of all Components and DTP	10% for each individual Component less upto 10%	1.5 months	4	Supervision and Deployment of Man-power during Execution	Equally Monthly Payment of 10% of the respective Bill	48 months	5	Completion of the project	10%	10% over the cost	There should be a provision of payment of Delay Payment Charge @ 1.5% per month by the client if the amount due is not paid within 15 days of submission of bill by the consultant conforming to the provisions of the contract.	No changes, As per Tender
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12

Ref. Vol -II Part II
Appendix 8 on page 68

APPENDIX 8
Payment is linked to following milestones/ de

Stage No.	Description of Services	Break up in % of Awarded value	TI of
Feasibility Study			
1	Submission of Draft Master plan in line of Gujarat Town Planning and Urban Development act - 1976 its Amendment and Rules etc. including Layout, 3d, 3d views, zoning, soft zoning, list of roads and street infrastructure etc.	10% of respective bid	10% (T)
2	Detail Design and Drawings and necessary details	40% of respective bid	50% (D)
3	Detail Project report including DTP, DDQ and Detail Design of all Components and DTP	10% for each individual Component max. upto 50%	50% (D)
4	Supervision and Deployment of Man power during Execution.	Equally Shareable Payment of 50% of the respective Bid	40% (E)
5	Completion of the project	10%	10% (C)

It is well recognized that positive cash flow in the consultancy assignment is key to the success and timely completion of work. Accordingly, mode of payment should be

For Stage I -

a) Payment of 10% of the stage I fee within 15 days of submission of Inception Report.

b) Payment of 40% of the stage I fee within 15 days of submission of concept master plan.

c) Payment of 50% of stage I fee within 15 days of submission of draft Master Plan.

**For Stage II -
Final Master Plan;**

a) Payment of 50% of Stage II fee within 15 days of submission of preliminary design of key components of draft Master Plan.

b) Payment of 50% of stage II fee within 15 days of submission of Final Master Plan.

(In RFP

No changes, As per Tender

			<p>mentioned as 60 days Vol II, Part II, page 39) <u>For Stage III - DPR</u> a) Payment of 30% of Stage III fee within 15days of submission of detailed design and drawings for Roads, Water supply, and drainage. b) Payment of 40% of stage III fee within 15 days of submission of design and drawings for remaining infrastructure and landscaping, BOQ and draft DPR. c) Payment of balance 30% of stage III fee within 15 days of submission of Final DPR, Bid documents of Infrastructure and GFC drawings. There should be provision to release the retention amount and bank guarantee of the respective stages of work within 30 days of completion of the respective stage of work.</p>	
13	Ref. Vol. I (ITB)	Appendix -B Financial Resources in ongoing projects (Ref page 48)	Is not applicable for consultancy work	No changes, As per Tender

		Appendix -C FINANCIAL INFORMATION (Ref page 49)	Is not relevant to consultancy work, particularly NET WORTH & NET CASH as accounting in consultancy assignment is not separated for each component of consultancy services due to its overlapping nature of work.	No changes, As per Tender
		Appendix -K WORKS FOR WHICH BIDS ALREADY SUBMITTED (Ref page 57)	This is not relevant to consultancy work related of Planning and design of Township. This appendix may be relevant to construction works. In Master planning and design works total project cost is not known in advance. Hence Appendix - K should be dropped.	No changes, As per Tender
14	Ref. Vol -II, part 2, page 18 Para 1.5.2	Arbitration-arbitration	No In accordance with good governance, being essence of Smart City, and normal practice there should be provision for Arbitration in accordance with Indian Arbitration and Reconciliation Act. There should also be provision to constitute a Dispute Resolution Committee consisting of one	No changes, As per Tender

