



## SEASON 02

INDIA  
**CYCLES 4 CHANGE**  
CHALLENGE

**Streets 4  
People**  
CHALLENGE

# Guide for conducting Walking Audits - W1



# Step-by-Step guide for organising Walking Audits

After identifying the sites, as part of the site analysis, the city officials, designers, traffic police and other local stakeholders are encouraged to go for a walk together, to understand what makes their streets walkable and liveable, and what is missing.

**Walking audit should be organized for all chosen sites separately.**

[Click here to download the walking audit checklist](#)

# Why organise a Walking Audit?

- To understand the context and document the site through maps, photos, and videos.
- To explore and map existing opportunities and challenges for improving walkability and livability.
- To engage with local stakeholders and community.

*Findings from walking audit will help to streamline design proposal.*



# How to organise a Walking Audit?



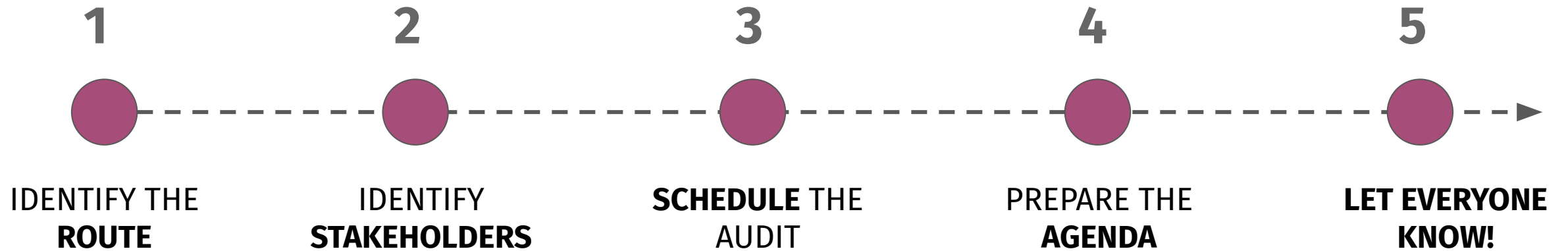
**3 stages**

**A - Planning and communicating** (Before the audit)

**B - Conducting it on the ground** (During the audit)

**C - Collating and sharing the findings** (After the audit)

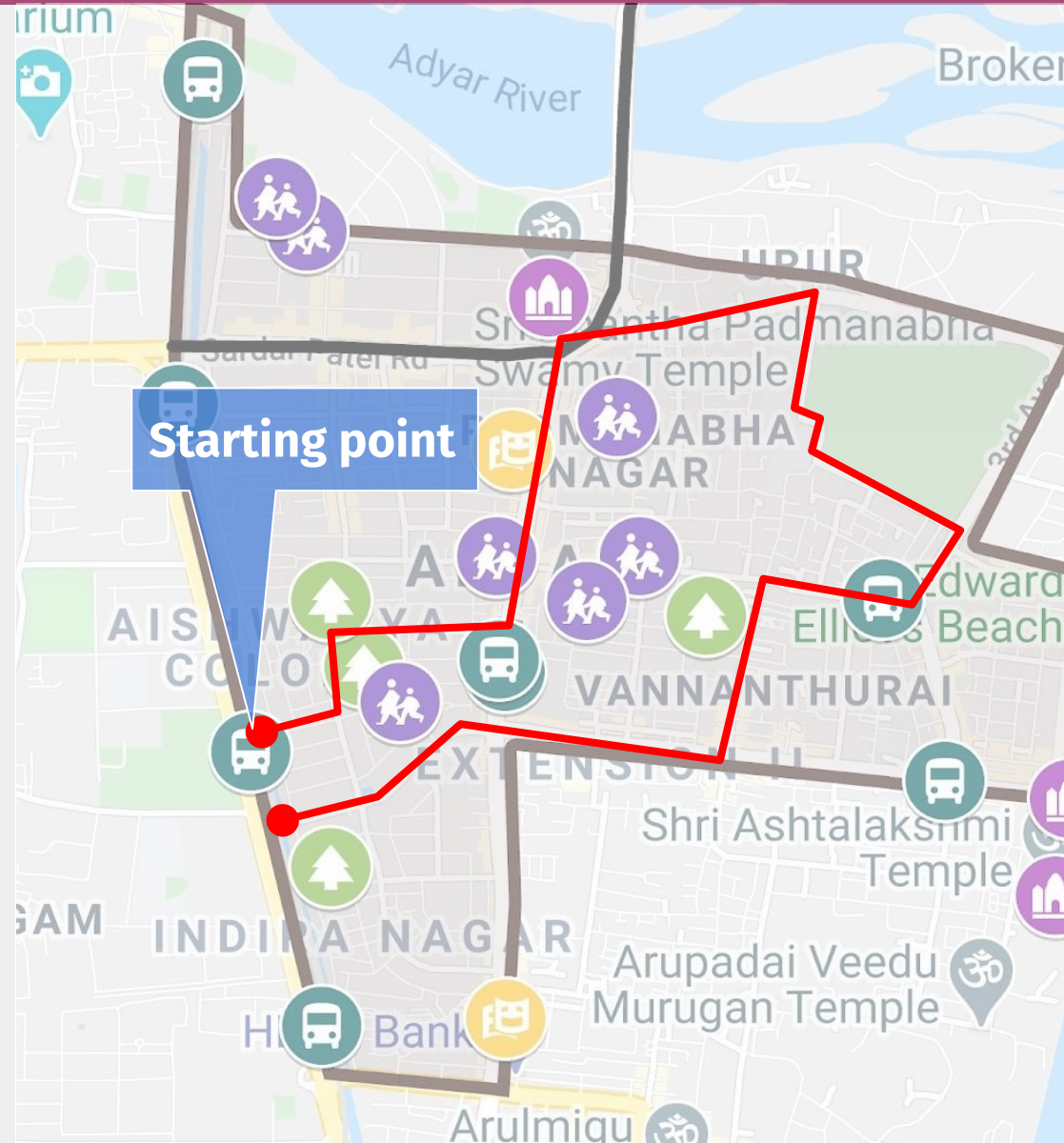
# A. **Planning and communicating** (Before the Walking Audit)



*Note: Ensure COVID-19 precautionary measures are taken up on site and relevant information is shared with participants*

# 1. Identify the route

- Develop a **walking route** covering the selected site by connecting through the identified destinations.