			representative of each party and one independent profession in the relevant field.	
Egis India Consulting Engineers Pvt. Ltd.				
15	Qualification Criteria VOLUME-I INSTRUCTIONS TO BIDDERS Page 9	Clause 1.4.1. Proof of average annual financial turnover of the firm during last 7 years ending 31st March 2017, should not be less than Rs. 15 Crore.	This being a long term project, the consultant's financial health will be very important for success implementation of the project. Hence we suggest RMC to increase the average annual turnover criteria to Rs 50 Cr from Rs 15 Cr . RMC is requested to consider the above and confirm.	No changes, As per Tender
16	Evaluation and comparison of proposal: VOLUME-I INSTRUCTIONS TO BIDDERS Page 30 Clause 6.7 Evaluation and comparison of proposal:	C. Evaluation For A and B will be done together and for C, evaluation will be done separately	Is it mandatory for the bidder to submit financial bids for both component A/B and component C or bidder can submit bids for either component A/B or component C only? RMC is requested to consider the above and confirm.	The bidder will have to compulsory submit the offer for A & B simultaneously, If He/She opt for either A or B. However, the bidder can submit the offer only for component C, if He/She doesn't want to participate for components A & B.
17	Evaluation of the BIDS VOLUME-I INSTRUCTIONS TO BIDDERS Page 14	Weighting of technical score to financial score will be 70:30	In order to put more emphasize on the experience of consultant, its team and proposed approach; we suggest RMC to keep the Weighting of technical score to financial score as 80:20 . RMC is requested	No changes, As per Tender

			to consider the above and confirm.	
18	Evaluation and comparison of proposal Volume-I Page 31 6.7 Evaluation and comparison of proposal:	The work for urban planning & infrastructure master plan and preparation of DPR, RfP, etc. will be combined evaluated as T + F1 + F2, and evaluation for PMC will be evaluated separately as T + F3 , in both cases, the work will be awarded to L1 only provided that the offer is found reasonable. It may be possible that a single agency may be selected for both if it comes L1 in both cases.	Since the evaluation will be done based on QCBS basis, work should be awarded to H1 bidder and not L1 bidder. Further, the phrase “provided that the offer is found reasonable” is quite ambiguous. What will be the basis of deciding reasonableness? The bidder will be selected through competitive bidding; hence there should be no negotiation of financial bid for H1 bidder. RMC is requested to consider the above and confirm.	Yes, Pl. read H1 instead of L1.
19	Mode of payment: Volume-I Page 35 7.7 Time line for submission:	Detail Project report including DTP, BOQ and Detail Design of all Components – Stage III This Time frame will be 3 (Three) Months	Since consultant's major efforts and time will be spent during preparation detailed project report, we suggest the following delivery schedule: <ul style="list-style-type: none"> ▪ Draft master Plan-4.5 months ▪ Final Master Plan-1.5 months ▪ Detailed Project Report-6 	No changes, As per Tender

			<p>months</p> <ul style="list-style-type: none"> ▪ Project Management Consultancy-48 months <p>RMC is requested to consider the above and confirm.</p>	
20	<p>Assistance during execution Volume-II Part-IV Page 74 Assistance during execution</p>	<p>2. The Bidder has to deploy sufficient qualified manpower during execution and also deploy quality control engineer for respected field.</p>	<p>We request RMC to specify number of staff to be deployed on site during execution of work along with their qualification and education requirement and man-months requirement so that all bidders can quote on the same basis. RMC is requested to consider the above and confirm.</p>	<p>The bidder has to estimate the Man months required to deploy for the work based on their own experience and expert man power available</p>
21	<p>Penalty for delay VOLUME-I INSTRUCTIONS TO BIDDERS Page 36 Clause 7.8</p>	<p>Penalty for delay: 0.2% of the awarded value and maximum limited to 20% of awarded value</p>	<p>As per the normal practice followed by various government departments, we suggest the following clause for penalty: Penalty for delay: 0.1% of the contract value per week subject to maximum of 5% of contract price. RMC is requested to consider the above and confirm.</p>	<p>No changes, As per Tender</p>
22	<p>Liquidated damages Special Conditions of Contract Page 55 Clause 2.1 Liquidated</p>	<p>If the successful bidder fails to execute the work as per schedule, each day of delay will</p>	<p>In line with our query no.5, we suggest to modify this clause as per below:</p>	<p>Penalty will be as per Vol-I, Cl.7.8, Instructions to Bidders.</p>

	damages:	carry a liquidated damage of Rs.50,000 up to maximum of 10 percent of contract value.	If the successful bidder fails to execute the work as per schedule, each day of delay will carry a liquidated damage of 0.1% of contract value up to maximum of 5% of contract value.	
23	Performance security: VOLUME-I INSTRUCTIONS TO BIDDERS Page 33 Clause 7.5.1 Performance security:	Within 7 days of receipt of the notification of award from the Employer, the successful bidder shall furnish to the Employer a performance security in an amount of Rs. 10% of contracted value either in form of Fixed Deposit Receipt in the name of RSCDL or in the form of Bank Guarantee valid up to December 2022. Also 5% retention money from each running bill will be deducted from running account bill in accordance with the Particular Conditions of Contract.	This clause stipulates a total of 15% of contract price as performance security which is very high for a consultancy contract. We request RMC to keep performance security @ 5% of the contract price in the form of bank guarantee. RMC is requested to consider the above and confirm.	No changes, As per Tender
24	Geotechnical Investigation Requirement	-	We request RMC to provide tentative scope of work for geotechnical investigation so that all bidders can quote on the same basis. Alternatively, a provisional sum may be kept aside from which payment for actual geotechnical	The bidder has to estimate the geotechnical and any other investigations based on his own expertise and experience.

			investigation works can be made. RMC is requested to consider the above and confirm.	
25	Arbitration VOLUME -II, Part II CONDITIONS OF CONTRACT Page 18 1.5 Dispute Settlement	1.5.2 Arbitration – No Arbitration	A standard form contract should have an arbitration clause to specify the arbitration procedure in case of disputes requiring arbitration. We suggest RMC to include a clause of arbitration as per the Indian Arbitration Act, 1996. RMC is requested to consider the above and confirm.	No changes, As per Tender
26	Mode of Billing and payments VOLUME -II, Part II CONDITIONS OF CONTRACT Page 39 4.2.4 Mode of Billing and payments	(c) The Client shall pay the Consultant's invoices within sixty [60*] days after the receipt by the Client of such itemized invoices with supporting documents.	60 days' duration for releasing payment will put a lot of strain on consultant's cash flow. We request you to change this period from 60 days to 30 days. RMC is requested to consider the above and confirm.	No changes, As per Tender
27	Land use Master plan and available data VOLUME-II, Part-III, APPENDIX - 2 & 3 Page 2	Draft Detailed Land use Master plan	We request RMC to give the list of available data for the project site such as maps, survey reports, geotechnical investigation reports etc.	Rajkot Municipal Corporation will provide all the available data to the successful bidder.
28	Key Professional Staff	Volume-I Page 12 A. Key Professional Staff	The list given on Page 14 of Volume-1 contains	As per Sr. No. 4

		<p>VOLUME-II, Part I SCOPE OF WORK Part-V Deliverables and Key Personnel Page 76-77 13. Key Personnel</p>	<p>15 key professionals while the list given on page 75 of Volume-II contains 17 key professionals. We request RMC to specify the number of key professionals for this assignment.</p>	
29	-	-	<p>We request RMC to consider a mix of home office and site office inputs during preparation of master plan and detailed project report to enable the consultant make an optimum use of all available human resources, software, tool etc. RMC is requested to consider the above and confirm.</p>	<p>The bidder has to establish his own arrangements, as per the requirements of the project.</p>
30	GST	<p>VOLUME-II - SCOPE OF WORK AND CONDITIONS OF CONTRACT AND BID DATA SHEET (BDS) Page 28 Form F1: Price Bid Form:- The financial bid is required to inclusive of GST.</p>	<p>Since GST is in a nascent stage and the project duration is almost 5 years, it is possible that GST may change during the project. Hence, we request RMC to exclude the GST from financial bid and pay GST based on prevailing rates. RMC is requested to consider the above and confirm.</p>	<p>No changes, As per Tender</p>
31	Source of water VOLUME-II, Part I SCOPE OF WORK Page 41	<p>8.3. Development of Water supply plan including source, water treatment plant(s), storage reservoirs, trunk</p>	<p>Please clarify whether water source for this project has been identified or the consultant will</p>	<p>Water will be provided by Rajkot Municipal Corporation.</p>

		distribution network, automated control and command center and so on, for Green Field Area – Rajkot Smart City.	have to locate source of water. RMC is requested to consider the above and confirm.	
32	Scope of work VOLUME-II, Part I SCOPE OF WORK. Page 34 General Scope of Service	4. Prepare SOR and seek statutory approvals	a)We understand that here the consultant is required to prepare BoQ and not SOR. RMC is requested to clarify whether the consultant has to prepare SOR and also specify b)type of statutory approvals which are under consultant's scope of work	a)The consultant has to prepare the BoQ by using prevailing Rajkot Municipal Corporation's SOR. If any items are not included in the SOR, then the bidder has to work out the rate from the items by Rate analysis. b)The bidder is required to obtain all Statutory Approvals as per Law.
33	Due date of submission	Due date of submission 17/10/2017 18.00 hours	We request RMC to provide at least four weeks from the publishing of minutes of pre-bid meeting and addendum/corrigendum, if any for preparation of proposals. We request RMC to extend the due date of submission accordingly.	As per "A" of General Points of Discussion.
Gujarat Industrial Sources				
34	General		Kindly clarify probable changes in "Milestone Dates" because of code of conduct applied during assembly elections in Gujarat.	As per Sr. No. 33
35	Vol. 1, Pg. 9, Clause 1.4.1:	Proof of average annual financial turnover of the firm during last 7 years ending 31"March 2017, should not be less than Rs. 15Cr.	Looking at tenure and quantum of Project, the required financial turnover criteria should not be less than 25 Cr.	No changes, As per Tender
36	Vol. 1, Pg. 9, Clause 1.4.1	Qualifying Criteria	We request	No changes, As per