- **The walking route can be flexible** to better explore the site
- Provide stakeholders **with a start and end location of the walking audit**
- Preferably **give a known landmark** for ease of gathering the stakeholders



Ensure that the route covers important landmarks such as:

- **Schools**
- **Parks**
- **Transit stops/stations**
- **Religious destinations**
- **Movie theatres/ Malls, etc**
- **Public plaza, Beaches, etc**
- **High density apartment/ office complexes**
- **Local markets, most visited grocery stores, etc**
- **Health care centres/hospitals**

We recommend using [Google My Maps](#) to easily map the above points.

## 2. Identify the stakeholders

**Identify relevant stakeholders** for every selected site.

Stakeholders could include:

### **Community:**

- Shop keepers
- Resident Welfare Associates
- Schools / other local institutions

### **City administration:**

- Traffic police
- Political representatives
- Other relevant agencies

Press and other partners



# 3. Schedule the Audit

Pick a date and time to conduct the audit for each selected site

Decide the time based on:

- **Site activities**
- **Peak hour traffic**
- **Stakeholder availability**

Short and less time-intensive sessions are effective

*(If your site requires longer time period, split the session with a break)*





# 4. Prepare the agenda

Include the following three key activities in your agenda

- **Orientation**
- **Walking audit session**
- **Feedback / Q&A session**

In addition, Focus Group Discussions, community interviews, stakeholder meetings, etc. can also be made part of the agenda.



Include other instructions for stakeholders (time for gathering at the start point, things to carry - mobile/writing pads, base maps, and pens, COVID-19 precautionary measures) in the agenda

# 5. Let everyone know!

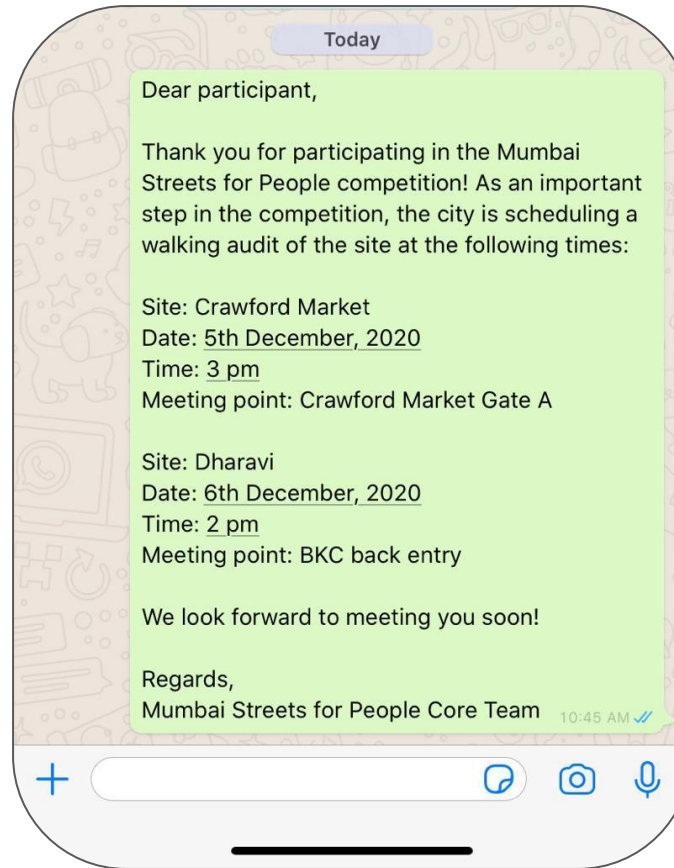
## WHO?

- **Identified stakeholders**

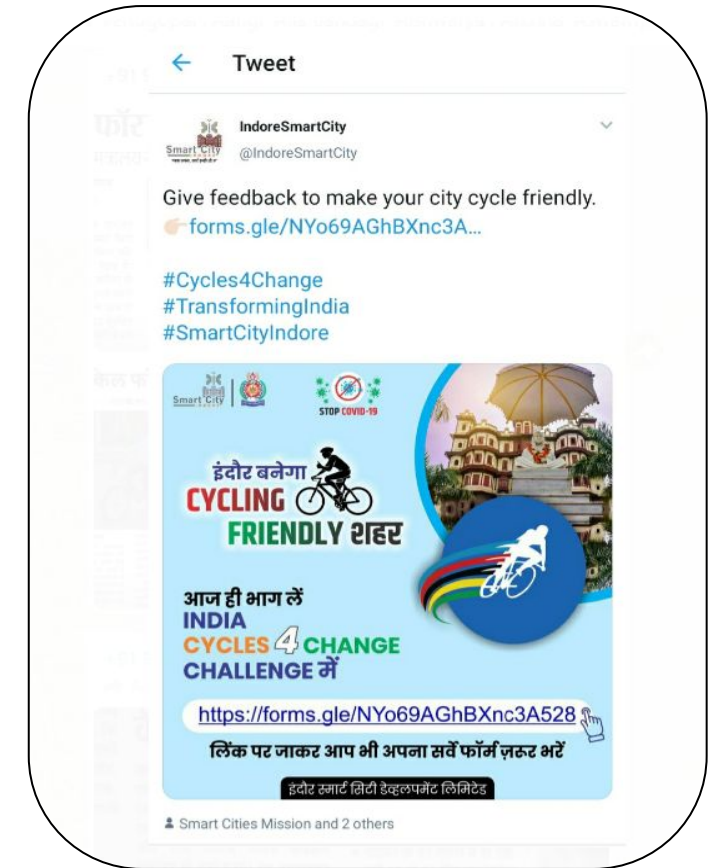
## HOW?

- Send **targeted emails/whatsapp messages**
- Post in official social media channels

*Prepare a base map in A3/A4 size for the audit and share with stakeholders.*



**Emails / Whatsapp messages to stakeholders**



**Put it up on social media**

## B. Conducting it on the ground (During the Walking Audit)



*Note: Ensure COVID-19 precautionary measures are taken up on site and relevant information is shared with stakeholders*

# 1. Orient the stakeholders

## Introduce the stakeholders

Explain the overall context, the vision, and the route map

Introduce the agenda and share the walking audit checklist.