	(I):		Authority to allow Ongoing Projects, awarded at least before One year till date.	Tender
37	Vol. 1, Pg. 9, Clause 1.4.1 (II, III, IV and V):	Qualifying Criteria	We observe some contextual error in sentence formation and We firmly request authority to clarify / consider / allow completed works either of PMC work or Designing work (DPR/RFP) or Master planning, amounting to required scale.	For Components A & B, the bidder must have the qualification/experience of Preparation of Master Plan and Preparation of DPR only and for Component of C, the bidder must have qualification/experience of either preparation of DPR or the Experience of PMC work.
38	Vol. 1, Pg. 10, Clause 1.4.1 (VI)	Proof of having successfully completed at least Two projects of amount not less than Rs. 20 Cr. From the Following: i. Development of Management convention center / Auditorium, ii. Sports Complex / iii. Amusement Park, iv. Landscaping Parks & Garden, v. Housing preferably Affordable Housing / Green Building, Integrated command and control center.	To promote healthy competitive bidding we ask for authority's cooperation by modifying the clause as "Proof of having successfully completed at least <u>One project of amount not less than Rs. 40 Cr.</u> Or Proof of having successfully completed at least <u>Two projects of amount not less than Rs. 20 Cr.</u> Or Proof of having successfully completed at least <u>Three Projects of amount not less than Rs. 10 Cr.</u> From the Following:	No changes, As per Tender

39	Vol. 1, Pg. 13, B. Experience of Firms:	<p>a)Sr. No. 1: Number of completed urban planning projects of min. 3 Sq.km. area for a government / non government within last 10 years. (3marks for each upto maximum) Score 9, Project Cost required is amounting 200 Cr. Or more.</p> <p>b)Sr. No. 3: Number of completed projects for waste water / storm water Drainage sector Design of Network, Pumping station and STP etc. within last 10</p>	<p>a)Sr. No. 1: In most of the urban planning projects / preparation of T.P. schemes, project cost is not mentioned; hence, we request authority to keep criteria of minimum 3 sq.km. as it is and remove project cost criteria from said clause.</p> <p>b)Sr. No 3: Here in sr.no. 3, it is observed that, there are some contextual errors and to obtain maximum score (6marks) bidder have to submit credentials/pro of of any one project.</p>	<p>a) Vol. 1,Pg. 13, B. Experience of Firms Sr.No.1 Now read as Number of completed urban planning projects for a government/non government within last 10years. (3marks for each upto maximum) Score 9.</p> <p>i) Completed Project areas should be Min. 3 Sq.km. area.</p> <p>OR</p> <p>ii) Completed Project cost should be amounting 200 Cr. Or more.</p> <p>b) Number of completed projects for Waster Water / Storm Water Drainage sector Designing of Network, Pumping station and STP Etc. within last 10 years.(2marks each up to maximum 6)</p>
40	Vol. 1, Pg. 37, Affidavit:	2. The under signed also here by certifies that neither our firm/agency M/s. . . nor any of its constitute partners have abandoned any work or any contract awarded to us for such works have been rescinded or neither Black Listed nor Debarred from any Govt. Semi Govt. any Institutional Firm or Private companies, during last Five years prior to the date of this	We request authority, not to allow bidders who have been blacklisted or debarred from any entities, during last 10 years.	No changes, As per Tender

		application		
Tandon Urban Solutions Pvt. Ltd.				
41	Clause 1.4.6.A(2); Page No. 12 of Vol I Instruction to Bidders	Key Professional Staff Infrastructure Planner	Kindly relax this condition as there are very few with such qualification and experience in the market. It is requested to kindly accept expert having Masters in Engineering / Masters in Infrastructural Planning with minimum 8 years of experience.	As per Point "B" of General points of discussion.
42	Clause No. 3.6; Page No. 22 of Vol I Instruction to Bidders	Bid security	We hereby request you to kindly reduce the Bid Security amount to Rs.10,00,000 (Rupees Ten Lakhs Only) Please also accept Fixed Deposit Receipt (FDR) in addition to Demand Draft (DD) & Bank Guarantee (BG)	No changes, As per Tender
43		Last date for the online submission of bid	We request you to kindly extend the date of submission till end of October 2017 as due to the festive season most of the staff are on leave.	As per Sr. No.33

JJ GROUP OF COMPANIES

44	Vol. 1, Pg. 9, Clause 1.4.1 (I):		<p>This provision of eligibility criteria and similar works means not matching with each other. We assume that either completed any work of preparation of Master Plan for Urban area or Preparation of DPR, Detailed Design and RFP etc for Infrastructural projects (Water Supply, Waste Water, Strom Water, Transportation, Solid waste management, etc.) or Project Management Consultancy for the Implementation of Infrastructure Projects (Water Supply, Waste Water, Strom Water, Transportation, Solid Waste Management, etc.) any of the above work will if satisfy the eligibility criteria.</p> <p>It is requested to confirm the same and arrange to modify the same accordingly.</p>	As per Sr. No. 37
45	Vol. 1, Pg. 9, Clause 1.4.1 (II, III, IV and V):		It is requested to Allow/consider credentials/proof of Successfully	No changes, As per Tender

			completed works either of PMC work or Designing work(DPR) or Master Planning.	
46	Vol. 1, Pg. 10, Clause 1.4.1 (VI) Proof of having successfully completed at least Two projects of amount not less than Rs. 20 Cr. From the Following: Development of Management convention center / Auditorium, Sports Complex /Indoor Stadium / Outdoor Stadium in, Amusement Park, Landscaping / Parks & Garden, Housing preferably Affordable Housing / Green Building, Integrated command and control center.			No changes, As per Tender
47	Vol. 1 Pg.13, B Experience of Firms:	Number of completed urban planning projects of min. 3 Sq.Km. area for a government /non government with in last 10 years. (3marks for each upto maximum) Score 9, Project Cost required is amounting 200 Cr. Or more	It is requested to modify criteria as "Number of completed urban planning projects of min. 3 Sq km area or Project cost amounting to 200cr or more for a a government /non government with in last 10 years.	As per Sr. No. 39.
KPMG Advisory Services Private Limited				
48	Vol I: Instructions to bidder Revised Milestone Dates – Last date	Page No. 1	Considering the extensive nature of the RFP and to effectively comply with the credentials and other bid related requirements, we request the authority to extend the proposal submission due date by three	As per Sr. No. 33

	for online submission of bid		weeks (i.e. 07 November, 2017). The upcoming festive week may also be considered by the authority for granting the extension.	
49	Vol I: Instructions to bidder Experience of Firms	Page No. 13	We request the authority to also consider “Prior Experience of assisting Central or State Government Authorities/Corporations/SP Vs” in programme/project management consultancy for a Smarty City project (at least 2) as a criteria for qualification for this project.	No changes, As per Tender
50	Vol I: Instructions to bidder Office infrastructure including computer hardware and software.	Page No. 14	We request the authority to exclude requirements of minimum built up area, and baseline computer configuration and licensed software. These conditions may be considered to be a part of the contractual requirements of the successful bidder.	No changes, As per Tender
51	Vol I: Instructions to bidder Clause 3.6.2 - The bid security shall, at the bidder's option, be in the form of Demand Draft and it shall be in favor of Rajkot Municipal Corporation. Or in form of Bank guarantee having validity of	Page No. 22	We request the authority to confirm that there is no requirement of a particular template for bank guarantee, and the adherence to prescribed amount and validity of the bid security amount will be accepted by the authority as bank guarantee	As per Addendum.