Stakeholders can take the audit checklist individually or as smaller groups.

*The nodal officer should ensure that the stakeholders are able to map their observations.*



[Click here to download the walking audit checklist](#)

## 2. Take the walking audit

Use the walking audit checklist to **document the site condition through mapping, photos, and videos**

- **Feel free to use mobile apps** to map the landmarks, land use, and other observations.
- During the audit walk, **take pauses with to map the observations and talk with the community** - discuss their concerns, observations, ideas, etc.



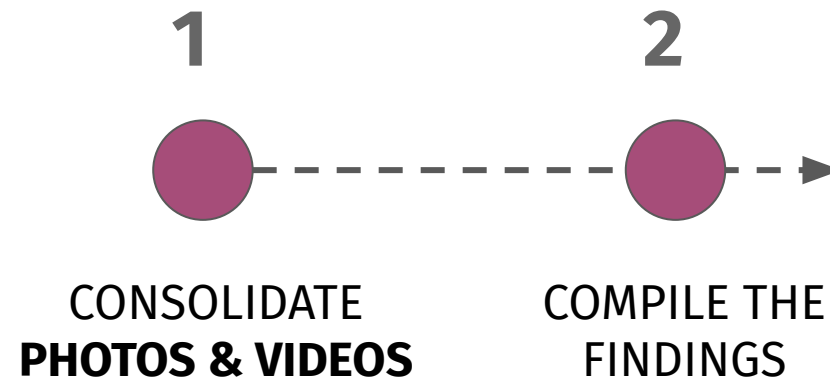
### 3. Get feedback / Interact through a Q&A session

On reaching the end point of the route, the city officials and stakeholders can **reflect on the questions listed in Section B** of the walking audit and discuss their observations.

The city officials can request the stakeholders to **share their feedback**.



## C. Collating and sharing the findings (After the Walking Audit)



# 1. Consolidate photos and videos

Create a shared google drive to collect and share all the photos and videos from the walking audit.

The city official should upload all the photos and videos from their end.