	180 days			
52	Vol I: Instructions to bidder Annexure 1 – Point no. 13	Page No. 41	We request the authority to remove the point pertaining to office infrastructure. The merit of the applicant may be based on the project credentials, A&M and the quality of manpower proposed for the project. Minimum guidelines for office infrastructure may be mentioned as eligibility criteria for the applicant.	No changes, As per Tender
53	Vol I: Instructions to bidder Key professional staff	Page No. 12	A requirement of total 15 experts has been mentioned in Volume I. However in Volume II Scope of Work Page 76, a team of 17 professional experts has been mentioned. Kindly confirm, that for bid submission, Curriculum Vitae of 15 experts only is to be submitted.	As per Sr. No. 4
54	Vol I: Instructions to bidder Detail Project report including DTP, BOQ and Detail Design of all Components – Stage III	Page No. 35	It has been mentioned in the document that “the stage wise timeline for submission / dates / periods are tentative and the client reserves the right to postpone, shorten or extend its duration as per requirement of the project for which no extra claim / charges will not be entertained” We request the authority to reconsider its above mentioned position, as any postponement or extension would also significantly impact the revenues and cost of the appointed consultant. A formula to adequately compensate the consultant in case of any postponement or extension from RMC/RSDCL may be devised.	No changes, As per Tender
55	General	Demand Drafts	In the document “Instructions to Bidder (clause 3.6.2, page 22) and in the tender document uploaded on RMC’s website, it has been mentioned that the demand draft towards tender fee and	All Demand Draft and bank Guarantee should be in favour of Rajkot Smart City Development

			bid security should be in favour of Rajkot Municipal Corporation. Where as in the document titled "Price Bid and Bid Data Sheet", it has been mentioned that the demand draft needs to be in favour of Rajkot Smart City Development Limited. The authority may please clarify	Ltd.
56	Vol III: Price Bid and Bid Data Sheet: Form T5 – Financial Viability	Page No. 21	The authority may please confirm that the annual revenue of only the past three financial years is to be submitted. The authority is also requested to consider "project management consultancy" or programme management office" or programme management consultancy as relevant engagements for the purpose of arriving at the annual revenue.	No changes, As per Tender
57	General	General	The authority may please clarify that only one hard copy of technical proposal is to be submitted to the address mentioned in the tender document.	All bidders have to submit one Hard Copy duly signed on each page and the successful bidder has to submit additional two copies at the time of agreement.
58	Office infrastructure	General	The authority is requested to allow all agencies to qualify which do not have a permanent office infrastructure in Rajkot. An undertaking from the consultant may be taken that upon successful award of contract, an office infrastructure of minimum 250 sq m built up area may be established with all relevant hardware and software.	During the Bidding process, there is not compulsory to have office at Rajkot, however the successful bidder has to establish its own arrangement as per the requirements of the project.
59	Vol III: Price Bid	Page No. 23	The authority has requested bidders to provide the names	Accepted.