The stakeholders shall also do the same on their own will





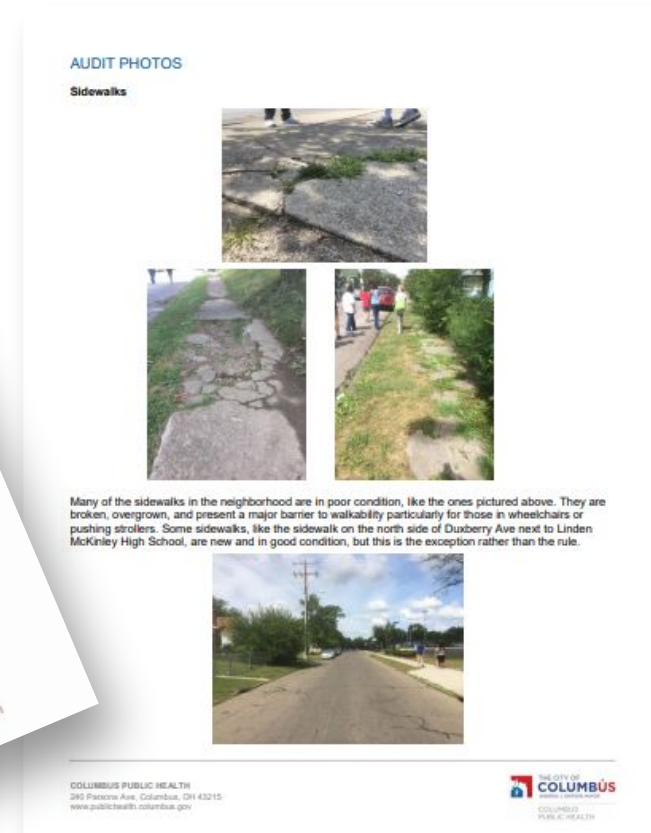
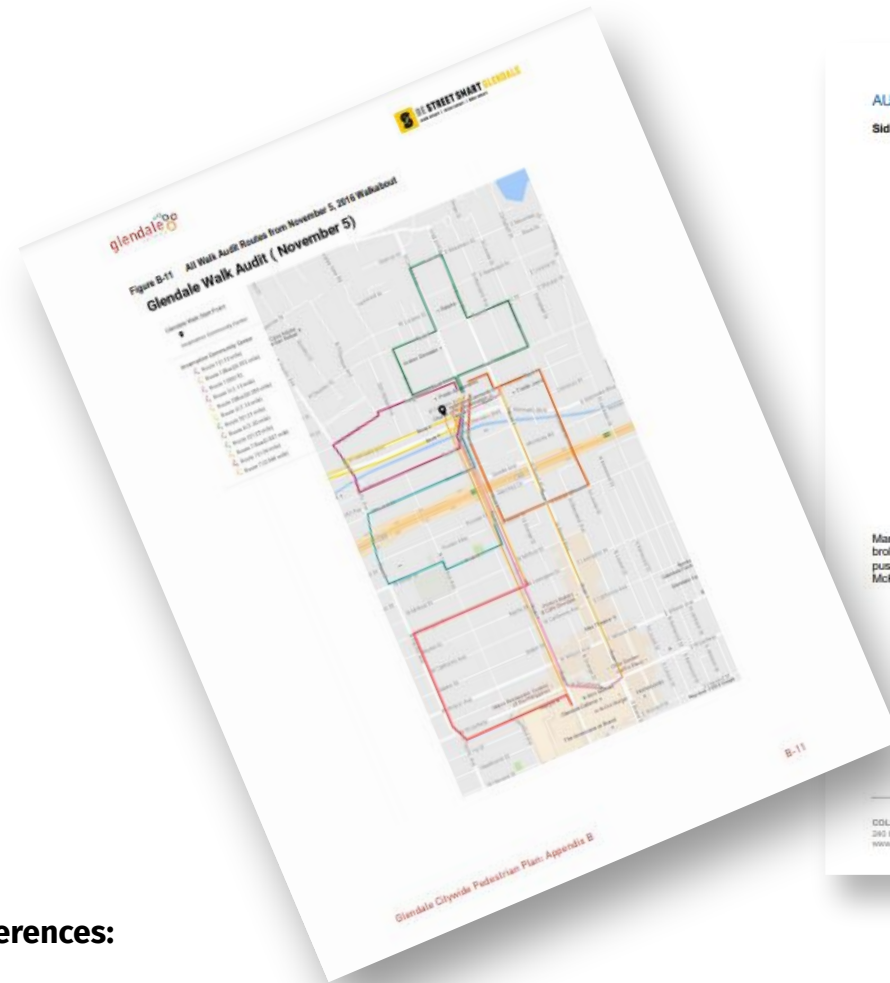
# 2. Compile the findings and share with the jury

A designated person from the city shall **consolidate the observations** of the city team.

Options to consolidate the findings:

- On google My maps in different layers
- On a large printed map using different colors

**Prepare a simple report** with the maps, photos, and other key observations. **Share the report with the designers and local community** to set the project brief.



## References:

[http://www.beststreetsmartglendale.com/wp-content/uploads/2017/10/Appendix-B-Walk-Audit-Report\\_COMPLETE.pdf](http://www.beststreetsmartglendale.com/wp-content/uploads/2017/10/Appendix-B-Walk-Audit-Report_COMPLETE.pdf)

[https://www.columbus.gov/uploadedFiles/Columbus/Departments/Public\\_Health/New\\_Programs/Healthy\\_Places/Walk%20Audit%20Report\\_South%20Linden\(1\).pdf](https://www.columbus.gov/uploadedFiles/Columbus/Departments/Public_Health/New_Programs/Healthy_Places/Walk%20Audit%20Report_South%20Linden(1).pdf)

# In Season 01, 25+ cities conducted Walking Audits!



**Plan your city's walking audit and take a step closer to reimagine your streets as safe and healthy public spaces!**

# Thank you!



<http://bit.ly/c4conline>



<https://bit.ly/s4ponline>