	and Bid Data Sheet: Form T7 – Personnel Capabilities		of at least two candidates qualified to meet the specified requirements stated for each position. We request the authority to consider submission of only one team member for each position, with a confirmation that any replacement would be at the authority's discretion.													
60	Vol I: Appendix A to K	Page No. 47 to 57	We request the authority to remove the requirement of signature and name of contractor. The annual revenue of the relevant projects is already being submitted in financial statements, certified by statutory auditor.	No changes, As per Tender												
61	Vol I: Instructions to bidder Clause no. 1.4.1 – relevant projects	Page No. 9	While the break up of 18 marks for professional staff is provided, relevant projects for project management/programme management may also be included in break up of 51 marks in the bid data sheet.	No changes, As per Tender												
62	Vol I: Instructions to bidder A – Key professional staff Page number 12	<p>We request the authority to consider the following modification:</p> <table border="1"> <tr> <td>1</td> <td>Team Leader</td> <td>36 months</td> <td> <ul style="list-style-type: none"> ▪ Bachelor of Engineering with Masters of Planning or MBA or Construction Management or Masters of Engineering in Urban Infrastructure related subject ▪ 15 Years' experience in Urban Sector. ▪ Experience of Project Management in Urban Infrastructure Works. Experience as Team leader/ Deputy Team leader for minimum 5 projects. ▪ Knowledge of urban development policies, issues and Project experience. </td> </tr> <tr> <td>2</td> <td>Urban Infrastructure Specialist</td> <td>36 months</td> <td> <ul style="list-style-type: none"> ▪ Master's in Civil Engineering/ BE in Civil Engineering. ▪ 12 Years' experience in Urban Sector. ▪ Experience in citywide urban development and infrastructure planning/ design. (Water supply, sewerage/septage / SWM/ urban roads etc.) ▪ Knowledge of urban development issues and Project experience </td> </tr> <tr> <td>3</td> <td>E-Governance / ICT Specialist</td> <td>36 months</td> <td> <ul style="list-style-type: none"> ▪ Master's Degree in Information Technology/ Engineering/MCA/MBA ▪ At least 10 years' experience in similar field ▪ Experience in working with the Govt/State Government/ ULB or similar institution for implementation e governance projects ▪ Experience in preparation of technical document for the e-Services and solution to implementing the IT related infrastructure services /e-services, networking infrastructure etc. </td> </tr> </table>		1	Team Leader	36 months	<ul style="list-style-type: none"> ▪ Bachelor of Engineering with Masters of Planning or MBA or Construction Management or Masters of Engineering in Urban Infrastructure related subject ▪ 15 Years' experience in Urban Sector. ▪ Experience of Project Management in Urban Infrastructure Works. Experience as Team leader/ Deputy Team leader for minimum 5 projects. ▪ Knowledge of urban development policies, issues and Project experience. 	2	Urban Infrastructure Specialist	36 months	<ul style="list-style-type: none"> ▪ Master's in Civil Engineering/ BE in Civil Engineering. ▪ 12 Years' experience in Urban Sector. ▪ Experience in citywide urban development and infrastructure planning/ design. (Water supply, sewerage/septage / SWM/ urban roads etc.) ▪ Knowledge of urban development issues and Project experience 	3	E-Governance / ICT Specialist	36 months	<ul style="list-style-type: none"> ▪ Master's Degree in Information Technology/ Engineering/MCA/MBA ▪ At least 10 years' experience in similar field ▪ Experience in working with the Govt/State Government/ ULB or similar institution for implementation e governance projects ▪ Experience in preparation of technical document for the e-Services and solution to implementing the IT related infrastructure services /e-services, networking infrastructure etc. 	As per Point "B" of General points of discussion.
1	Team Leader	36 months	<ul style="list-style-type: none"> ▪ Bachelor of Engineering with Masters of Planning or MBA or Construction Management or Masters of Engineering in Urban Infrastructure related subject ▪ 15 Years' experience in Urban Sector. ▪ Experience of Project Management in Urban Infrastructure Works. Experience as Team leader/ Deputy Team leader for minimum 5 projects. ▪ Knowledge of urban development policies, issues and Project experience. 													
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63	Vol I: Instructions to bidder Financial Turnover	Page No. 9	<p>Since, this is quite ambitious project for Rajkot city and allowing non-Tier I Consultancy firms to bid may dilute the purpose of RSCDL to receive quality proposals. Non-Tier I firms if permitted for bidding, the purpose of RSCDL would be defeated and later Authority may require to re-initiate this bidding process as non-Tier I firms would not be able to deliver the project on time. Thus we request you to please make this criteria more stringent. Request you to please amend this clause as:</p> <p>Proof of average annual financial turnover of the firm should have an average annual turnover of Indian Rs. 100 Cr. during last three (3) financial years ending 31st March 2017</p>	No changes, As per Tender											
64	Vol I: Instructions to bidder Clause no. 1.4.1 – relevant projects	Page No. 9	The authority has asked for submission of only ongoing projects of WTP, Storm water drainage, BRT, LRT, etc. As Smart City is a new and ongoing concept, we request to consider the ongoing projects for all categories as well.	No where mentioned about considering on going projects, only successful completed projects will be considered.											

65	Volume I: Instructions to Bidder – Experience of Firms	Point No. B	<p>Request you to amend this clause as:</p> <ul style="list-style-type: none"> • As Smart City is a new and ongoing concept, we request to consider the ongoing project as well. • Experience in Experience as project management consultant/ Design and/or Supervision consultant in Integrated ICT applications related project with value of contract (for consultancy service) of at least Rs 50 lakh. • Experience of PPP transaction advisory projects in sectors such as Urban Infrastructure/ Real estate/ Industrial Infrastructure/ Transport of project value over INR 50 crore each. • Experience in at least 5 project management assignments (including Design/Supervision consultant) in Urban Infrastructure (water supply/sewerage/urban design & landscape/urban mobility/power/ solid waste management) related project with value of contract (for consultancy service) of at least Rs. 100 lakh. • Experience of carrying out studies in Urban Sector (City development/ Strategic Plan, Master plans, Baseline Assessments, Financial Assessments, City Investment Plan, Vision documents, City Business plans, Non-revenue water study). 	No changes, As per Tender
66	General – Evaluation of Bids	General	<p>Request you to amend this as: Quality cum Cost Based Selection (QCBS) - 80:20</p> <p>The technical quality of the proposal will be given weight of 80%, the method of evaluation of technical qualification will follow. The price bids of only those consultants who qualify technically (Minimum Qualifying Marks: 70%) will be opened. The proposal with the lowest cost may be given a financial</p>	No changes, As per Tender

			score of 100 and the other proposal given financial score that are inversely proportionate to their prices. The financial proposal shall be allocated weight of 20%.	
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Apart from the written queries, different queries were raised by the representatives of the Agencies/Consulting Firms, following clarification has been made.

General Points of Discussion:-

A) On request by the different agencies to extend the timelines, the revised timeline is as below:

Revised Milestone Dates	
Last date for downloading of online document:	07-11-2017 up to 17:00 hrs
Pre-bid meeting/conference	13-10-2017:12:00 hrs at RMC, CZ conference hall
Last date for the online submission of bid	07-11-2017 up to 18:00 hrs
Last date for the physical submission of bid security / tender fee etc.	08-11-2017 up to 18:00 hrs
Verification of bid documents	09-11-2017 up to 18:00 hrs
Opening of technical bid	10-11-2017 at 12:00 hrs onwards
Presentation to the technical committee	13-11-2017 : 12:00 hrs at RMC, WZ conference hall
Tentative date of declaring Qualified Bids:	14-11-2017 at 12:00 hrs onwards
Opening of financial bids: (For technically qualified bidder only)	14-11-2017 at 17:00 hrs onwards
Bid Validity	180 Days

B) Key Professional Staff (18marks):

The professional staffing of the bidders to be evaluate based on the Quality of the key personnel - **Max.18 marks**

Sr.No.	Key Personnel	Period	Min. Qualification in Respective Field	Min. Experience (Years)	Max. score
1	Project Manager / Team Leader – Urban Planner	Full Time	Masters in Urban Planning	15	4
2	Infrastructure Planner	Full Time	Masters in Infrastructural Planning	10	1
3	Urban Planner	Full Time	Masters in Urban Planning	10	1
4	Water Supply & Waste Water Expert	Full Time	Masters in WRM/Public Health	10	1
5	Storm Water & Drainage	Full Time	Masters in	10	1

	Expert		Hydraulics		
6	Environmental Sustainability Planner	Full Time	Masters in Environment Engg or Master of Science in Environmental science.	10	1
7	Urban Transportation Planner	Full Time	Masters in Transportation	10	1
8	Energy and Power Expert	Part time / Sub Consultant	Masters in Electrical Engg.	10	1
9	ICT / Instrumentation Expert	Part time / Sub Consultant	Masters in IT field /Masters in Electrical/ Instrumentation &Control	10	1
10	Landscape Expert	Part time / Sub Consultant	Masters in Landscaping Architecture	10	1
11	Disaster Management Expert	Part time / Sub Consultant	Masters in Disaster Management	10	1
12	Architect	Full Time	B.Arch	10	1
13	Structural Design Expert	Part time / Sub Consultant	Masters in Structures	10	1
14	Geotechnical Expert	Part time / Sub Consultant	Masters in Geo Technical	10	1
15	3D/GIS Expert	Part time / Sub Consultant	GIS Expert	10	1
Total marks				18	

- C) If the PMC works extends beyond the given time-limit by 6 months, then the appointed PMC agency will be paid as per pro rate basis based on man-months. No payment to PMC agency will be made if the work doesn't extend to more than 6 months of the given time-limit.
- D) Complete ICT will not be a part of the scope of the work, As a separate agency is already appointed for the work of ICT Work under PAN City smart Solutions, However the consultants will have to engage a ICT expert, so that he/she can coordinate with the PAN City Smart Solutions Consultants.
- E) The clause of **Volume-I Instructions to Bidders Cl.10.(Annexure) Annexure-A Point 13 a-4).No. of Interior Designer**, has been dropped.

As there were no further queries, the meeting was concluded with vote of thanks. These minutes of this meeting will form a part of the tender document and agreement.

Thanks & Regards

----Sd-----
General Manager
Rajkot Smart City Development Limited

No./RSCDL/O.No./31

Date:25 /10/2017

Copy submitted with respect to:

- Municipal Commissioner & Chairman-RSCDL.
- Dy. Municipal Commissioner (EZ,WZ,CZ,).